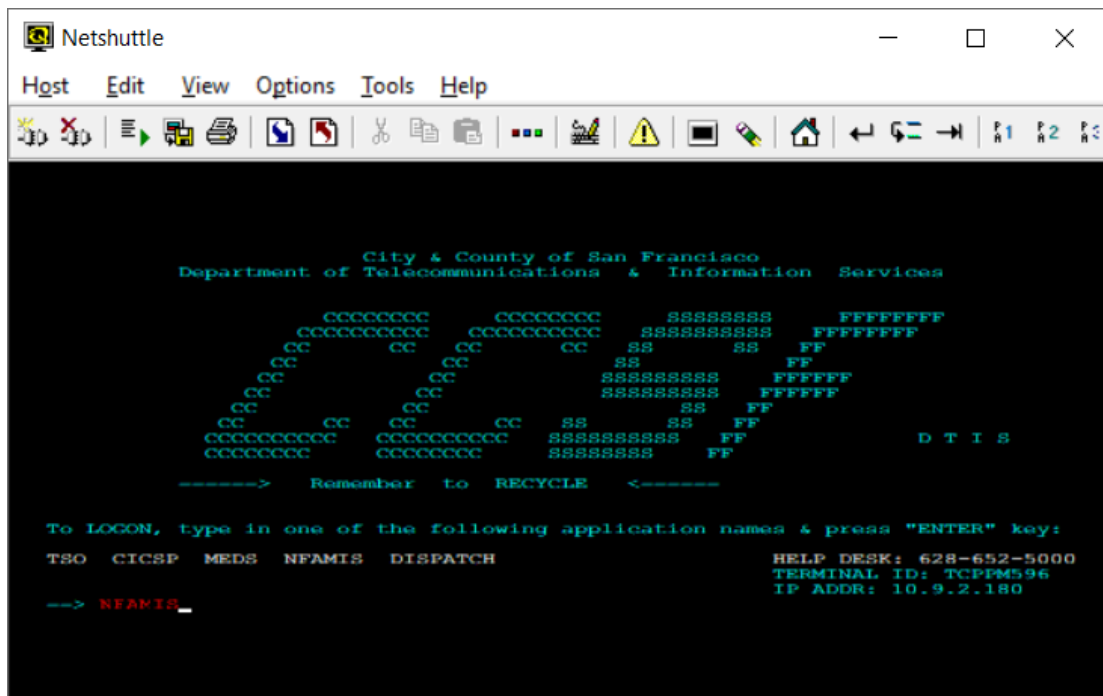


## FAMIS Log In (Beginning November 3, 2019)

- 1) Open Netshuttle
- 2) At the command line → Type **NFAMIS**
- 3) Hit **Enter**



```
Netshuttle
Host Edit View Options Tools Help
-----
City & County of San Francisco
Department of Telecommunications & Information Services

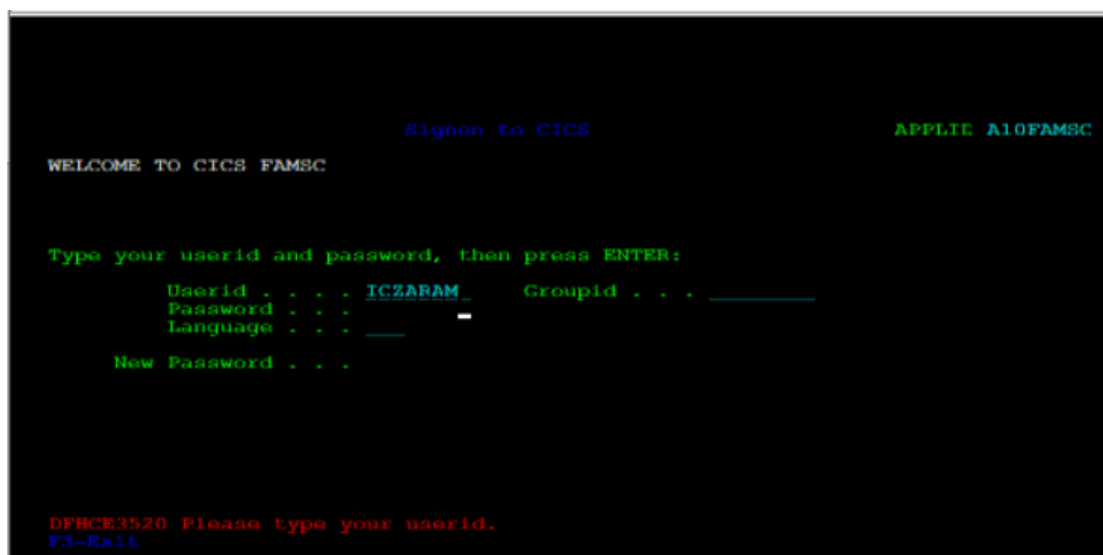
          CCCCCCCC      CCCCCCCC      SSSSSSSSS      FFFFFFFF
          CCCCCCCCCC      CCCCCCCCCC      SSSSSSSSSSS      FFFFFFFF
          CC          CC          CC          SS          SS          FF
          CC          CC          CC          SS          SS          FF
          CC          CC          CC          SSSSSSSSS      FFFFFFFF
          CC          CC          CC          SSSSSSSSS      FFFFFFFF
          CC          CC          CC          SS          SS          FF
          CC          CC          CC          SS          SS          FF
          CCCCCCCCCC      CCCCCCCCCC      SSSSSSSSSSS      FF          FF
          CCCCCCCCCC      CCCCCCCCCC      SSSSSSSSS      FF          FF

-----> Remember to RECYCLE <-----

To LOGON, type in one of the following application names & press "ENTER" key:
TSO  CICSP  MEDS  NFAMIS  DISPATCH          HELP DESK: 628-652-5000
                                           TERMINAL ID: TCPPM596
                                           IP ADDR: 10.9.2.180

--> NFAMIS_
```

