

Status of the Recommendations  
by the Civil Grand Jury  
2017-18

CGJ Year	Report Title	Rec Number	Recommendation	Response Required	Original 2018 Response	Original 2018 Response Text (provided by CGJ)	2019 Response <sup>(1)</sup>	2019 Response Text
2017-18	Crisis Intervention: Bridging Police and Public Health	R1	Recommends that the CIT Coordinator and CIT Liaison Officers hold monthly meetings with each district station captain. Each meeting should include regular agenda items relating to district CIT incidents, high frequency clients, and outcomes. The results of each meeting should be summarized in a quarterly review with the Chief of Police. Meetings should commence no later than January 1, 2019.	Police Department	Has been implemented	Beginning in August 2018, the CIT Coordinator will attend a monthly Captain's meeting hosted by the Deputy Chief that oversees the Metro and GG Divisions in order to discuss CIT data and outcomes. The Chief of Police meets regularly with the Deputy Chief to discuss operational issues, and CIT data is also discussed.  Currently, the CIT Coordinator sends a quarterly report encapsulating CIT data including the number of mental crisis calls, well being checks, calls per district, specific case summaries, mental health detentions, use of force data, injury reports, and presence of weapons calls. This report is sent to the Chief of Police and the Police Commission via the chain of command.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R2	Recommends that SFPD Technology Division assign a representative to attend all regular CIT Working Group meetings no later than October 1, 2018.	Police Department	Has been implemented	As of July 2018, representatives from the technology division are attending monthly meetings of the CIT Working Group.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R3	Recommends that SFPD, in collaboration with CIT Working Group, identify both quantitative and qualitative standards to help measure CIT operational effectiveness. Newly adopted standards should include Crisis Response (CR) incidents and jail diversion statistics. These standards should be part of the CIT annual report to the Police Commission. Standards should be adopted no later than January 1, 2019 and be set for inclusion in the 2018 CIT annual report to the Police Commission.	Police Department	Will be implemented	The CIT Working Group members are meeting regularly to identify quantitative and qualitative data to be analyzed. The standards will be identified and solidified by January 1, 2019.	Recommendation Implemented	SFPD CIT Unit reports on CIT calls for service, citywide detentions after field assessments, and Use of Force data (including type of force used, injury data, type of weapon used, demographics of subject and officer as well as Officer CIT training status). The CIT Unit will include jail diversion statistics in the annual report to the Police Commission going forward.
2017-18	Crisis Intervention: Bridging Police and Public Health	R4	Recommends that SFPD command staff consider reported CIT incident outcomes in deciding CIT officer assignments. This will help deploy CIT teams in areas where they are needed most. This consideration should begin no later than January 1, 2019.	Police Department	Will not be implemented because it is not warranted or reasonable	Officer shift assignments are based on the department MOU with the Police Officers Association ("POA"). Command Staff cannot independently change the union negotiated process for deciding officer assignments. SFPD has 329 trained officers assigned to the Metro Division which has the highest calls for mental health services. There are 295 CIT trained officers assigned to the SFPD support units which are mainly located in the Metro Division. A grand total of 624 officers are assigned to the division with the highest need for support.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R5	Recommends that newly identified and budgeted programming personnel for SFPD Technology Division be hired no later than October 1, 2018.	Police Department	Will not be implemented because it is not warranted or reasonable	Due to the City and County budget cycle and hiring process, the department is unable to hire the budgeted programming personnel until after October 1, 2018. Funding for this position is not available in the budget until 1/1/2019. Further, hiring a talented programmer is a challenging endeavor and typically takes several months to ensure the right fit. In addition to DHR and city hiring timelines, candidates for law enforcement agency positions must pass CA POST required background checks which can take several months to complete. In the meantime, the CIT Unit is receiving assistance from existing technology personnel.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R6	Recommends that the use of crisis intervention techniques be reported within the CAD record. This broader designation of CIT incident responses should start no later than January 1, 2019.	Police Department	Will not be implemented because it is not warranted or reasonable	A similar request was discussed with the Department of Emergency Management ("DEM") in the past year where certain programming restrictions were discovered. Due to programming, coding, and potential technology procurement required to implement this recommendation, it is not reasonable to request SFPD to implement by January 1, 2019. As the CAD system is operated by DEM, SFPD will continue discussions to pursue the potential of including CIT techniques within the CAD record; however, the timeline for implementation cannot be set until the solutions to the technological restrictions are identified.	**	

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2017-18	Crisis Intervention: Bridging Police and Public Health	R7	Recommends SFPD command staff be allowed to spread their attendance in CIT training over two or more training sessions. Flexible sessions should start by October 1, 2018.	Police Department	Will be implemented	SFPD is now scheduling CIT training based on a standardized training schedule instead of by staffing availability. This will allow command staff to attend the modules which will be offered on a continuous basis. This standardization of the training schedule will be fully implemented before January 1, 2019.	Recommendation Implemented	In April 2019, a new schedule was made available to command staff allowing them to spread their attendance over two or more training sessions.
2017-18	Crisis Intervention: Bridging Police and Public Health	R8	Recommends that CIT administrators develop a department bulletin which outlines the full range of community resources to support officers who are assisting residents in crisis. The bulletin should be in place no later than January 1, 2019.	Police Department	Will be implemented	The CIT Coordinator is in the process of updating the list of Behavioral Health Services available to support officers who are assisting residents in crisis. The list of resources will be distributed by the end of August, 2018. The department bulletin will be published and posted on the department webpage by January 1, 2019.	Recommendation Implemented	SFPD issued Department Bulletin #19-034 on 02/13/19 which listed an updated guide to Mental Health Resources.
2017-18	Crisis Intervention: Bridging Police and Public Health	R9	Recommends that an academic institutional partner be assigned to assess and periodically review the efficacy of the 40 and 10 hour CIT Training courses.	Police Department	Will be implemented	SFPD is currently discussing a potential partnership with an academic institution to develop a methodology that will measure the efficacy of the CIT Training courses. The goal is to have the initial deliverable on or before January 1, 2019.	Recommendation Implemented	In 2018, SFPD partnered with an academic institution to assess the efficiency of the CIT Training courses.
2017-18	Crisis Intervention: Bridging Police and Public Health	R10	Recommends SFPD officers who have completed the 40 hour CIT training course be surveyed six months to one year later to reflect on the usefulness of individual modules and to determine what worked and what did not work in the training. This new survey should start no later than April 1, 2019.	Police Department	Will be implemented	SFPD is in talks with an academic institution to develop a survey for CIT trained officers to take six months to one year after their training. Once an agreement is reached, the academic institution will be the lead on the survey. This will be completed by April 1, 2019.	Recommendation Implemented	In November 2018, SFPD partnered with an academic institution to develop a survey for CIT trained officers to take six months to one year after their training.
2017-18	Crisis Intervention: Bridging Police and Public Health	R11	Recommends the Chief of SFPD publicly state the CED (Taser) certification program will not diffuse or delay scheduling of the current 40 hour CIT training program. This public statement should occur no later than October 1, 2018.	Police Department	Will not be implemented because it is not warranted or reasonable	The department is committed to CIT 40 hour training for all of its sworn members. CIT training is not dependent on the CED/Taser initiative. The commission approved Taser policy states that officers cannot be issued Tasers unless they have completed the full CIT training.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R12	Recommends renewal and elaboration of the current MOU between SFPD and DPH, and the associated DPH manual. An updated draft MOU should be presented to the Mayor for review no later than January 1, 2019 and adopted no later than June 1, 2019.	Police Department	Will be implemented	SFPD and DPH agree that there is a need to modify and update the MOU. The departments can pursue an amended MOU by June 1, 2019; however, the departments cannot commit to an adoption date that is six months prior to the current MOU's expiration date of December, 2019. It is in the Departments' opinion that adopting an amended MOU in December 2019 is more advantageous as it lines up strategically with the beginning of the citywide budget process.	Will Be Implemented in the Future	SFPD was unable to implement this recommendation by the Civil Grand Jury deadline of January 1, 2019.  In October 2019, the updated draft MOU was sent to both DPH's and SFPD's general counsel for review. The MOU will be fully executed once approved by the Office of the City Attorney and signed off by department heads.
2017-18	Crisis Intervention: Bridging Police and Public Health	R12	Recommends renewal and elaboration of the current MOU between SFPD and DPH, and the associated DPH manual. An updated draft MOU should be presented to the Mayor for review no later than January 1, 2019 and adopted no later than June 1, 2019.	Department of Public Health	Will be implemented	SFPD and DPH agree that there is a need to modify and update the MOU. The departments can pursue an amended MOU by June 1, 2019; however, the departments cannot commit to an adoption date that is six months prior to the current MOU's expiration date of December, 2019. It is in the Departments' opinion that adopting an amended MOU in December 2019 is more advantageous as it lines up strategically with the beginning of the citywide budget process.	Will Be Implemented in the Future	2019 -SFPD and DPH agree that there is a need to modify and update the MOU. SFPD and DPH have updated the MOU and it is currently be reviewed by SFPD City's attorneys. The adoption of the MOU should happen early 2020.
2017-18	Crisis Intervention: Bridging Police and Public Health	R13	Recommends filling the five budgeted Crisis Intervention Specialist positions with field-ready clinicians. Clinicians should be dedicated to the CIT program and placed in the field no later than October 1, 2018.	Department of Public Health	Has been implemented	Four positions have been filled. The remaining position is expected to be filled by the end of September 2018.	**	

