

**Our City, Our Home Fund Administrative Expenditures
Fiscal Years 21-22 and 22-23**

DRAFT 5.17.21

Category	FY21-22	FY22-23	Notes
Treasurer and Tax Collector	\$ 923,793	\$ 901,764	Includes personnel and non-personnel recovery
Controller's Office	\$ 449,460	\$ 696,960	Budget Analysis Division oversight of fund, City Performance committee support (including analytical projects), Fund Audit in FY23
City Attorney's Office	\$ 75,000	\$ 75,000	300 hours at \$250/hr
Committee Support - Contracted Services	\$ 1,801,000	\$ 1,826,000	See breakout below - increased by \$750,000 in FY22 and \$1m in FY23 by vote of committee on 5/18/21
Total Administration Uses	\$ 3,249,253	\$ 3,499,724	

Committee Support - Contracted Services	FY21-22	FY22-23	Notes
Stakeholder Engagement Contract	\$ 50,000	\$ 50,000	Communications Liaison requested a process of regular focus groups for stakeholder engagement in support of the needs assessment, investment planning and fund oversight. To engage people experiencing homelessness, contract with a provider to host monthly focus groups and pay participants for their feedback at those groups. Scope and payment structure TBD. Estimate \$50,000 for the contract for the year, though could be as much as \$100,000 if additional focus groups are needed.
Needs Assessment	\$ 250,000	\$ 250,000	The committee has a mandated role of conducting a needs assessment every 3 years. Will propose solicitation of a consultant to support the needs assessment, estimate \$250,000 for the contract, though could be as much as \$350,000 pending scoping with Committee.
As Needed Services	\$ 1,489,000	\$ 1,514,000	There has been interest by the committee in conducting robust system modeling, and other ideas for the use of the fund have also been discussed but more scoping is needed. These as needed funds may be programmed for contracted services in support of committee mandated roles. This may be combined with Needs Assessment or Stakeholder Engagement line items upon scoping with committee.
Interpretation Services	\$ 12,000	\$ 12,000	\$500/meeting x 24 meetings per year = \$12,000
Subtotal: Committee Support - Contracted Services	\$ 1,801,000	\$ 1,826,000	