

**MEETING MINUTES**  
**Our City, Our Home Oversight Committee Special Meeting**  
April 9, 2021  
9:05 AM – 12:10 PM

This meeting was held by Webex pursuant to the Governor's Executive Orders and Mayoral Emergency Proclamations suspending and modifying requirements for in-person meetings. During the Coronavirus Disease (COVID-19) emergency, the Our City, Our Home Oversight Committee (OCOH) will convene remotely until the Committee is legally authorized to meet in person.

Note: The Our City, Our Home Oversight Committee meetings are live streamed at SFGovTV.org. The agenda, video recording, audio recording, and caption notes are posted at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=209](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=209). Supporting materials including presentations and reports are posted at <https://sfcontroller.org/meetings/220>.

**1) Call to Order/Roll Call**

The meeting was called to order at 9:05 am.

Committee Members Present: Member Brett Andrews, Vice Chair Julia D'Antonio, Member Jennifer Friedenbach, Member Shaun Haines, Member Julie Leadbetter, Member Lena Miller, Data Officer Cynthia Nagendra, Member Ken Reggio, and Chair Shanell Williams.

**2) Opportunity for the public to comment on any matters within the Committee's jurisdiction that are not on the agenda.**

No public comment.

**3) Approval, with possible modification of the Minutes of the March 16, 2021 and March 29, 2021 meetings.**

There was a motion by Member Brett Andrews to approve the Minutes of the March 16, 2021 and March 29, 2021 meetings. Member Jennifer Friedenbach seconded the motion. The motion was unanimously approved by Member Brett Andrews, Vice Chair Julia D'Antonio, Member Jennifer Friedenbach, Member Shaun Haines, Member Julie Leadbetter, Member Lena Miller, Data Officer Cynthia Nagendra, Member Ken Reggio, and Chair Shanell Williams.

No public comment.

**4) Discussion and possible action by the Committee on draft investment planning framework and final proposed OCOH outcome measures, including an overview of stakeholder input, liaison activities, and process for making recommendations on funding to include in the investment plan.**

Data Officer Cynthia Nagendra and Matthew Doherty of Tipping Point, presented the [Investment Plan and Outcome Discussion slides](#). Their presentation covered (1) how the Investment Plan was developed, (2) What information is informing the Investment Plan, (3)

how the recommendations will be laid out, (4) How to use federal, state, and local resources strategically, (5) outcomes the plan is working towards, and (6) timeline.

Data Officer Cynthia Nagendra opened the floor for discussion on the Aligned Goals and Outcomes outlined the [Investment Plan and Outcome Discussion slides](#) 26 and 27. Member Nagendra asked whether members wanted to vote on goals for the committee beyond those already documented in the ordinance. Member Friedenbach agreed that it would be helpful to vote on and get alignment on goals as a committee.

Member Shaun Haines stated that he was interested in how the data is being collected and tracked in terms of reaching the goals over time. He wanted to make sure that the goals are not being met by people leaving the City or other unintended outcomes. Data Officer Cynthia Nagendra stated that the Department of Homelessness and Supportive Housing (HSH) is working on a deep equity impact analysis to address this type of issue. Member Jennifer Friedenbach stated that she agreed with Member Shaun Haines's concern about displacement and thought this factor should be included in the OCOH goals. She wants to align the homeless population with the general population, correcting for displacement.

Members discussed the outcome goal of ending family homeless in [slide 27](#). There was discussion that HSH's goal to end family homelessness related to the HUD definition of homelessness, but does not include families living in SROs, which is part of the expanded definition within Prop C and certain other funding sources.

Member Jennifer Friedenbach initially proposed a motion to end family homelessness and reduce the number of families in SROs by 60% by December 2026. Data Officer Cynthia Nagendra initially seconded the motion but shared that she would want the system modeling work to inform a revision of the goal in the future. Member Lena Miller suggested that the recommendation should include a complete reduction in the number of families in SROs, not a 60% reduction.

There was a final motion by Member Jennifer Friedenbach to ensure the OCOH goal of ending family homelessness by December 2026 used the expanded Prop C definition of homeless. Member Lena Miller seconded the motion. The motion was unanimously approved by Member Brett Andrews, Vice Chair Julia D'Antonio, Member Jennifer Friedenbach, Member Shaun Haines, Member Julie Leadbetter, Member Lena Miller, Data Officer Cynthia Nagendra, Member Ken Reggio, and Chair Shanell Williams.

Member Lena Miller stated that COVID was tough but also resulted in many new innovations, such as Vehicle Triage Center, Safe Sleep, etc. There is worry that these programs may go away after COVID, but Member Miller wants to see them sustained and built out more. However, implementation will be challenging and additional infrastructure is needed to ensure the work occurs on pace. The committee should focus on paying attention to a plan and implementation to get the work done.

Member Brett Andrews and the members discussed the equity goal on [slide 28](#).

There was a motion by Member Brett Andrews to recommend the establishment of an administrative multi-disciplinary team where the scope of work can include but is not limited to quality assurance and quality improvement, evaluation and research, supporting measuring the effectiveness of the fund in achieving its goals. This should be multi-disciplinary and understand the whole person as there are many causes of homelessness.

The work around outcomes should focus on disparities related to Black/African American outcomes. Member Shaun Haines stated his concerns regarding the duplication of efforts by other stakeholder groups such as the Local Homeless Coordinating Board. Data Officer Cynthia Nagendra proposed a motion/amendment to commit some administrative funds to support the data coordination efforts across departments and initiatives. Vice Chair Julia D'Antonio wanted the City to also focus on goals and outcomes related to the Native American population. The motion was seconded by Member Leadbetter. The motion was unanimously approved by Member Brett Andrews, Vice Chair Julia D'Antonio, Member Jennifer Friedenbach, Member Shaun Haines, Member Julie Leadbetter, Member Lena Miller, Data Officer Cynthia Nagendra, Member Ken Reggio, and Chair Shanell Williams.