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2017-18	Crisis Intervention: Bridging Police and Public Health	R14	Recommends DPH/BHS leadership and the CIT Working Group hold joint quarterly meetings to examine and analyze CIT program data, measure and assess program progress, and identify appropriate program adjustments. These meetings should begin no later than January 1, 2019.	Department of Public Health	Will not be implemented because it is not warranted or reasonable	SFPD is currently working with DPH's Director of Behavioral Health Services in coordinating stakeholders meetings to examine and analyze data, assess program progress and identify program adjustments- this work will take place at regularly scheduled CIT Working Group meetings. Creating an additional quarterly joint meeting may cause duplicative or delayed efforts and may unnecessarily expend resources.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R14	Recommends DPH/BHS leadership and the CIT Working Group hold joint quarterly meetings to examine and analyze CIT program data, measure and assess program progress, and identify appropriate program adjustments. These meetings should begin no later than January 1, 2019.	Police Department	Will not be implemented because it is not warranted or reasonable	SFPD is currently working with DPH's Director of Behavioral Health Services in coordinating stakeholders meetings to examine and analyze data, assess program progress and identify program adjustments- this work will take place at regularly scheduled CIT Working Group meetings. Creating an additional quarterly joint meeting may cause duplicative or delayed efforts and may unnecessarily expend resources.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R15	Recommends that in addition to the Specialists referred to in Recommendation 13, DPH hire five additional Crisis Intervention Specialists by December 1, 2019. One Specialist should be assigned to each district station for coordination and collaboration with SFPD CIT liaisons in order to prevent crises before they require a 911 call. Initial assignments should be made to the stations with the greatest need, based on calls for service and incident type.	Department of Public Health	Requires further analysis	DPH will consider adding additional Crisis Intervention Specialist staff in the next budget cycle. DPH will collaborate with SFPD to determine where staff should be assigned.	Recommendation Implemented	DPH has four additional Specialist and is in the process of hiring the 5th clinician by December 31st 2019. SFPD has trained CIT officers at district stations to reach out to Comprehensive Crisis Services for preventive behavioral support for individuals that they have identified before they require 911. The Specialist works directly with the CIT Unit within SFPD to assist with the coordination and collaboration of preventive services.
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R1	Recommends the Planning Department and the Department of Building Inspection jointly review their codes and submit joint recommendations to the Board of Supervisors no later than April 1, 2019 for code amendments designed to encourage homeowners to build more ADUs.	Department of Building Inspection	Will be implemented	Over the last six months, DBI, Planning, Fire Department, PUC, Public Works-BSM and representatives from the Mayor's Office and Board of Supervisors have been meeting to review codes and develop recommendations to encourage ADU construction. Through this interagency working group, staff have developed preliminary checklists for each respective department's requirements to expedite and streamline ADU approval. Several rounds of amendments have increased flexibility for property owners to add units to their property. Still, further analysis is warranted to analyze City codes for further recommendations. Planning and DBI will jointly review their codes and submit joint recommendations to the Board of Supervisors no later than April 1, 2019 for code amendments designed to encourage homeowners to build more ADU's.	Will Be Implemented in the Future	Since last year, the Department of Building Inspection and Planning Department have implemented several process and policy changes designed to incentivize and facilitate ADU construction. The multi-department ADU roundtable meets twice a week bi-monthly, providing simultaneous plan-review for ADU permit applications, eliminating the backlog for such projects, and issuing joint comment letters. City Agencies also offer re-check meetings, conducted twice a week bi-monthly, for ADU permits to ensure revisions are reviewed in a timely manner. A Multi-Agency ADU Checklist was created with input from all City Agencies that are involved in the review process to provide resources and technical assistance that ensures complete applications. DBI issued Information Sheet EG-05, which clarified acceptable local equivalencies for exiting in ADUs. DBI also created special ADU guides, which provide critical information to ADU applicants who might not be familiar with the construction permitting process. Planning designated a dedicated review station for ADU's on our 5th floor permit center. The ADU legislation was amended in late summer to further encourage homeowners to build ADUs by allowing ADUs in new construction for single- and multi-family buildings, clarifying the ministerial approval process and creating an expedited Board of Appeals process for certain ADUs in single-family homes meeting specific requirements. In September Mayor Breed signed a select DBI ADU fee waiver as a one-year pilot project (Ord. 207-19) into law, with the goal of further incentivizing these ADU construction projects. The Planning Department and the Department of Building Inspection will prepare and forward a summary of actions taken and any further joint recommendations by the end of the calendar year.

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2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R1	Recommends the Planning Department and the Department of Building Inspection jointly review their codes and submit joint recommendations to the Board of Supervisors no later than April 1, 2019 for code amendments designed to encourage homeowners to build more ADUs.	Planning Department	Will be implemented	Over the last six months, DBI, Planning, Fire Department, PUC, Public Works-BSM and representatives from the Mayor's Office and Board of Supervisors have been meeting to review codes and develop recommendations to encourage ADU construction. Through this interagency working group, staff have developed preliminary checklists for each respective department's requirements to expedite and streamline ADU approval. Several rounds of amendments have increased flexibility for property owners to add units to their property. Still, further analysis is warranted to analyze City codes for further recommendations. Planning and DBI will jointly review their codes and submit joint recommendations to the Board of Supervisors no later than April 1, 2019 for code amendments designed to encourage homeowners to build more ADU's.	Recommendation Implemented	Since last year, the Department of Building Inspection and Planning Department have implemented several process and policy changes designed to incentivize and facilitate ADU construction. The multi-department ADU roundtable meets twice a week bi-monthly, providing simultaneous plan-review for ADU permit applications, eliminating the backlog for such projects, and issuing joint comment letters. City Agencies also offer re-check meetings, conducted twice a week bi-monthly, for ADU permits to ensure revisions are reviewed in a timely manner. A Multi-Agency ADU Checklist was created with input from all City Agencies that are involved in the review process to provide resources and technical assistance that ensures complete applications. DBI issued Information Sheet EG-05, which clarified acceptable local equivalencies for exiting in ADUs. DBI also created special ADU guides, which provide critical information to ADU applicants who might not be familiar with the construction permitting process. Planning designated a dedicated review station for ADU's on our 5th floor permit center. The ADU legislation was amended in late summer to further encourage homeowners to build ADUs by allowing ADUs in new construction for single- and multi-family buildings, clarifying the ministerial approval process and creating an expedited Board of Appeals process for certain ADUs in single-family homes meeting specific requirements. In September Mayor Breed signed a DBI ADU fee waiver as a one-year pilot project (Ord. 207-19) into law, with the goal of further incentivizing these ADU construction projects. Additional Planning Department-specific legislative amendments will continue to be implemented on an on-going basis.
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R2	Recommends the Board of Supervisors amend existing City codes and ordinances, before June 30, 2019, to waive or reduce ADU permit fees, with the understanding that reduced departmental revenues would be made up from the City's general fund.	Board of Supervisors	Requires further analysis	The Budget and Legislative Analyst Office, the San Francisco Planning Department, and the Office of the Controller should study the correlation between a reduction in permitting fees and an increase in ADU construction. [Resolution No. 342-18]	Recommendation Implemented	The Board of Supervisors reports that Recommendations No. R2 and R3 14 have been implemented through the adoption of an ordinance on file with the Clerk of the 15 Board of Supervisors in File No. 190214.
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R3	Recommends the Board of Supervisors structure fees separately for ADUs in single family residences and ADUs in multi-unit buildings, specifically designed to ease the permitting costs for single family homeowners.	Board of Supervisors	Requires further analysis	The Budget and Legislative Analyst Office, the San Francisco Planning Department, and the Office of the Controller should study the correlation between a reduction in permitting fees and an increase in ADU construction. [Resolution No. 342-18]	Recommendation Implemented	The Board of Supervisors reports that Recommendations No. R2 and R3 14 have been implemented through the adoption of an ordinance on file with the Clerk of the 15 Board of Supervisors in File No. 190214.
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R4	Recommends the five agencies involved with ADU permitting establish a shared meeting space by January 1, 2019, and not wait for the completion of the new shared agency building. This space would be used by point persons from each of the five permitting agencies to expedite the ADU permit approval process.	Department of Building Inspection	Has been implemented	DBI, Planning, SFFD, DPW, and PUC currently have staff members located together at a shared meeting space on the fifth floor at 1660 Mission Street to expedite the ADU permit approval process.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R4	Recommends the five agencies involved with ADU permitting establish a shared meeting space by January 1, 2019, and not wait for the completion of the new shared agency building. This space would be used by point persons from each of the five permitting agencies to expedite the ADU permit approval process.	Department of Public Works	Has been implemented	DBI, Planning, SFFD, DPW, and PUC currently have staff members located together at a shared meeting space on the fifth floor at 1660 Mission Street to expedite the ADU permit approval process.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R4	Recommends the five agencies involved with ADU permitting establish a shared meeting space by January 1, 2019, and not wait for the completion of the new shared agency building. This space would be used by point persons from each of the five permitting agencies to expedite the ADU permit approval process.	Fire Department	Has been implemented	DBI, Planning, SFFD, DPW, and PUC currently have staff members located together at a shared meeting space on the fifth floor at 1660 Mission Street to expedite the ADU permit approval process.	**	

