

AOSD User Flash #311: General Ledger Close and Roll for FY 2020

Each year, the Controller's Office runs a close and roll process at year end in the General Ledger module. For Fiscal Year 2019, this process was run once in early 2020. This year, for Fiscal Year 2020, this process will run periodically from October until all financial statements are issued and the General Ledger is reconciled to the financial statements. Our first run of the process is scheduled for October 1, 2020 and will continue on Tuesdays and Thursdays.

The closing rules are the same as in previous years. This process will

1) Close revenue and expenditure accounts to the appropriate fund equity account in Period 999 of Fiscal Year 2020, and

2) Record the ending balances of Fiscal Year 2020 to Period 0 of Fiscal Year 2021.

Therefore, you will see balances in Period 0 of Fiscal Year 2021 starting next Friday.

Please email sfemployeeportalsupport@sfgov.org if you have any questions.