

## **MEETING MINUTES**

Our City, Our Home Oversight Committee Meeting

**May 18, 2021**

9:30 AM – 11:40 AM

This meeting was held by Webex pursuant to the Governor's Executive Orders and Mayoral Emergency Proclamations suspending and modifying requirements for in-person meetings. During the Coronavirus Disease (COVID-19) emergency, the Our City, Our Home Oversight Committee (OCOH) will convene remotely until the Committee is legally authorized to meet in person.

Note: The Our City, Our Home Oversight Committee meetings are live streamed at SFGovTV.org. The agenda, video recording, audio recording, and caption notes are posted at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=209](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=209). Supporting materials including presentations and reports are posted at <https://sfcontroller.org/meetings/220>.

**1) Call to Order/Roll Call.**

The meeting was called to order at 9:30am.

All members present.

**2) Opportunity for the public to comment on any matters within the Committee's jurisdiction that are not on the agenda.**

No public comments.

**3) Discussion Item/Possible Action:  
Approval, with possible modification, of the Minutes of the April 9, 2021, April 20, 2021, and May 3, 2021 meetings.**

Member Haines made a motion to approve the minutes from the April 9<sup>th</sup>, April 20<sup>th</sup>, and May 3<sup>rd</sup> meetings. The motion was seconded by Member Reggio.

No public comments.

Roll Call Vote:

Member Andrews: Yes  
Vice-Chair D'Antonio: Yes  
Member Friedenbach: Yes  
Member Haines: Yes  
Member Leadbetter: Yes  
Member Miller: Yes  
Data Officer Nagendra: Yes  
Member Reggio: Yes  
Chair Williams: Yes

The motion passed.

**4) Discussion Item/Possible Action:  
Continued items for clarification and adjustment from the May 3, 2021 special meeting.  
a. Review of Administration allocation and possible adjustments**

Laura Marshall, Office of the Controller, provided an overview of the [amount and projected uses of the administrative allocation](#). Up to 3% The Administrative Allocation is \$2.5 million dollars have been pulled out of the fund to support the administration of the fund and the Oversight Committee's work. Up to 3% can be used for administrative purposes, but the current proposal only programs a small portion of that amount.

The administrative allocation is intended to cover the activities required to manage the fund by the Controller's Office, Treasurer and Tax Collector, and City Attorney's Office. It can also support the Committee's work, and the current proposal includes contracted services including Stakeholder Engagement, Needs Assessment, and as needed services such as System Modeling. Projected fund balances for permanent housing, homelessness prevention, shelter, and mental health services were calculated based on the funds remaining after the administrative allocation was pulled out.

Chair Williams invited questions from Committee Members.

Member Haines asked how the amounts were calculated and how expenses already paid from the fund have been documented. Staff explained that the administrative allocation is an estimate based on the cost of staff hours and the expected amount of work for the coming year. Costs associated with Contracted Services were based on reasonable assumptions because specific scopes of work have not been established yet. All funds under discussion reflect future expenses.

Member Leadbetter asked about how the remainder of the 3% that can be used for administrative purposes has been allocated. Staff explained that the unused portion remains in the fund and is distributed across the programmatic fund balances. Increasing the administrative allocation would mean less dollars in the programmatic areas. If the Committee wanted to pull more into the administrative allocation, it would mean less funding available for Permanent Housing, Mental Health, Shelter, and Prevention.

Member Leadbetter expressed concern that the Committee's commitment to hearing from people with lived experience of homelessness is not visible in the first 2 years of funding. Setting aside funds explicitly to support the leadership of people with lived expertise of homelessness would articulate this value. Member Leadbetter made a motion to add \$1 million to the administrative allocation in both Fiscal Year 2021-22 and 2022-23 to be used as a placeholder to make sure that the voice of lived experience is represented. The motion was seconded by Vice Chair D'Antonio.