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2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R4	Recommends the five agencies involved with ADU permitting establish a shared meeting space by January 1, 2019, and not wait for the completion of the new shared agency building. This space would be used by point persons from each of the five permitting agencies to expedite the ADU permit approval process.	Public Utilities Commission	Has been implemented	DBI, Planning, SFFD, DPW, and PUC currently have staff members located together at a shared meeting space on the fifth floor at 1660 Mission Street to expedite the ADU permit approval process.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R5	Recommends that MOHCD and OCII require the managers of 1068 Mission Street and possibly Mission Bay Block 9 to reserve ground floor space for use in training construction workers, including training in ADU construction methods and modular unit construction work.	Department of Homelessness and Supportive Housing	Will not be implemented because it is not warranted or reasonable	While the idea to use the 1068 site for construction trades training for residents is a good one, the space has already been programmed to be used for the CHEF's program. The CHEF's program is currently in operation at other locations, replicable by ECS at the 1068 site, and has a proven track record regarding employment for formerly homeless persons. Additionally, restrictions bestowed on the site when transferred from the federal government mandate that the site be used only to serve formerly homeless individuals, which would limit participation in a construction training program.  Mission Bay Block 9 is similarly not available for a construction training program because the demand for robust supportive services at Mission Bay South Block 9 requires the entirety of the project's ground floor space not otherwise used for mechanical and utility uses. The non-mechanical/utility ground floor uses include suites to accommodate supportive services, property management functions, exam rooms, community room and kitchen, and a lounge.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R5	Recommends that MOHCD and OCII require the managers of 1068 Mission Street and possibly Mission Bay Block 9 to reserve ground floor space for use in training construction workers, including training in ADU construction methods and modular unit construction work.	Office of Community Investment and Infrastructure	Will not be implemented because it is not warranted or reasonable	While the idea to use the 1068 site for construction trades training for residents is a good one, the space has already been programmed to be used for the CHEF's program. The CHEF's program is currently in operation at other locations, replicable by ECS at the 1068 site, and has a proven track record regarding employment for formerly homeless persons. Additionally, restrictions bestowed on the site when transferred from the federal government mandate that the site be used only to serve formerly homeless individuals, which would limit participation in a construction training program.  Mission Bay Block 9 is similarly not available for a construction training program because the demand for robust supportive services at Mission Bay South Block 9 requires the entirety of the project's ground floor space not otherwise used for mechanical and utility uses. The non-mechanical/utility ground floor uses include suites to accommodate supportive services, property management functions, exam rooms, community room and kitchen, and a lounge.	**	

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2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R6	Recommends the Department of Building Inspection work with the Department of the Controller to develop meaningful, outcome-based performance metrics on ADU permit approval duration, to be reported on OpenData starting January 2019.	Department of Building Inspection	Will be implemented	The Department of Building Inspection will work with the Department of the Controller to develop meaningful, outcome-based performance metrics on ADU permit approval duration, to be reported on OpenData starting January 2019.	Recommendation Implemented	Permit Comment/descriptions now include searchable references to ADU addition, making them searchable on OpenData. The same permit records include dates for permit filing, approval, issuance, and project completion.
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R6	Recommends the Department of Building Inspection work with the Department of the Controller to develop meaningful, outcome-based performance metrics on ADU permit approval duration, to be reported on OpenData starting January 2019.	Controller	Will be implemented	We will work with the Department of Building Inspection to develop one or more metrics on permitting of ADUs by January 2019. Depending on the data sources, content or related factors, we may publish such metrics in the Performance Scorecard section of the Controller's website, or in another accessible format, to be determined in consultation with stakeholders.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R7	Recommends the Office of Community Investment and Infrastructure make its best effort to encourage the developer to use modular construction for the Mission Bay Block 9 homeless housing project.	Office of Community Investment and Infrastructure	Has been implemented	In OCII's Request for Proposals for Mission Bay South Block 9 issued in 2017, OCII included a requirement for developers to pursue alternative construction technologies such as modular. As a result, the selected developer team's architect has designed the project for modular construction to comply with the RFP.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R8	Recommends the Department of Building Inspection regularly inspect modular factories outside the City, if those factories are building housing for the City, to ensure construction is built to comply with City codes.	Department of Building Inspection	Will not be implemented because it is not warranted or reasonable	It is critical that housing units built in factories outside of San Francisco comply with our local code and are built to a standard that ensures safety and quality. However, it will be far more efficient to have DBI participate in reviewing and approving the plans and inspection procedures at the factory before manufacturing begins.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R8	Recommends the Department of Building Inspection regularly inspect modular factories outside the City, if those factories are building housing for the City, to ensure construction is built to comply with City codes.	Office of Community Investment and Infrastructure	Will not be implemented because it is not warranted or reasonable	It is critical that housing units built in factories outside of San Francisco comply with our local code and are built to a standard that ensures safety and quality. However, it will be far more efficient to have DBI participate in reviewing and approving the plans and inspection procedures at the factory before manufacturing begins.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R8	Recommends the Department of Building Inspection regularly inspect modular factories outside the City, if those factories are building housing for the City, to ensure construction is built to comply with City codes.	Mayor's Office of Housing and Community Development	Will not be implemented because it is not warranted or reasonable	It is critical that housing units built in factories outside of San Francisco comply with our local code and are built to a standard that ensures safety and quality. However, it will be far more efficient to have DBI participate in reviewing and approving the plans and inspection procedures at the factory before manufacturing begins.	**	

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2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R9	Recommends the Planning Department waive parking space requirements for ADUs built in single-family residences.	Planning Department	Has been implemented	The Planning Code does not require parking for addition of one unit to any building. This control was already in place even before the ADU program. The ADU program expanded this by not requiring parking for ADUs, even when more than one ADU is proposed at one property. The Planning Code permits this through the provision of bicycle parking at the property, or through the granting of an administrative exception to the parking requirement per the ADU program. The ADU program made removing existing required parking also possible. This provision was built into the ADU program since its early inception in 2014. The Planning Code permits this through the provision of bicycle parking at the property, or through the granting of an administrative exception to the parking requirement per the ADU program.	**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R10	Recommends the Planning Department expand its public outreach on ADUs to increase homeowner awareness of ADU opportunities.	Planning Department	Will be implemented	To date, the Planning Department has conducted the following to market and publicize the ADU program: Developed an ADU handbook that include six ADU prototypes, developed an ADU video, created user friendly Fact Sheets, hosted, co-hosted, and attended public events to present the program and answer common public questions. Moving forward, the ADU Planning team received a grant for community outreach from Friends of City Planning (FOCP) for \$29,000 to update and create materials, and facilitate community outreach. Part of the grant is for contracting a consultant to update the ADU Handbook for updated prototypes to reflect Code changes and conduct an updated financial analysis. Anticipated timeline for finalization is late Fall of 2018*. This ADU Handbook is a free online resource, and is used by design professionals and homeowners to learn about how an ADU could fit on their property, as well as used as a resource at outreach events.  Furthermore, Planning will create a one-stop online ADU resource portal anticipated by end of Q3 2018. These tools will be aimed to single family homeowner audience and to multi-unit homeowner audience.  The community outreach (Planning and DBI) anticipated timeline is as follows: o To design professionals fall 2018*. o To single-family homeowners Q4 2018 - Q1 2019*. *Predicated on DBI & Fire mutually agreeing on equivalencies.	Recommendation Implemented	Outreach has been made challenging by a constantly shifting legislative environment. Nonetheless, Planning Department Staff has spoken at a range of industry and other public events and responded to questions and comments while promoting the ADU program in general. Additionally, the Department has begun to implement the FOCP grant (referenced in our 2018 response) and anticipates concluding substantial outreach efforts by Q2 2020.
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R11	Recommends the Mayor support the establishment of a union-staffed modular housing factory in San Francisco.	Mayor	Has been implemented	In January 2018, Mayor Breed announced her support of the development of a plan to establish a modular housing factory within the City limits staffed by union labor. The City has hired a consultant to review whether a modular factory staffed by union workers is feasible. The city expects the consultants to work to conclude by the end of this year.	**	
2017-18	Open Source Voting in San Francisco	R1	Recommends that the Mayor include funding in their next budgeting cycle to hire a "Program Manager" dedicated to shepherd the project forward and own the project. Regardless of the department they report to, the Program Manager will be responsible for communicating with collaborating jurisdictions, engaging experts, managing and tracking project risks, and establishing cost and timeline targets. The Program Manager would need qualifications in technology management, design thinking, and procurement. Funding should be allocated for this process in the next budget cycle.	Mayor	Has been implemented	The final FY 2018-19 and FY 2019-20 budget includes a total of \$1.6 million over the two years for the Open Source Voting System project. These funds are a combination of COIT funding included in the Mayor's proposed budget and other General Fund dollars added by the Board of Supervisors. This funding will, in part, be used to hire a Project Manager responsible for communicating with collaborating jurisdictions, engaging experts, managing and tracking project risks, and establishing cost and timeline targets.	**	

(1) \*\*\*\* Response not required: Recommendation has been fully implemented or abandoned.

