



Annette
Reardon/CON/SFGOV

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To CON-FAMIS Flash List/CON/SFGOV, CON-Finance
Officers/CON/SFGOV

cc

bcc

Subject FAMIS Flash #122 - FAMIS Default Month is July 2011 as of
7/9/2011.

[Note: This flash has been sent to the FAMIS Flash List and FAMIS Finance Officers. Please forward this message to all your department's FAMIS Accounting users.]

Today, Friday, July 8, 2011 is the last day that FAMIS will default to Fiscal Year 2010-2011.

This was previously documented in the *FY 2010-11 Closing Schedule - Key Dates* which was distributed at the 6/6/2011 year-end close meeting.

This means that beginning July 9, Saturday, July 2011 will be the default month when creating documents in FAMIS Accounting. If you want to post to Fiscal Year 2010-2011, you need to change the input month from 07/2011 to 06/2011 *before you SAVE* to have FAMIS assign a 2011 document number (XXXX11999999). If you do not change the input month to June *before you SAVE*, the system will default to a 2012 document number (XXXX12999999).

Please be sure to record your entries in the proper fiscal year.

If you have any questions, please call your Fund Accountant.

-Annette
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