Member Andrews requested an amendment to the motion, suggesting that the Controller's Office calculate the total amounts of unspent dollars remaining in the programmatic allocations of the fund in order to increase stakeholder engagement resources without needing to reduce the original programmatic proposals.

Member Haines supported Member Andrews's modification. Stating that although he supported the spirit of the original motion, in the absence of exact numbers, he could not justify adding to the administrative allocation. Member Reggio asked, and Chair Williams confirmed, that the proposal was to increase the administrative allocation by \$1 million in each fiscal year.

Controller's Office staff offered to show the impact of the motion on the programmatic funds if the Committee tabled the conversation until later in the meeting. Chair Williams tabled the agenda item until later in the meeting.

## **5) *Presentation of Investment Plan Development Process***

Chair Williams offered thanks to Data Officer Nagendra, Tipping Point, and Matthew Dougherty for their work on this document.

Data Officer Cynthia Nagendra walked through slides 1-11 of the [OCOH Investment Plan Slides 5.18.21](#)

### **Public Comment**

There was a public comment from Carolyn Goossen of the San Francisco Public Defender's Office. Ms. Goossen praised the Committee for its attention to justice involved women with children and the needs of formerly incarcerated people. The caller asked that the Committee

explore options beyond congregate navigation centers for people exiting jail and expressed interest in seeing funding put with human service systems rather than through Probation or the criminal justice system. The caller requested that the Committee put off the decision about who will administer these funds. Finally, the caller asked that the justice involved community be prioritized for housing through coordinated entry because they are vulnerable to housing instability.

6) Discussion Item/Possible Action:

***Presentation and Approval, with possible modification, of final Investment Plan Summary, with discussion and possible action by the Committee. (30 min)***

Chair Williams and Member Friedenbach walked through slides 12-end of the [OCOH Investment Plan Slides 5.18.21](#).

Vice Chair D'Antonio asked that, in light of the public comment, the Committee continue paying attention to the appropriateness of congregate living situations for people coming out of the criminal justice system.

There was a public comment from Dinky Manek Enty, Deputy Director of the Center on Juvenile and Criminal Justice at Cameo House and the Co-Chair of the Juvenile Justice Providers Association (JJPA), who expressed gratitude for the countless Listening Sessions done around unreached and unheard populations. The caller expressed support for today's presentation and the report, which are grounded in learnings from the Listening Sessions. The caller thanked the Committee for including recommendations to support justice involved women and their children.

There was a public comment from Beverly Upton, Director of the San Francisco Domestic Violence Consortium, who expressed gratitude for the Committee's hard work. The caller stated that the Investment Plan is going to be a game changer for the city. The caller appreciated that the Listening Sessions included survivors of domestic violence and sexual assault, many of whom face housing insecurity and trauma. The caller thanked the Committee and looks forward to the partnership.

Motion to approve the [Investment Plan](#) made by Member Miller, seconded by Member Reggio.

Roll Call Vote:

Member Andrews: Yes  
Vice-Chair D'Antonio: Yes  
Member Friedenbach: Yes  
Member Haines: Yes  
Member Leadbetter: Yes  
Member Miller: Yes  
Data Officer Nagendra: Recuse  
Member Reggio: Yes  
Chair Williams: Yes

The motion passed.

4a) *Review of Administration allocation and possible adjustments* (Returned at 11:10am)  
Laura Marshall, Office of the Controller, used the [OCOH Investment Plan Crosswalk](#) to show the impact of the proposed increased the Administrative Allocation, which resulted in relatively small changes in the available balance in each of the programmatic funding areas for Fiscal Year 2021-2022 and Fiscal Year 2022-2023. Because the Committee did not program 100% of the funds available in any of the programmatic areas, there is generally enough to cover the change and preserve the original proposals with minor rebalancing needed across years.

Member Haines appreciated the cooperation and staff support with the quick math and the live excel document. Seeing the numbers made it easier for him to support the motion. Member Andrews recognized and supported Member Leadbetter's intention behind the motion. And, he expressed concern about the longer-term fiscal impact to the fund. Member Andrews proposed a friendly modification of the motion to add \$750,000 in Fiscal Year 2021-22 and \$1 million in Fiscal Year 2022-23. Member Leadbetter agreed to Member Andrews's amended motion.