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2017-18	Open Source Voting in San Francisco	R2	Recommends the Mayor's Office set up a working group responsible to centralize the expertise relevant for the OSV project and approve structural decisions made by the Program Manager. The working group should contain (at minimum) a representative from the Mayor's office, DoE, OSVTAC, COIT, and DoT. After planning completes, funding requests for the OSVS would be recommended to the working group by the Program Manager, and would then be recommended to the Mayor for inclusion in the city budget. This group should be formally constructed by October 1, 2018, and should begin a hiring process for a Program Manager as soon as funding is allocated.	Mayor	Will not be implemented because it is not warranted or reasonable	The FY 2018-19 and FY 2019-20 budget includes a total of \$1.6 million over the two year budget for the Open Source Voting System project. This funding will, in part, be used to hire a Project Manager. Collaboration is key for project of this nature, and the Project Manager will work to engage with stakeholders as the project moves forward. The goal of collaboration is a shared priority, this recommendation will not be implemented at this time due to process needs of hiring a project manager first to develop and oversee project tasks, resources, risks and schedule. Then the Mayor's office will consider setting up a working group to advise the DoE and DoT on the OSV project. The working group could include representatives from OSVTAC, COIT, leading security experts, open source partners, election specialists, hardware designers, and other jurisdictions who are willing to support the project with their expertise.	**	
2017-18	Open Source Voting in San Francisco	R3	Recommends the Election Commission's OSVTAC should organize and maintain a website to serve as an informational portal on the OSV project. This should include links to (and summaries of) all reports written on the subject (including by the SoS, EC, OSVTAC, CGJ, Slalom, BoS). This resource should be completed by October, 1 2018, and be updated consistently.	Elections Commission	Requires further analysis	This recommendation will be implemented in the recommended timeframe. In the short term, the Commission will ask OSVTAC to do it.  The Elections Commission does not have adequate resources to implement this recommendation on an ongoing basis. Further analysis will be required to determine the responsibility and resourcing. The Elections Commission will provide an update for this recommendation no later than 28 December 2018.  UPDATE 12/27/18: The Elections Commission requests an extension of a final response to the recommendation to 31 January 2019.	Recommendation Implemented	In the short term, the Commission's Open Source Voting Technical Advisory Committee (OSVTAC) is maintaining a website with information about the project. The Elections Commission and OSVTAC docs not have adequate resources continue to perform this service on an ongoing basis. The San Francisco Department of Technology (DoT), however, will implement the recommendation an on-going basis once the project is fully staffed and will rollout website by June 2019. Once the DoT site is available, OSVTAC information will be linked from the DoT site.
2017-18	Open Source Voting in San Francisco	R4	Recommends publishing a quarterly summary of the state of the OSV project. The report should include: an estimate of the completion date, current cost projections, and highlight emerging issues. Until a Program Manager is hired, the reports should be authored by the EC, and afterwards, the report should be authored by the program manager. Reports should commence October 1, 2018, and continue at the start of each quarter until project completion.	Elections Commission	Requires further analysis	The Elections Commission does not have adequate resources to implement this recommendation. Further analysis will be required to determine responsibility and resourcing. The Elections Commission will provide an update for this recommendation no later than 28 December 2018.  UPDATE 12/27/18: The Elections Commission requests an extension of a final response to the recommendation to 31 January 2019.	Recommendation Implemented	The San Francisco Department of Technology has committed to providing regular updates to the San Francisco Elections Commission where those updates will be included in the agenda packet and minutes and as such will be in the public record. Additionally, the San Francisco Department of Technology has committed to posting major deliverables and reports will be posted on the web site (reference response to R3).
2017-18	Open Source Voting in San Francisco	R5	Recommends the Office of the Controller set up a process to trigger review of city RFPs that only receive one bidder, and, when feasible, perform a market analysis to determine why the procurement process has not induced participation of additional vendors. This process should be in place by April 1, 2019.	Controller	Will not be implemented because it is not warranted or reasonable	The San Francisco Administrative Code Chapter 21, Acquisition of Commodities and Services, already requires the City's Contracting Officers to "review solicitations to determine whether the solicitation could be altered and reissued in a manner that would be likely to attract responsive offers". Also, Administrative Code Chapter 6 provides guidance for construction and professional services contracting. Specifically, Section 6.23 (c), Procedure Upon Rejection or Failure of Bids, provides guidance to Department Heads on appropriate actions to take for no or one bid. Further, the Office of the Controller already conducts audits and investigations of the City's contracting procedures, including those relating to the Requests for Proposals process in fulfillment of the San Francisco Charter, Appendix F, Section F.1.106.	**	

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2017-18	Open Source Voting in San Francisco	R6	Recommends the Office of the Controller evaluate the premium San Francisco pays for its Voting System compared to (1) the price paid by other California counties that use Ranked Choice Voting, and (2) the price paid by California counties that do not use RCV, and (3) the price paid by cities/counties outside of California who use RCV. This analysis should be published by April 1, 2019.	Controller	Requires further analysis	Based on the Office of Controller's preliminary analysis, there are no California counties using Ranked Choice Voting at this time. Moreover, Secretary of State has only approved Dominion's voting system for conducting ranked-choice voting elections. The Office of Controller has identified the following non-California jurisdictions that currently use Ranked Choice Voting and could be used for future analysis, if needed: <ul style="list-style-type: none"> <li>• Basalt, CO</li> <li>• Santa Fe, NM</li> <li>• Cambridge, MA</li> <li>• St. Louis Park, MN</li> <li>• Minneapolis, MN</li> <li>• St. Paul, MN</li> <li>• State of Maine</li> <li>• Takoma Park, MD</li> <li>• Portland, ME</li> <li>• Telluride, CO</li> </ul>	Will Be Implemented in the Future	The Office of the Controller is aware of eight California jurisdictions, including San Francisco, that have adopted ranked choice voting (RCV). These jurisdictions, along with the voting system used by each (in parentheses), are listed below and could be used for future analysis, if needed.  <ul style="list-style-type: none"> <li>•Berkeley (Dominion)</li> <li>•Davis (Hart InterCivic eSlate Voting System)</li> <li>•Los Angeles (InkaVote Voting System)</li> <li>•Oakland (Dominion)</li> <li>•Santa Cruz (Sequoia Voting Systems)</li> <li>•San Diego (Premier TSX Voting System)</li> <li>•San Francisco (Dominion)</li> <li>•San Leandro (Dominion)</li> </ul> Source: CA Secretary of State, FairVote.org  The Controller's Office will complete the recommended analysis, including some or all of the above jurisdictions, by September 30, 2020.
2017-18	Open Source Voting in San Francisco	R7	Recommends that the DoT not directly build the software for an Open Source Voting system in the near future, because they have not demonstrated the in-house capacity to tackle a software development task of this magnitude.	Department of Technology	Requires further analysis	There are many phases, components and environments for an Open Source Voting system development. These include the hardware, software, database, integrations, testing platform, community support system, code management, project management, deployment packets, and many others. The Department of Technology will use the most cost effective and expert resource for the system planning, design, build, finance, support and maintenance.	Will Be Implemented in the Future	Within the budget limits of the Open Source Voting System Project, the Department is working with vendors and contractors to move the project forward. There are many phases, components and environments for an Open Source Voting system development. These include the hardware, software, database, integrations, testing platform, community support system, code management, project management, deployment packets, and many others. The Department of Technology will use the most cost effective and expert resource for the system planning, design, build, finance, support and maintenance.
2017-18	Open Source Voting in San Francisco	R8	Recommends that the DoE not directly build the software for an Open Source Voting system in the near future, because they lack in-house critical faculties and experience in software development.	Department of Elections	Will be implemented	The Department agrees that it may not directly build the software for developing an open source voting system and will choose the most effective and efficient method to implement any Open Source Voting Software. The City's Department of Technology is responsible for the City's technology.	Recommendation Implemented	The Department wholly agrees with this recommendation.
2017-18	Open Source Voting in San Francisco	R9	Recommends that San Francisco's Elections Commission conduct a systematic evaluation of partner interest in using the OSV system developed in SF. This evaluation should reach out to all Departments of Elections in all counties within California, focusing on potential use and cost sharing. This analysis and reporting should be completed by April 1st, 2019.	Department of Elections	Requires further analysis	The Elections Commission does not have adequate resources to implement this recommendation. Further analysis will be required to determine responsibility and resourcing. The Elections Commission will provide an update for this recommendation no later than 28 December 2018.  UPDATE 12/27/18: The Elections Commission requests an extension of a final response to the recommendation to 31 January 2019.	Will Not Be Implemented: Not Warranted or Not Reasonable.	This item is directed towards the Elections Commission rather than the Department of Elections. Also, most counties have purchased or are purchasing new voting equipment from vendors prior to the 2020 elections.
2017-18	Open Source Voting in San Francisco	R9	Recommends that San Francisco's Elections Commission conduct a systematic evaluation of partner interest in using the OSV system developed in SF. This evaluation should reach out to all Departments of Elections in all counties within California, focusing on potential use and cost sharing. This analysis and reporting should be completed by April 1st, 2019.	Elections Commission	Requires further analysis	The Elections Commission does not have adequate resources to implement this recommendation. Further analysis will be required to determine responsibility and resourcing. The Elections Commission will provide an update for this recommendation no later than 28 December 2018.  UPDATE 12/27/18: The Elections Commission requests an extension of a final response to the recommendation to 31 January 2019.	Will Not Be Implemented: Not Warranted or Not Reasonable.	The Elections Commission docs not have adequate resources to implement this recommendation.  However, the San Francisco Department of Technology is undergoing a survey of the State of Open Source Voting Projects Analysis intended to identify the possible existing projects that would be a good partner for the City and we would contact and do deep discussions with these soon.

(1) \*\*\*\*\* Response not required: Recommendation has been fully implemented or abandoned.

