Steve W Lee /CON/SFGOV
02/25/2011 10:17 AM

To CON-FAMIS Flash List/CON/SFGOV, CON - ADPICS- A
    All-Users/CON/SFGOV, CON-Finance Officers/CON/SFGOV
cc
bcc
Subject FAMIS Flash #113 - System Availability - FAMIS down on
         Saturday 03/05/2011, 9 am until 12 noon

[Note: This email is being sent to the FAMIS Flash, ADPICS All-Users, Con-Finance Officers lists.
Please forward this message to all FAMIS Accounting and Purchasing users in your department.]
This is FAMIS Flash #113 dated Friday 2/25/11.

What: FAMIS will be down on Saturday 3/5/11 for the final step of the mainframe move.

When : Starting Saturday 3/5/11 at 9 a.m.
        Ending: Saturday 3/5/11 at 12 noon

Note: FAMIS normally shuts down on Saturdays at 6 p.m. and it will be the same on 3/5/11.

Why :   This is the final step in the Department of Technology's move to a new mainframe.

What Departments Should Do :

1. **Remember that FAMIS is unavailable to you from 9 a.m. Saturday 3/5/11 to Saturday noon 3/5/11. That is 3 hours.**
2. **Do not use FAMIS at all during that time.**
3. **After 12 noon 3/5/11, log in normally to FAMIS to do testing, if you can.**
4. After start of business Monday 3/7/11, log in normally to FAMIS.
5. Please confirm that the system in general and departmental purchase order printouts from FAMIS Purchasing (ADPICS) work as expected.

What to do if you have problems beginning Monday 3/7/11 : Contact **DT Customer Service Desk at 581-7100**