No public comments.

Roll Call Vote:

Member Andrews: Yes  
Vice-Chair D'Antonio: Yes  
Member Friedenbach: Yes  
Member Haines: Yes  
Member Leadbetter: Yes  
Member Miller: Yes  
Data Officer Nagendra: Recuse  
Member Reggio: Yes  
Chair Williams: Yes

The motion passed.

4b) *Other changes as needed to recommended allocations*

Member Friedenbach made a motion to ensure that Law Enforcement Departments do not oversee programs that are funded by Our City, Our Home funds, but instead ensure departments experienced in working on mental health and homelessness care oversee them, such as DPH and DSHS. Motion was seconded by Vice Chair D'Antonio.

Member Leadbetter questioned if voting on department administration is within the Committee's purview and noted that the departmental designation reflects feedback from the listening session, rather than her recommendation. Chair Williams clarified that this would be a policy recommendation.

No public comments.

Roll Call Vote:

Member Andrews: Yes  
Vice-Chair D'Antonio: Yes  
Member Friedenbach: Yes  
Member Haines: Yes

Member Leadbetter: Yes  
Member Miller: Yes  
Data Officer Nagendra: Recuse  
Member Reggio: Yes  
Chair Williams: Yes

The motion passed.

Member Friedenbach made a motion to encourage HSH to explore non-congregate options for the justice-involved navigation center. The motion was seconded by Vice Chair D'Antonio. Chair Williams invited discussion, and hearing none, moved to a roll call vote.

Roll Call Vote:

Member Andrews: Yes  
Vice-Chair D'Antonio: Yes  
Member Friedenbach: Yes  
Member Haines: Yes  
Member Leadbetter: Yes  
Member Miller: Yes  
Data Officer Nagendra: Recuse  
Member Reggio: Yes  
Chair Williams: Yes

The motion passed.

Chair Williams thanks the Committee for their work. Member Andrews recognizes Chair Williams's leadership.

7) Discussion Item/Possible Action

***Presentation by Tipping Point, and Committee Discussion of the Performance Dashboard Templates as a Framework for Monitoring Outcomes of the Investments, with discussion and possible action by the Committee.***

The Chair continued this item to the next meeting.

8) Discussion Item/Possible Action:

***Discussion and possible action by the Committee on the Community Liaisons updates.***

Data Officer Nagendra announced that she has accepted a position at the San Francisco Department of Homelessness and Supportive Housing and will leave her role as member of Our City, Our Home Oversight Committee. She thanked the San Francisco Controller, Ben Rosenfield, for appointing her to the committee, and the Office of the Controller staff. She was honored to be part of this truly remarkable group of people with such vast expertise. Data Officer Nagendra thanked people with lived expertise for the time and energy they put in to sharing their knowledge and experiences. Thanked Tipping Point Community. She recognized service providers as the frontline heroes of this work, particularly during the pandemic. Thanked the City Departments for their help and support. She encouraged the Committee and said she would continue to support the Committee's work in any way she can. Chair Williams and Member Friedenbach each thanked Data Officer Nagendra for her leadership.

No public comments.

9) Discussion Item/Possible Action:

***Committee to propose agenda items for subsequent meetings, and possible action by the Committee in response to this item.***

Chair Williams requested that Committee Members email proposed agenda items to herself and/or Vice Chair D'Antonio.

Motion to adjourn made by Member Haines and seconded by Member Leadbetter.

Roll Call Vote:

Member Andrews: Absent

Vice-Chair D'Antonio: Yes

Member Friedenbach: Yes

Member Haines: Yes

Member Leadbetter: Yes

Member Miller: Yes

Data Officer Nagendra: Yes

Member Reggio: Yes

Chair Williams: Yes

Meeting adjourned at 11:40AM.