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2017-18	Open Source Voting in San Francisco	R10	Recommends that the Department of Elections evaluate the possibility of incorporating 2018 HAVA funding into the development of the OSV system, so that federal technology agencies have jurisdiction to help develop the project. The feasibility of this should be formally evaluated and published by the Department of Elections by January 1st, 2019.	Department of Elections	Will be implemented	The Department will evaluate whether federal grant monies are available under the Help America Vote Act which, if possible, would allow federal agencies to assist in developing an open source voting system. The Department can determine whether HAVA funding exists by January 1, 2019.	Recommendation Implemented	The Department currently has no information that supports federal technology agencies assisting the City to develop a voting system.
2017-18	Open Source Voting in San Francisco	R11	Recommends that the Department of Elections, along with the Election Commission, reach out to 18F and the USDS to evaluate a possible partnership to build the OSV system with them. These communications should be issued by October 1st, 2018, and the results of those inquiries should be made publicly available after discussion concludes.	Department of Elections	Will be implemented	In conjunction with the Department of Technology, the Department of Elections will contact 18F and the USDS by October 1, 2018, regarding the evaluation of a possible partnership to build an open source voting system.	Recommendation Implemented	The Department contacted and spoke with a representative from 18F who indicated a project such as developing a voting system or its components is larger and of a longer timeframe than other projects that 18F would agree to undertake. The Department attempted to contact USDS several times but never recieved a response.
2017-18	Open Source Voting in San Francisco	R11	Recommends that the Department of Elections, along with the Election Commission, reach out to 18F and the USDS to evaluate a possible partnership to build the OSV system with them. These communications should be issued by October 1st, 2018, and the results of those inquiries should be made publicly available after discussion concludes.	Elections Commission	Will not be implemented because it is not warranted or reasonable	Due to resourcing and subject matter expertise, neither the Department of Elections nor Elections Commission will perform direct outreach and evaluation of possible partnership with 18F and USDS. Alternatively, the Department of Elections Director will send a letter by October 1, 2018 to 18F and USDS to introduce the CCSF Department of Technology for these discussions.	**	
2017-18	Open Source Voting in San Francisco	R12	Recommends that the Elections Commission establish a coalition of supportive non-profit organizations in a formal structure to support the project. This list of collaborators and contacts should be constructed and published by January 1st, 2019.	Elections Commission	Requires further analysis	The Elections Commission does not have adequate resources to implement this recommendation. Further analysis will be required to determine responsibility and resourcing. The Elections Commission will provide an update for this recommendation no later than 28 December 2018.  UPDATE 12/27/18: The Elections Commission requests an extension of a final response to the recommendation to 31 January 2019.	Will Not Be Implemented: Not Warranted or Not Reasonable.	The Election Commission does not have adequate resources to implement this recommendation.  However, the San Francisco Department of Technology will engage a coalition of supportive non-profit organizations as part of the project with an even broader definition of inviting the SF community to participate on a working group to help work on aspects of the project.
2017-18	Open Source Voting in San Francisco	R13	Recommends that the Department of Elections, working with the Elections Commission, establish a Memorandum of Understanding with the California Secretary of State that addresses how the California certification process will accommodate modular development and vulnerability patches, to align the SoS's process with open source best practices. The discussion of this memo should begin by January 1st, 2019.	Department of Elections	Will not be implemented because it is not warranted or reasonable	This recommendation is unwarranted, especially in consideration of the January 1, 2019 deadline, because the City must still identify a person with the appropriate skills to fill the project manager role. The project manager will need to lead efforts to define the specifications of a voting system, and the City must determine the manner by which it will develop a voting system before engaging the Secretary of State to possibly enter a Memorandum of Understanding. The City does not currently have accurate descriptions of a voting system, a modular development of a voting system, the patching regimen associated with an open source voting system, or how open source best practices in regards to developing a voting system would align with the SOS' processes.	**	
2017-18	Open Source Voting in San Francisco	R13	Recommends that the Department of Elections, working with the Elections Commission, establish a Memorandum of Understanding with the California Secretary of State that addresses how the California certification process will accommodate modular development and vulnerability patches, to align the SoS's process with open source best practices. The discussion of this memo should begin by January 1st, 2019.	Elections Commission	Will be implemented	The Department of Elections Director has agreed to implement this recommendation by stated date of January 1, 2019.	--	Agency elected not to respond.

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2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R1	Recommends the Executive Director of the San Francisco Animal Care and Control (SFACC) study methods to provide 24-hour ACO coverage, either by full staffing or by on-call staffing, and report on this matter to the City Administrator by April 1, 2019.	Animal Care and Control	Will not be implemented because it is not warranted or reasonable	Using the formula recommended by the National Animal Care and Control Association, ACC would need an additional three officers to be on duty an additional six hours a day, seven days a week. Using that same model, ACC is already two officers below recommended levels for current hours of operation.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R2	Recommends the Executive Director of SFACC provide the SFPD VDD Unit with RDP (remote desktop protocol) or VPN (virtual private network) access to Chameleon, one seat license and a login to Chameleon, by January 1, 2019.	Animal Care and Control	Has been implemented	ACC provided SFPD access to Chameleon more than a year ago. SFPD reports that its firewall prevents access to Chameleon and that the condition is unlikely to be remedied. As a result, SFPD will continue to call in for information or may come to the ACC squad room.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R3	Recommends the Executive Director of SFACC publish on their website, for each of the most current five years, statistics about dog bites against humans in San Francisco, divided into categories based on whether the bites were provoked, and whether the biting dog was on a leash at the time of the bite. This to be implemented no later than July 1, 2019.	Animal Care and Control	Will not be implemented because it is not warranted or reasonable	ACC records this data from the bite reports, if it is available, but we do not believe it to be useful for formulating policy. For example, dogs who bite people when they are on their guardian's property are often off-leash, but this is what would be expected. The bite report was developed to obtain data for rabies prevention, not for behavior analysis.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R4	Recommends the Executive Director of SFACC publish on their website up-to-date information for all dogs that have been deemed Vicious and Dangerous by an authorized Hearing Officer and for which that status is still in effect. This information to include the residential address of the dog and/or its location on a map, the name of the dog, the breed of the dog, either a description or a photo of the dog, and the date of the most recent enforcement field visit by an ACO. This to be implemented no later than January 1, 2020.	Animal Care and Control	Will not be implemented because it is not warranted or reasonable	ACC could post this information on its website. However, we believe that public notice has already been served by the existing requirements of a special dog tag and the signage on the house. Posting this information on ACC's website seems to be an unwarranted invasion of privacy, disproportionate to the potential harm. If a resident has concerns about a particular dog, ACC is available to provide that information.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R5	Recommends the Executive Director of SFACC change the current practice of only teaching dog owners about the benefits of keeping their dog(s) on a leash, to include issuing a citation to those dog owners whose dogs are in violation of the city leash law, as provided in Health Code Sections 41.12(a) and 41.13. This to be implemented no later than January 1, 2019.	Animal Care and Control	Will not be implemented because it is not warranted or reasonable	ACC currently issues off leash citations if a dog is actively causing a problem or if the dog is so far away from the guardian that the officer has difficulty matching the dog with the guardian. Successfully implementing a more stringent level of enforcement would require public comment and support.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R6	Recommends the City Administrator instruct the VDD Hearing Officers that Ex Parte communications involving any issue in any case are not allowable outside the Hearing unless all parties to the Hearing are present. These instructions to be given as soon as practicable, and no later than January 1, 2019.	City Administrator	Has been implemented	The Office of the City Attorney already provides this instruction in its annual training for hearing officers. The hearing officer who violated this procedure is no longer actively hearing cases.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R7	Recommends the Executive Director of SFACC establish a data entry manual that includes standard procedures written for all Chameleon data entry, no later than July 1, 2019.	Animal Care and Control	Will be implemented	There is a manual for Chameleon, but the department would benefit from improved documentation. ACC is in the midst of making revisions to Chameleon and will update materials afterwards.	Recommendation Implemented	In November 2018, ACC improved the data entry for animal intake and outcomes within Chameleon. ACC created appropriate training materials to reflect the changes. ACC continues to update materials as changes are made to the application.
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R8	Recommends the Executive Director of SFACC establish data entry training and supervision over data entry procedures in Chameleon, to ensure accurate and uniform data entry, no later than July 1, 2019.	Animal Care and Control	Has been implemented	Staff are trained and supervised on data entry, and manuals will be updated. ACC audits and corrects shelter data monthly.	**	

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2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R9	Recommends the Executive Director of SFACC authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement the changes in Chameleon data entry setup which were recommended by the paid consultant, Dr. Delany; this work to be finished no later than July 1, 2019.	Department of Technology	Will be implemented	This finding and recommendation was meant to be directed to the General Services Agency - Information Technology division of the City Administrator's Office. ACC has been steadily implementing many of Dr. Delaney's recommendations. She made 29 recommendations; 7 have been completed, 13 are in progress, 7 have not been started and 2 will not be implemented.	Recommendation Implemented	In November 2018, ACC improved the data entry for animal intake and outcomes within Chameleon. ACC created appropriate training materials to reflect the changes. ACC continues to update materials as changes are made to the application.
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R9	Recommends the Executive Director of SFACC authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement the changes in Chameleon data entry setup which were recommended by the paid consultant, Dr. Delany; this work to be finished no later than July 1, 2019.	Animal Care and Control	Will be implemented	ACC has been steadily implementing many of Dr. Delaney's recommendations. She made 29 recommendations; 7 have been completed, 13 are in progress, 7 have not been started and 2 will not be implemented.	Will Be Implemented in the Future	ACC continues to implement Dr. Delaney's recommendations. She made 29 recommendations; 10 have been completed, 14 are in progress, 2 have not been started, and 3 will not be implemented.
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R10	Recommends the Executive Director of SFACC request Friends of SFACC to fund a study by a qualified expert of Chameleon data entry for the Field activity division, and to authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement those changes in Chameleon that will improve data entry accuracy and integrity. This work to be concluded no later than January 1, 2021.	Department of Technology	Will not be implemented because it is not warranted or reasonable	This finding and recommendation was meant to be directed to the General Services Agency - Information Technology division of the City Administrator's Office. There is not an accuracy problem in the data.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R10	Recommends the Executive Director of SFACC request Friends of SFACC to fund a study by a qualified expert of Chameleon data entry for the Field activity division, and to authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement those changes in Chameleon that will improve data entry accuracy and integrity. This work to be concluded no later than January 1, 2021.	Animal Care and Control	Will not be implemented because it is not warranted or reasonable	There is not an accuracy problem in the data.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R11	Recommends the Executive Director of SFACC study methods to increase compliance with dog license laws in San Francisco by at least 50% as measured by the number of active dog licenses as of December 31, 2017; the study to include but not limited to such options as lowering license fees across the board, adding some benefit(s) to dog owners for having dogs licensed, instituting a meaningful follow-up to the "final notice" automated dog license letters, and finding a better online interface for dog license applications, plus any other means that may occur to them. This study to be completed and submitted to the City Administrator no later than July 1, 2019.	Animal Care and Control	Will not be implemented because it is not warranted or reasonable	ACC has been actively exploring alternatives to the current on-line system. When current supplies of tags are exhausted, ACC will begin using a new tag which includes a 24-hour lost dog hotline and a QR code to assist in uniting pets and families faster.	**	

(1) \*\*\*\*\* Response not required: Recommendation has been fully implemented or abandoned.

