

*Notes: This flash has been sent to the FAMIS Flash List, Finance Officers, FAACS Online, and Purchasing (ADPICS) Users. Please forward to all affected users in your department. You can always check <http://sfcontroller.org/index.aspx?page=203> for the latest FAMIS flashes.*

**FAMIS v5 Flash #209: Project Codes Beginning with “D” are Reserved for Disaster Related Projects**

**WHO:** Users with Update Capability to FAMIS Screen FAML5060 - Project Code Table

**WHAT:** Effective immediately, departments with capability to update the FAMIS screen FAML5060 - Project Code Table must refrain from creating Project Codes beginning with “D”. During disaster, fund accountants at the Controller’s Office will create the necessary project codes. The departments should not set up their own disaster codes.

**WHY:** Project Codes beginning with D is reserved for disaster related activities.

**QUESTIONS:** Please contact your fund accountants for any questions.

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