

## MEETING MINUTES

### Our City, Our Home Oversight Committee Meeting September 16, 2020 3:00 P.M.

This meeting was held by Webex pursuant to the Governor's Executive Orders and Mayoral Emergency Proclamations suspending and modifying requirements for in-person meetings. During the Coronavirus Disease (COVID-19) emergency, the Our City, Our Home Oversight Committee will convene remotely until the Committee is legally authorized to meet in person.

Note: The Our City, Our Home Oversight Committee meetings are televised courtesy of SFGovTV. The agenda, video recording, audio recording, and caption notes are posted at [https://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=30&clip\\_id=36622](https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=30&clip_id=36622). Below is a high-level summary of the September 16, 2020 meeting.

#### 1) Call to Order, Welcome, Roll Call and introductions

The meeting was called to order at 3:00 p.m.

**Committee Members Present:** Brett Andrews, Julia D'Antonio, Jennifer Friedenbach, Julie Leadbetter, Lena Miller, Cynthia Nagendra, Ken Reggio, Shanell Williams, Shaun Haines. Note: Shaun Haines was appointed to Seat 7 of the Our City, Our Home Oversight Committee formerly held by Toni Newman.

Each member stated their name, pronoun, organization, background and what brings them to this body.

**City Staff Present:** Controller's Office: Ben Rosenfield, Peg Stevenson, Marisa Pereira Tully, Laura Marshall, and Mary Hom; Mayor's Office of Housing and Community Development: Amy Sawyer, Anne Romero; Department of Public Health: Marlo Simmons; Department of Homelessness and Supportive Housing: Abigail Stewart-Kahn; City Attorney: Jon Givner; Supervisors: Hillary Ronen, Matt Haney

#### 2) Opportunity for the public to comment on any matters within the Committee's jurisdiction that are not on the agenda.

There was no public comment.

#### 3) Presentation from Jon Givner, Deputy City Attorney, regarding the role of the Committee, public meeting rules, and conflicts of interest

Jon Givner, Deputy City Attorney, explained the role and duties of the Committee. The role and duties included monitoring the administration of the Our City, Our

Home Fund (OCOH) and make recommendations to ensure that it is accountable to the community and consistent with the law; making recommendations to the Board of Supervisors regarding appropriations and spending priorities from the Fund; identifying barriers to exits from homelessness and propose solutions to the Mayor and Board of Supervisors; soliciting input from People Experiencing Homelessness (PEH) on spending priorities; conducting a needs assessment every three years including using data on race, family composition, sexual orientation, age, and gender of people served by the Fund's programs.

Jon Givner also provided an overview of the public bodies, public meeting and other requirements. He explained that the OCOH Oversight Committee is a policy body and is subject to State and City open meeting laws and public records and Sunshine requirements. All business must be done in public. Members should familiarize themselves with requirements detailed in Part 3 of the City's Good Government Guide and take care to avoid communication among a majority of the members outside of the setting of a noticed public meeting. He explained that some conflict of interest laws applies to committee members, and members could be required to abstain from discussions and votes.

Jon Givner answered conflicts of interest questions from the members.

There was no public comment.

**4) Presentation from the Controller's Office regarding financial requirements and status of fund**

Ben Rosenfield, Controller, provided a financial overview including explaining the funds, the spending, and the oversight of the funds. He explained the spending allocations which included: (1) Housing-Exits from Homelessness, (2) Mental Health, (3) Homelessness Prevention, (4) Temporary Shelter, (5) Administration. Full legal text and descriptions in SF Business and Tax Code Article 18 (Available at [https://codelibrary.amlegal.com/codes/san\\_Francisco](https://codelibrary.amlegal.com/codes/san_Francisco))

Ben Rosenfield, Controller, explained the projected revenues for OCOH for FY20-21 through FY24-25. He also explained the budget process, and staffing plan. Ben Rosenfield stated that there will be many more details to work out in the coming months.

Supervisor Hillary Ronen spoke about Mental Health SF and how it intersects with the Our City, Our Home Oversight Committee to address homeless in the city. Matt Haney expressed his excitement for the alignment of the goals of Mental Health SF and the Our City, Our Home Oversight Committee.

Ben Rosenfield answered funding and allocation questions from the members. Member Jennifer Friedenbach requested a more detailed breakdown of the funds at the next meeting. Member Julia D'Antonio requested that information be provided before the next meeting so that members can review the documents and be ready before the meeting. Member Julie Leadbetter wanted to know if certain funds can be more flexible. Ben Rosenfield explained a more detailed breakdown will be provided

in the coming months and that staff will be working with the select Chair and Vice Chair to lead the discussion. Supervisor Hillary Ronen stated that she will come back to the Committee with a more accurate breakdown of the Mental Health SF funds. Abigail Stewart-Kahn clarified that the housing process for PEH will use an equity lens.

There was no public comment.

## **5) Election of Chair and Vice Chair**

Cynthia Nagendra nominated herself as Chair or Vice Chair. Shanell Williams nominated herself as Chair or Vice Chair. Jennifer Friedenbach nominated herself as Vice Chair then withdrew during voting, Julia D'Antonio nominated herself as Vice Chair, and Shaun Haines nominated himself as Vice Chair.

### Chair Vote:

Shanell Williams received 7 votes:

Julia D'Antonio, Jennifer Friedenbach, Julie Leadbetter, Cynthia Nagendra, Ken Reggio, Shanell Williams, and Shaun Haines. Absent from vote: Brett Andrews and Lena Miller. Shanell Williams was selected as Chair.

### Vice Chair Vote Round 1:

Cynthia Nagendra received 1 vote: Julia D'Antonio

Julia D'Antonio received 4 votes: Jennifer Friedenbach, Julie Leadbetter, Ken Reggio, and Shanell Williams

Shaun Haines received 2 votes: Cynthia Nagendra, and Shaun Haines

Absent from vote: Brett Andrews and Lena Miller.

Five votes are needed to select a Vice Chair, so members voted again:

### Vice Chair Vote Round 2:

Julia D'Antonio received 7 votes:

Julia D'Antonio, Jennifer Friedenbach, Julie Leadbetter, Cynthia Nagendra, Ken Reggio, Shanell Williams, and Shaun Haines. Absent from vote: Brett Andrews and Lena Miller. Julia D'Antonio was selected as Vice Chair.

There was no public comment.

## **6) Calendar and Proposed Workplan: suggest items for discussion and work activities for the committee**

1. **Schedule of Meetings for 2020 – monthly;** The 3<sup>rd</sup> Tuesday of the next three months (October, November, and December) from 9:30 am – 11:30 am.
2. **Schedule of Meetings for 2021 – bimonthly;** Will discuss in more details in

upcoming months.

**3. Proposed Workplan –**

- A more specific breakdown of the budgeted items
- Details on the flexibility of the requirements of the law
- A detailed presentation of Mental Health SF
- Details on the data sources that are available
- A dashboard to check progress
- Some members requested a retreat to exchange ideas

Chair Shanell Williams and Vice Chair Julia D’Antonio will work with City staff to develop workplan.

There was no public comment.

The meeting adjourned at 5:48 p.m.