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2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R12	Recommends the San Francisco Chief of Police modify General Order 6.07 to bring it into compliance with local ordinances and with current practice. The General Order will also be modified to include the existence and function of the SFPD Vicious and Dangerous Dog Unit. These changes, either incorporated into the existing General Order or into a new superseding General Order, to be presented to the Police Commission for approval no later than April 1, 2019.	Police Department	Will be implemented	<p>The General Order is being revised to meet today's and future standards for the members of the San Francisco Police Department in handling dog bite reports, dog barking complaints, and dog related incidents such as encountering vicious and dangerous dogs. The function and duties of the Vicious and Dangerous Dog Unit will also be addressed. The San Francisco Police Department released Department Bulletin 18-123 to cover the needed changes to further protect public safety until the new San Francisco Police Department General Order is finalized.</p> <p>The San Francisco Police Department will work with Animal Care and Control and members of the Commission of Animal Welfare to develop the best General Order possible. The presentation and review schedule of SFPD DGOs to the Police Commission is set by that body; currently this DGO is scheduled for review in 2022.</p> <p>SFPD will not meet the CGJ deadline of April 2019.</p>	Will Be Implemented in the Future	SFPD was unable to implement by the Civil Grand Jury's deadline of April 1, 2019. The presentation and review schedule of SFPD DGOs to the Police Commission is set by that body; currently this DGO is scheduled for review in 2022. However, the department will consider the Civil Grand Jury's recommended revisions at the time of DGO update.
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R13	Recommends the City Administrator's Office and the San Francisco Chief of Police agree on a Memorandum of Understanding (MoU) specifying that San Francisco Police Department will continue to be in charge of the enumerated clerical and ministerial function for the Hearing Officers of the Vicious and Dangerous Dogs Hearings. This MoU to be completed by July 1, 2019.	City Administrator	Will not be implemented because it is not warranted or reasonable	The City Administrator's Office, Police Department, and Department of Public Health will establish policies, procedures, and agreements as needed to enumerate each department's responsibilities related to vicious and dangerous dogs.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R13	Recommends the City Administrator's Office and the San Francisco Chief of Police agree on a Memorandum of Understanding (MoU) specifying that San Francisco Police Department will continue to be in charge of the enumerated clerical and ministerial function for the Hearing Officers of the Vicious and Dangerous Dogs Hearings. This MoU to be completed by July 1, 2019.	Police Department	Will not be implemented because it is not warranted or reasonable	The City Administrator's Office, Police Department, and Department of Public Health will establish policies, procedures, and agreements as needed to enumerate each department's responsibilities related to vicious and dangerous dogs.	**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R14	Recommends the San Francisco City Administrator instruct Hearing Officers for the Vicious and Dangerous Dogs Hearings that it is their responsibility, pursuant to SF Health Code sections 42.3(C)(i) and (ii), to find a dog either Vicious or Dangerous or not Vicious and Dangerous, and that holding such Decisions "in abeyance" is no longer an option. This instruction to be given no later than March 31, 2019.	City Administrator	Will not be implemented because it is not warranted or reasonable	Decision options available to hearing officers were reviewed and approved by the Office of the City Attorney. ACC will consult with the City Attorney's office to determine if revisions should be made.	**	

(1) \*\*\*\* Response not required: Recommendation has been fully implemented or abandoned.

CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Crisis Intervention: Bridging Police and Public Health	R1	Recommends that the CIT Coordinator and CIT Liaison Officers hold monthly meetings with each district station captain. Each meeting should include regular agenda items relating to district CIT incidents, high frequency clients, and outcomes. The results of each meeting should be summarized in a quarterly review with the Chief of Police. Meetings should commence no later than January 1, 2019.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R2	Recommends that SFPD Technology Division assign a representative to attend all regular CIT Working Group meetings no later than October 1, 2018.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R3	Recommends that SFPD, in collaboration with CIT Working Group, identify both quantitative and qualitative standards to help measure CIT operational effectiveness. Newly adopted standards should include Crisis Response (CR) incidents and jail diversion statistics. These standards should be part of the CIT annual report to the Police Commission. Standards should be adopted no later than January 1, 2019 and be set for inclusion in the 2018 CIT annual report to the Police Commission.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R4	Recommends that SFPD command staff consider reported CIT incident outcomes in deciding CIT officer assignments. This will help deploy CIT teams in areas where they are needed most. This consideration should begin no later than January 1, 2019.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R5	Recommends that newly identified and budgeted programming personnel for SFPD Technology Division be hired no later than October 1, 2018.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R6	Recommends that the use of crisis intervention techniques be reported within the CAD record. This broader designation of CIT incident responses should start no later than January 1, 2019.	**		**	

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Crisis Intervention: Bridging Police and Public Health	R7	Recommends SFPD command staff be allowed to spread their attendance in CIT training over two or more training sessions. Flexible sessions should start by October 1, 2018.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R8	Recommends that CIT administrators develop a department bulletin which outlines the full range of community resources to support officers who are assisting residents in crisis. The bulletin should be in place no later than January 1, 2019.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R9	Recommends that an academic institutional partner be assigned to assess and periodically review the efficacy of the 40 and 10 hour CIT Training courses.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R10	Recommends SFPD officers who have completed the 40 hour CIT training course be surveyed six months to one year later to reflect on the usefulness of individual modules and to determine what worked and what did not work in the training. This new survey should start no later than April 1, 2019.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R11	Recommends the Chief of SFPD publicly state the CED (Taser) certification program will not diffuse or delay scheduling of the current 40 hour CIT training program. This public statement should occur no later than October 1, 2018.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R12	Recommends renewal and elaboration of the current MOU between SFPD and DPH, and the associated DPH manual. An updated draft MOU should be presented to the Mayor for review no later than January 1, 2019 and adopted no later than June 1, 2019.	Will Not Be Implemented: Not Warranted or Not Reasonable	The Department and DPH did not adopt an updated MOU on or before June 1, 2019. With the current local and state efforts to change the role of law enforcement in health crisis calls, the City is implementing a pilot program starting in December 2020 that will create an alternative response method involving other City Departments. There are also ongoing discussions about collaboration across departments to ensure the health and well being of individuals in crisis. This pilot program may impact the renewal of this MOU and associated DPH Manual.	**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R12	Recommends renewal and elaboration of the current MOU between SFPD and DPH, and the associated DPH manual. An updated draft MOU should be presented to the Mayor for review no later than January 1, 2019 and adopted no later than June 1, 2019.	Will Be Implemented in the Future	Comprehensive Crisis Services Crisis Behavioral Health Specialist continue to work closely with the CIT Unit within the SFPD and with the trained CIT officers at the district stations to provide preventative services and co-response to individuals that have been identified by SFPD in hopes of preventing a 911 situation. The Behavioral Health Specialist also provides consultation and co-respond with the CIT Unit to individuals that are high safety risk and have mental health concerns during barricaded and crisis negotiation situations.  The updated MOU has been reviewed by the SFPD attorneys and the MOU is currently in Chief Scott's hands. The Chief is still currently reviewing the MOU to determine what may need to be adjusted given the new reforms implemented by the city and the new programs DPH will be starting with the Fire Department.	Will Be Implemented in the Future	Comprehensive Crisis Services Crisis Behavioral Health Specialist continue to work closely with the CIT Unit within the SFPD and with the trained CIT officers at the district stations to provide preventative services and co-response to individuals that have been identified by SFPD in hopes of preventing a 911 situation. The Behavioral Health Specialist also provides consultation and co-respond with the CIT Unit to individuals that are high safety risk and have mental health concerns during barricaded and crisis negotiation situations.  The updated MOU has been reviewed by the SFPD attorneys and the MOU is currently in Chief Scott's hands. The Chief is still currently reviewing the MOU to determine what may need to be adjusted given the new reforms implemented by the city and the new programs DPH will be starting with the Fire Department. In addition both the Comprehensive Crisis Behavioral Specialist and the CIT team would like to make some changes due to best practices learned over the past four years of their working relationship.
2017-18	Crisis Intervention: Bridging Police and Public Health	R13	Recommends filling the five budgeted Crisis Intervention Specialist positions with field-ready clinicians. Clinicians should be dedicated to the CIT program and placed in the field no later than October 1, 2018.	**		**	