Member Jennifer Friedenbach stated that she would like to move away from the focus on chronic homelessness and to focus on working with homeless individuals before they are chronically homeless. Data Officer Cynthia Nagendra stated that OCOH could add other reduction goals and can discuss more in the future. Emily Cohen, HSH Director of Strategy, stated that there are benefits to continuing to focus on individuals who are chronically homeless and changing system goals should be paired with robust discussion at the Citywide policy level.

Member Shaun Haines shared that individuals without children or without other special needs such as HIV may have difficulty accessing specialty services. When all demographics are keyed to specific sub-categories, it can mask the needs of individuals who do not fall into those categories. Member Shaun Haines also stated that he wants clarify language around the goals, for example, he would like to see words like "additional" included in the language around the goals, e.g., creating additional emergency shelter over what was already established.

There was a public comment from Kristen Evans. She was a proponent for Prop C. She thanked the OCOH members for being thoughtful about the use of the Prop C funds. She emphasizes that funding should support the intent of the goals in Prop C.

**5) *Discussion and possible action by the Committee on proposed funding areas and liaison recommendations for Permanent Housing, Prevention, Behavioral Health and Shelter/Hygiene.***

Data Officer Cynthia Nagendra stated that these recommendations were based on a number of efforts by members serving as liaisons as well as stakeholder groups providing input.

Member Ken Reggio, the Housing Inventory & Pipeline Liaison, walked through the summary of recommended investments for permanent housing [document](#). He stated that permanent housing is one of the primary intentions for Prop C funds. The document outlines the (1) activities for investments (by population), (2) funding recommendations for FY21-22, (3) funding recommendations for FY22-23, (3) future FY commitment required to sustain, (4) projected outcomes or outputs, and (5) notes to support each line item. He walked through the line items on the document.

Member Jennifer Friedenbach stated that resources that support "phases 3 and 4" of the Shelter-in-Place (SIP) hotel rehousing plan need to be released quickly to ensure resources are available for that plan. Member Jennifer Friedenbach explained a line in the Youth

Housing plan for non-time limited bridge housing. The service is hard to categorize but it intended to support youth in the Haight who are exiting a closing Safe Sleep program.

Member Julie Leadbetter stated that funds should also support housing resources for people in shelters, not just those in SIP hotels. She stated that there needs to be links between the inflow and outflow. Member Ken Reggio clarified and answered her specific question regarding the detailed amounts in the spreadsheet. Member Jennifer Friedenbach stated that conversation with community members included a recommendation to increase the amount of subsidy available through Flex Pool slots. Data Officer Cynthia Nagendra stated that she was thinking about the system flow when working on the investment plan. Vice Chair Julia D'Antonio asked departments about their strategies for building equity. She questioned the inflation cost used for housing operations. She stated that 2% inflation cost is common and not 3% as noted in the document. She wanted more information on the Federal and State funds tied to families. She would like more information on youth subsidies. She wanted more clarification on the number of additional supports for SRO families.

Due to time constraints, Laura Marshall, Controller's Office staff, stated that questions should be sent to her so that she can coordinate responses and provide answers to committee members.

Member Julie Leadbetter, the Diversion/Prevention Liaison, walked through the Summary of Recommended Investments for Homelessness Prevention Expenditures [document](#). The document outlines the (1) activities for investments (by population), (2) description of activities, (3) proposed stakeholders, (4) suggested department to administer funds (5) funding recommendations for FY20-21, (5) funding recommendations for FY21-22, (6) funding recommendations for FY22-23, (7) notes to support on each line item, (8) project outcome for each line item. She walked through the line items on the document. Member Leadbetter requested to hear from members about their perspectives on the cost effectiveness of the strategies proposed, and how much should be spent on building capacity of organizations to deliver these programs vs. direct funding to clients. She expressed concern about the large scale of the program expansion and identified that the committee may decide that a better use of these dollars is housing.

Member Jennifer Friedenbach prepared a [document](#) discussing proposed shelter recommendations. The document outlines the activities for investments, funding recommendation and the project outcomes/outputs numbers. She stated that there are discussions to have tiny homes in the Mission district, and that the unhoused community really appreciate the privacy these offer. She requested at the next meeting to hear more about the values and principles of the OCOH members in connections to the proposals.

Member Brett Andrews, the Behavioral Health Liaison, walked through the [document](#) summarizing proposed Mental Health funding proposals. He noted that there is a one-time site acquisition line item including capital for beds estimated at \$60-75M.

Data Officer Cynthia Nagendra stated that there is going to be a stakeholder meeting on April 16<sup>th</sup>. Meeting information is posted [here](#).

No public comments.

**6) Committee to propose agenda items for subsequent meetings, and possible action by**

***the Committee in response to this item***

Member Leadbetter stated that she would like the advance repayments item to be added to the agenda list. Member Reggio concurred.

No public comments.

Member Jennifer Friedenbach motioned to adjourn the meeting, and Vice Chair Julia D'Antonio seconded the motion. Roll call was taken, and the motion was unanimously approved by Member Brett Andrews, Vice Chair Julia D'Antonio, Member Jennifer Friedenbach, Member Shaun Haines, Member Julie Leadbetter, Member Lena Miller, Data Officer Cynthia Nagendra, Member Ken Reggio, and Chair Shanell Williams.

The meeting adjourned at 12:10 PM.