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Crisis Intervention: Bridging Police and Public Health	R14	Recommends DPH/BHS leadership and the CIT Working Group hold joint quarterly meetings to examine and analyze CIT program data, measure and assess program progress, and identify appropriate program adjustments. These meetings should begin no later than January 1, 2019.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R14	Recommends DPH/BHS leadership and the CIT Working Group hold joint quarterly meetings to examine and analyze CIT program data, measure and assess program progress, and identify appropriate program adjustments. These meetings should begin no later than January 1, 2019.	**		**	
2017-18	Crisis Intervention: Bridging Police and Public Health	R15	Recommends that in addition to the Specialists referred to in Recommendation 13, DPH hire five additional Crisis Intervention Specialists by December 1, 2019. One Specialist should be assigned to each district station for coordination and collaboration with SFPD CIT liaisons in order to prevent crises before they require a 911 call. Initial assignments should be made to the stations with the greatest need, based on calls for service and incident type.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R1	Recommends the Planning Department and the Department of Building Inspection jointly review their codes and submit joint recommendations to the Board of Supervisors no later than April 1, 2019 for code amendments designed to encourage homeowners to build more ADUs.	Will be Implemented in the Future	<p>Mostly complete, report will be provided to the Board of Supervisors in 2021.</p> <p>In the past year, DBI and the Planning Department have worked together to streamline and facilitate permit processing and plan review for Accessory Dwelling Units (ADUs), and DBI supported the Board of Supervisors' one-year fee waiver pilot project to incentivize some ADU projects. In September 2019, Mayor Breed signed the DBI ADU fee waiver (Ord. 207-19) into law, and the fee waiver has since expired. DBI supports an extension and has been in discussions with a member of the Board of Supervisors who is contemplating legislation to extend the fee waiver.</p> <p>Earlier this year, Department of Building Inspection staff conducted an analysis of potential code amendments to encourage homeowners to build more ADUs, but found that the San Francisco Building Code (SFBC) does not generally pose a specific impediment to ADU construction. While there are state requirements that could prevent a building owner from constructing an ADU, such as ceiling height or other requirements, these requirements are California State Code requirements and cannot be overruled by the SFBC.</p> <p>In 2019, amendments to state ADU law have required the City to take steps to streamline ADU approval, making some previously contemplated changes to the Planning code moot. The laws, including Senate Bill 13, Assembly Bill 68, and Assembly Bill 881 (effective January 1, 2020), require the City to ministerially consider applications to construct ADUs that meet certain requirements. State ADU law has also been amended to further restrict the City's authority to impose Planning Code standards on certain ADUs and requires permit applications to be reviewed within 60 days. As of November 10, 2020, File No. 201008, which clarifies the ministerial approval process for certain ADUs, is pending in the Board of Supervisors' Land Use Committee.</p> <p>Aside from code changes, the Department of Building Inspection and Planning Department have implemented several process and policy changes designed to incentivize and facilitate ADU construction. The departments use a Multi-Agency ADU Checklist to provide resources and technical assistance to applicants to ensure complete applications. DBI issued Information Sheet EG-05, which clarified acceptable local equivalencies for exits in ADUs. DBI also created special ADU guides, which provide critical information to ADU applicants who may not be familiar with the construction permitting process.</p> <p>Earlier this year, DBI and the Planning Department launched an electronic plan review system and are now able to simultaneously review permit applications for ADU construction. DBI and Planning are also working together on a new system to facilitate the intake and issuance of ADU permits</p> <p>While the Department is committed to doing its part to facilitate and encourage the construction of ADUs, the Department was greatly impacted this year by the global pandemic and the challenges in delivering our core services to our customers. The Department intends to work with the Planning Department to review codes and submit joint recommendations for incentivizing ADUs to the Board of Supervisors by the end of 2021.</p>	Will Be Implemented in the Future	<p>Report will be provided to the Board of Supervisors in 2021.</p> <p>In the past year, DBI and the Planning Department have worked together to streamline and facilitate permit processing and plan review for Accessory Dwelling Units (ADUs), and DBI supported the Board of Supervisors' one-year fee waiver pilot project to incentivize some ADU projects. In March of 2021, Mayor Breed signed the DBI ADU fee waiver (Ord. 031-21) into law. The ordinance waives DBI fees for ADU projects in single family homes.</p> <p>Last year, Department of Building Inspection staff conducted an analysis of potential code amendments to encourage homeowners to build more ADUs, but found that the San Francisco Building Code (SFBC) does not generally pose a specific impediment to ADU construction. While there are state requirements that could prevent a building owner from constructing an ADU, such as ceiling height or other requirements, these requirements are California State Code requirements and cannot be overruled by the SFBC.</p> <p>With a new Deputy Director for Permit Services now in place, the department is exploring more code changes and process improvements that may incentivize ADU construction. This includes steps to streamline our overall permit review and issuance process.</p> <p>Since 2019, amendments to state ADU law have required the City to take steps to streamline ADU approval, making some previously contemplated changes to the Planning code moot. The laws, including Senate Bill 13, Assembly Bill 68, and Assembly Bill 881 (effective January 1, 2020), require the City to ministerially consider applications to construct ADUs that meet certain requirements. State ADU law has also been amended to further restrict the City's authority to impose Planning Code standards on certain ADUs and requires permit applications to be reviewed within 60 days. As of November 10, 2020, File No. 201008, which clarifies the ministerial approval process for certain ADUs, was filed by the Board of Supervisors' on May 3, 2021. Replacement legislation, which incorporates more recent changes to state law, is in development.</p> <p>Aside from code changes, the Department of Building Inspection and Planning Department have implemented several process and policy changes designed to incentivize and facilitate ADU construction. The departments use a Multi-Agency ADU Checklist to provide resources and technical assistance to applicants to ensure complete applications. DBI issued Information Sheet EG-05, which clarified acceptable local equivalencies for exits in ADUs. DBI also worked with its partner agencies to create a special ADU online guidance, which provides critical information to ADU applicants who may not be familiar with the construction permitting process.</p> <p>Last year, DBI and the Planning Department launched an electronic plan review system and are now able to simultaneously review permit applications for ADU construction. DBI and Planning are also developed a new system to facilitate the intake and issuance of ADU permits.</p>

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R1	Recommends the Planning Department and the Department of Building Inspection jointly review their codes and submit joint recommendations to the Board of Supervisors no later than April 1, 2019 for code amendments designed to encourage homeowners to build more ADUs.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R2	Recommends the Board of Supervisors amend existing City codes and ordinances, before June 30, 2019, to waive or reduce ADU permit fees, with the understanding that reduced departmental revenues would be made up from the City's general fund.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R3	Recommends the Board of Supervisors structure fees separately for ADUs in single family residences and ADUs in multi-unit buildings, specifically designed to ease the permitting costs for single family homeowners.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R4	Recommends the five agencies involved with ADU permitting establish a shared meeting space by January 1, 2019, and not wait for the completion of the new shared agency building. This space would be used by point persons from each of the five permitting agencies to expedite the ADU permit approval process.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R4	Recommends the five agencies involved with ADU permitting establish a shared meeting space by January 1, 2019, and not wait for the completion of the new shared agency building. This space would be used by point persons from each of the five permitting agencies to expedite the ADU permit approval process.	**		**	
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2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R5	Recommends that MOHCD and OCII require the managers of 1068 Mission Street and possibly Mission Bay Block 9 to reserve ground floor space for use in training construction workers, including training in ADU construction methods and modular unit construction work.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R5	Recommends that MOHCD and OCII require the managers of 1068 Mission Street and possibly Mission Bay Block 9 to reserve ground floor space for use in training construction workers, including training in ADU construction methods and modular unit construction work.	**		**	

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2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R6	Recommends the Department of Building Inspection work with the Department of the Controller to develop meaningful, outcome-based performance metrics on ADU permit approval duration, to be reported on OpenData starting January 2019.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R6	Recommends the Department of Building Inspection work with the Department of the Controller to develop meaningful, outcome-based performance metrics on ADU permit approval duration, to be reported on OpenData starting January 2019.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R7	Recommends the Office of Community Investment and Infrastructure make its best effort to encourage the developer to use modular construction for the Mission Bay Block 9 homeless housing project.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R8	Recommends the Department of Building Inspection regularly inspect modular factories outside the City, if those factories are building housing for the City, to ensure construction is built to comply with City codes.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R8	Recommends the Department of Building Inspection regularly inspect modular factories outside the City, if those factories are building housing for the City, to ensure construction is built to comply with City codes.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R8	Recommends the Department of Building Inspection regularly inspect modular factories outside the City, if those factories are building housing for the City, to ensure construction is built to comply with City codes.	**		**	

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R9	Recommends the Planning Department waive parking space requirements for ADUs built in single-family residences.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R10	Recommends the Planning Department expand its public outreach on ADUs to increase homeowner awareness of ADU opportunities.	**		**	
2017-18	Mitigating the Housing Crisis: Accessory Dwelling Units and Modular Housing	R11	Recommends the Mayor support the establishment of a union-staffed modular housing factory in San Francisco.	**		**	
2017-18	Open Source Voting in San Francisco	R1	Recommends that the Mayor include funding in their next budgeting cycle to hire a "Program Manager" dedicated to shepherd the project forward and own the project. Regardless of the department they report to, the Program Manager will be responsible for communicating with collaborating jurisdictions, engaging experts, managing and tracking project risks, and establishing cost and timeline targets. The Program Manager would need qualifications in technology management, design thinking, and procurement. Funding should be allocated for this process in the next budget cycle.	**		**	

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Open Source Voting in San Francisco	R2	Recommends the Mayor's Office set up a working group responsible to centralize the expertise relevant for the OSV project and approve structural decisions made by the Program Manager. The working group should contain (at minimum) a representative from the Mayor's office, DoE, OSVTAC, COIT, and DoT. After planning completes, funding requests for the OSVS would be recommended to the working group by the Program Manager, and would then be recommended to the Mayor for inclusion in the city budget. This group should be formally constructed by October 1, 2018, and should begin a hiring process for a Program Manager as soon as funding is allocated.	**		**	
2017-18	Open Source Voting in San Francisco	R3	Recommends the Election Commission's OSVTAC should organize and maintain a website to serve as an informational portal on the OSV project. This should include links to (and summaries of) all reports written on the subject (including by the SoS, EC, OSVTAC, CGJ, Slalom, BoS). This resource should be completed by October, 1 2018, and be updated consistently.	**		**	
2017-18	Open Source Voting in San Francisco	R4	Recommends publishing a quarterly summary of the state of the OSV project. The report should include: an estimate of the completion date, current cost projections, and highlight emerging issues. Until a Program Manager is hired, the reports should be authored by the EC, and afterwards, the report should be authored by the program manager. Reports should commence October 1, 2018, and continue at the start of each quarter until project completion.	**		**	
2017-18	Open Source Voting in San Francisco	R5	Recommends the Office of the Controller set up a process to trigger review of city RFPs that only receive one bidder, and, when feasible, perform a market analysis to determine why the procurement process has not induced participation of additional vendors. This process should be in place by April 1, 2019.	**		**	

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Open Source Voting in San Francisco	R6	Recommends the Office of the Controller evaluate the premium San Francisco pays for its Voting System compared to (1) the price paid by other California counties that use Ranked Choice Voting, and (2) the price paid by California counties that do not use RCV, and (3) the price paid by cities/counties outside of California who use RCV. This analysis should be published by April 1, 2019.	Will Be Implemented in the Future	This work has been delayed due to the redeployment of staff to the COVID-19 emergency response. The Controller's Office will complete the recommended analysis by December 31, 2021.	Will Be Implemented in the Future	This work has been delayed due to the redeployment of staff to the COVID-19 emergency response. The Controller's Office will complete the recommended analysis by June 30, 2022.
2017-18	Open Source Voting in San Francisco	R7	Recommends that the DoT not directly build the software for an Open Source Voting system in the near future, because they have not demonstrated the in-house capacity to tackle a software development task of this magnitude.	Requires Further Analysis	DT, Elections and Berkley researches completed the development of a Risk Limiting Audit application. This software was built with open source tools and was tested in the Nov 2019 election. It is the first in the country RLA application for rank choice voting.  In 2020, the project was put on "hold" due to COVID and project funds were reprioritized to support City COVID response efforts and needs.	Recommendation Implemented	The City does not have a project to build or implement an Open Source Voting System.  DT continues to develop the Risk Limiting Audit for rank choice voting system for Elections. Elections will fully implement and operate the auditing software for the June 2022 election.
2017-18	Open Source Voting in San Francisco	R8	Recommends that the DoE not directly build the software for an Open Source Voting system in the near future, because they lack in-house critical faculties and experience in software development.	**		**	
2017-18	Open Source Voting in San Francisco	R9	Recommends that San Francisco's Elections Commission conduct a systematic evaluation of partner interest in using the OSV system developed in SF. This evaluation should reach out to all Departments of Elections in all counties within California, focusing on potential use and cost sharing. This analysis and reporting should be completed by April 1st, 2019.	**		**	
2017-18	Open Source Voting in San Francisco	R9	Recommends that San Francisco's Elections Commission conduct a systematic evaluation of partner interest in using the OSV system developed in SF. This evaluation should reach out to all Departments of Elections in all counties within California, focusing on potential use and cost sharing. This analysis and reporting should be completed by April 1st, 2019.	**		**	

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Open Source Voting in San Francisco	R10	Recommends that the Department of Elections evaluate the possibility of incorporating 2018 HAVA funding into the development of the OSV system, so that federal technology agencies have jurisdiction to help develop the project. The feasibility of this should be formally evaluated and published by the Department of Elections by January 1st, 2019.	**		**	
2017-18	Open Source Voting in San Francisco	R11	Recommends that the Department of Elections, along with the Election Commission, reach out to 18F and the USDS to evaluate a possible partnership to build the OSV system with them. These communications should be issued by October 1st, 2018, and the results of those inquiries should be made publicly available after discussion concludes.	**		**	
2017-18	Open Source Voting in San Francisco	R11	Recommends that the Department of Elections, along with the Election Commission, reach out to 18F and the USDS to evaluate a possible partnership to build the OSV system with them. These communications should be issued by October 1st, 2018, and the results of those inquiries should be made publicly available after discussion concludes.	**		**	
2017-18	Open Source Voting in San Francisco	R12	Recommends that the Elections Commission establish a coalition of supportive non-profit organizations in a formal structure to support the project. This list of collaborators and contacts should be constructed and published by January 1st, 2019.	**		**	
2017-18	Open Source Voting in San Francisco	R13	Recommends that the Department of Elections, working with the Elections Commission, establish a Memorandum of Understanding with the California Secretary of State that addresses how the California certification process will accommodate modular development and vulnerability patches, to align the SoS's process with open source best practices. The discussion of this memo should begin by January 1st, 2019.	**		**	
2017-18	Open Source Voting in San Francisco	R13	Recommends that the Department of Elections, working with the Elections Commission, establish a Memorandum of Understanding with the California Secretary of State that addresses how the California certification process will accommodate modular development and vulnerability patches, to align the SoS's process with open source best practices. The discussion of this memo should begin by January 1st, 2019.	**		**	

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CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R1	Recommends the Executive Director of the San Francisco Animal Care and Control (SFACC) study methods to provide 24-hour ACO coverage, either by full staffing or by on-call staffing, and report on this matter to the City Administrator by April 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R2	Recommends the Executive Director of SFACC provide the SFPD VDD Unit with RDP (remote desktop protocol) or VPN (virtual private network) access to Chameleon, one seat license and a login to Chameleon, by January 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R3	Recommends the Executive Director of SFACC publish on their website, for each of the most current five years, statistics about dog bites against humans in San Francisco, divided into categories based on whether the bites were provoked, and whether the biting dog was on a leash at the time of the bite. This to be implemented no later than July 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R4	Recommends the Executive Director of SFACC publish on their website up-to-date information for all dogs that have been deemed Vicious and Dangerous by an authorized Hearing Officer and for which that status is still in effect. This information to include the residential address of the dog and/or its location on a map, the name of the dog, the breed of the dog, either a description or a photo of the dog, and the date of the most recent enforcement field visit by an ACO. This to be implemented no later than January 1, 2020.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R5	Recommends the Executive Director of SFACC change the current practice of only teaching dog owners about the benefits of keeping their dog(s) on a leash, to include issuing a citation to those dog owners whose dogs are in violation of the city leash law, as provided in Health Code Sections 41.12(a) and 41.13. This to be implemented no later than January 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R6	Recommends the City Administrator instruct the VDD Hearing Officers that Ex Parte communications involving any issue in any case are not allowable outside the Hearing unless all parties to the Hearing are present. These instructions to be given as soon as practicable, and no later than January 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R7	Recommends the Executive Director of SFACC establish a data entry manual that includes standard procedures written for all Chameleon data entry, no later than July 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R8	Recommends the Executive Director of SFACC establish data entry training and supervision over data entry procedures in Chameleon, to ensure accurate and uniform data entry, no later than July 1, 2019.	**		**	

(1) \*\*\*\*\* Response not required: Recommendation has been fully implemented or abandoned.

CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R9	Recommends the Executive Director of SFACC authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement the changes in Chameleon data entry setup which were recommended by the paid consultant, Dr. Delany; this work to be finished no later than July 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R9	Recommends the Executive Director of SFACC authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement the changes in Chameleon data entry setup which were recommended by the paid consultant, Dr. Delany; this work to be finished no later than July 1, 2019.	Will Be Implemented in the Future	ACC continues to implement Dr. Delany's recommendations. She made 29 recommendations; 17 have been completed, 3 are in progress, and 9 will not be implemented.	Recommendation Implemented	Dr. Delany made 29 recommendations; 20 have been completed and 9 will not be implemented.
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R10	Recommends the Executive Director of SFACC request Friends of SFACC to fund a study by a qualified expert of Chameleon data entry for the Field activity division, and to authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement those changes in Chameleon that will improve data entry accuracy and integrity. This work to be concluded no later than January 1, 2021.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R10	Recommends the Executive Director of SFACC request Friends of SFACC to fund a study by a qualified expert of Chameleon data entry for the Field activity division, and to authorize and work with the Information Technology Director of San Francisco Department of Administrative Services to implement those changes in Chameleon that will improve data entry accuracy and integrity. This work to be concluded no later than January 1, 2021.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R11	Recommends the Executive Director of SFACC study methods to increase compliance with dog license laws in San Francisco by at least 50% as measured by the number of active dog licenses as of December 31, 2017; the study to include but not limited to such options as lowering license fees across the board, adding some benefit(s) to dog owners for having dogs licensed, instituting a meaningful follow-up to the "final notice" automated dog license letters, and finding a better online interface for dog license applications, plus any other means that may occur to them. This study to be completed and submitted to the City Administrator no later than July 1, 2019.	**		**	

(1) \*\*\*\*\* Response not required: Recommendation has been fully implemented or abandoned.

CGJ Year	Report Title	Rec Number	Recommendation	2020 Response <sup>(1)</sup>	2020 Response Text	2021 Response(1)	2021 Response Text
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R12	Recommends the San Francisco Chief of Police modify General Order 6.07 to bring it into compliance with local ordinances and with current practice. The General Order will also be modified to include the existence and function of the SFPD Vicious and Dangerous Dog Unit. These changes, either incorporated into the existing General Order or into a new superseding General Order, to be presented to the Police Commission for approval no later than April 1, 2019.	Will Be Implemented in the Future	The Department did not update DGO 6.07 or present to the Police Commission for approval on or before April 1, 2019.  In 2019 the Police Commission's adopted a DGO refresh schedule. According to this adopted schedule, DGO 6.07 is scheduled for review and revision in 2022. The Department will consider the Civil Grand Jury's recommended revisions at the time of the scheduled DGO update.	Will Be Implemented in the Future	The Department did not update DGO 6.07 or present to the Police Commission for approval by the deadline set forth by the 17-18 Civil Grand Jury.  In 2019, the Police Commission's adopted a DGO refresh schedule. According to this adopted schedule, DGO 6.07 is scheduled for review and update in 2022. The Department agrees that the SFPD Vicious and Dangerous Dog Unit should be included in DGO 6.07 and will consider the Civil Grand Jury's recommended revisions at the time of the scheduled DGO update.
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R13	Recommends the City Administrator's Office and the San Francisco Chief of Police agree on a Memorandum of Understanding (MoU) specifying that San Francisco Police Department will continue to be in charge of the enumerated clerical and ministerial function for the Hearing Officers of the Vicious and Dangerous Dogs Hearings. This MoU to be completed by July 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R13	Recommends the City Administrator's Office and the San Francisco Chief of Police agree on a Memorandum of Understanding (MoU) specifying that San Francisco Police Department will continue to be in charge of the enumerated clerical and ministerial function for the Hearing Officers of the Vicious and Dangerous Dogs Hearings. This MoU to be completed by July 1, 2019.	**		**	
2017-18	Our Lovable Pets: Dogs and Public Safety in San Francisco	R14	Recommends the San Francisco City Administrator instruct Hearing Officers for the Vicious and Dangerous Dogs Hearings that it is their responsibility, pursuant to SF Health Code sections 42.3(C)(i) and (ii), to find a dog either Vicious or Dangerous or not Vicious and Dangerous, and that holding such Decisions "in abeyance" is no longer an option. This instruction to be given no later than March 31, 2019.	**		**	

(1) \*\*\*\*\* Response not required: Recommendation has been fully implemented or abandoned.