- 4) Type in your FAMIS ID (ICXXXXX) log in as usual.
- 5) Type in the Temporary Password **PSWD1234** .



```
Signon to CICS                                     APPLIE A10FAMSC

WELCOME TO CICS FAMSC

Type your userid and password, then press ENTER:

  Userid . . . ICZARAM_      Groupid . . . _____
  Password . . . _____
  Language . . . _____
  New Password . . .

DFBCE3520 Please type your userid.
F3=Exit
```

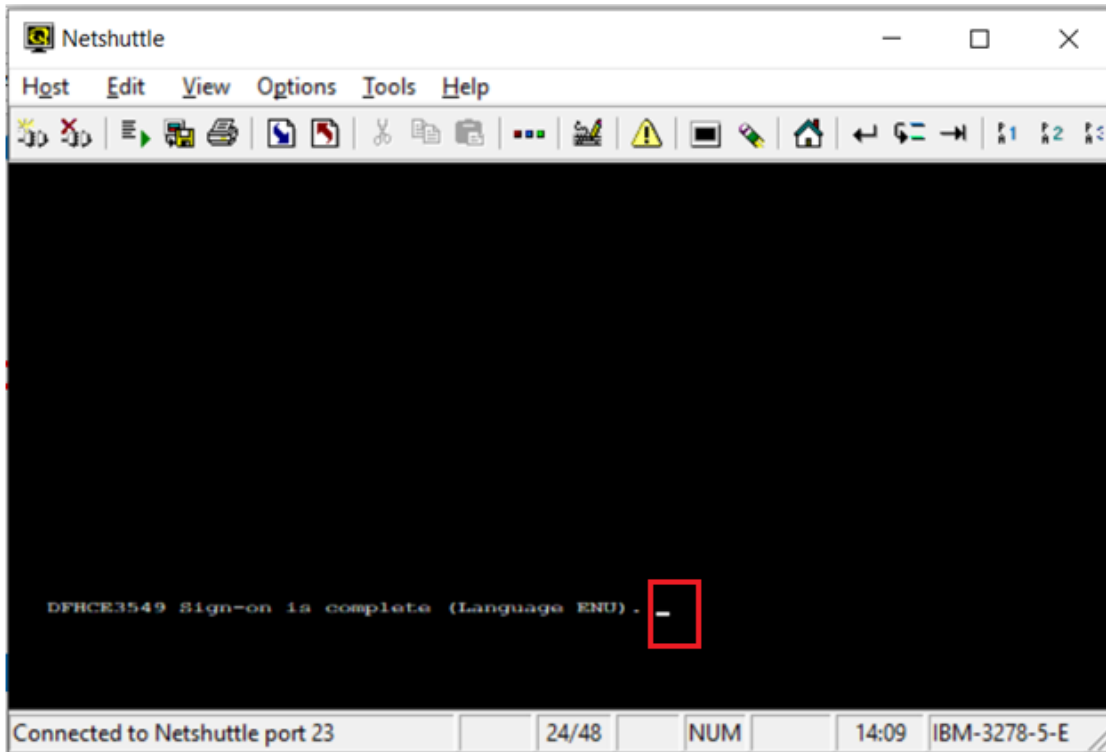
- 6) First time users will be prompted to change their Password to a new unique Password. Follow directions accordingly.

7) Hit **Enter**

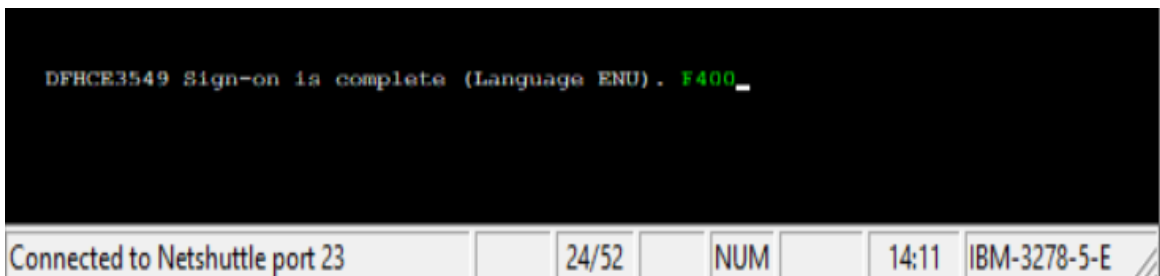
\*This will display a blank screen with the following message on the bottom of the screen:

**“DFHCE3549 Sign-on is complete (Language ENU).”**

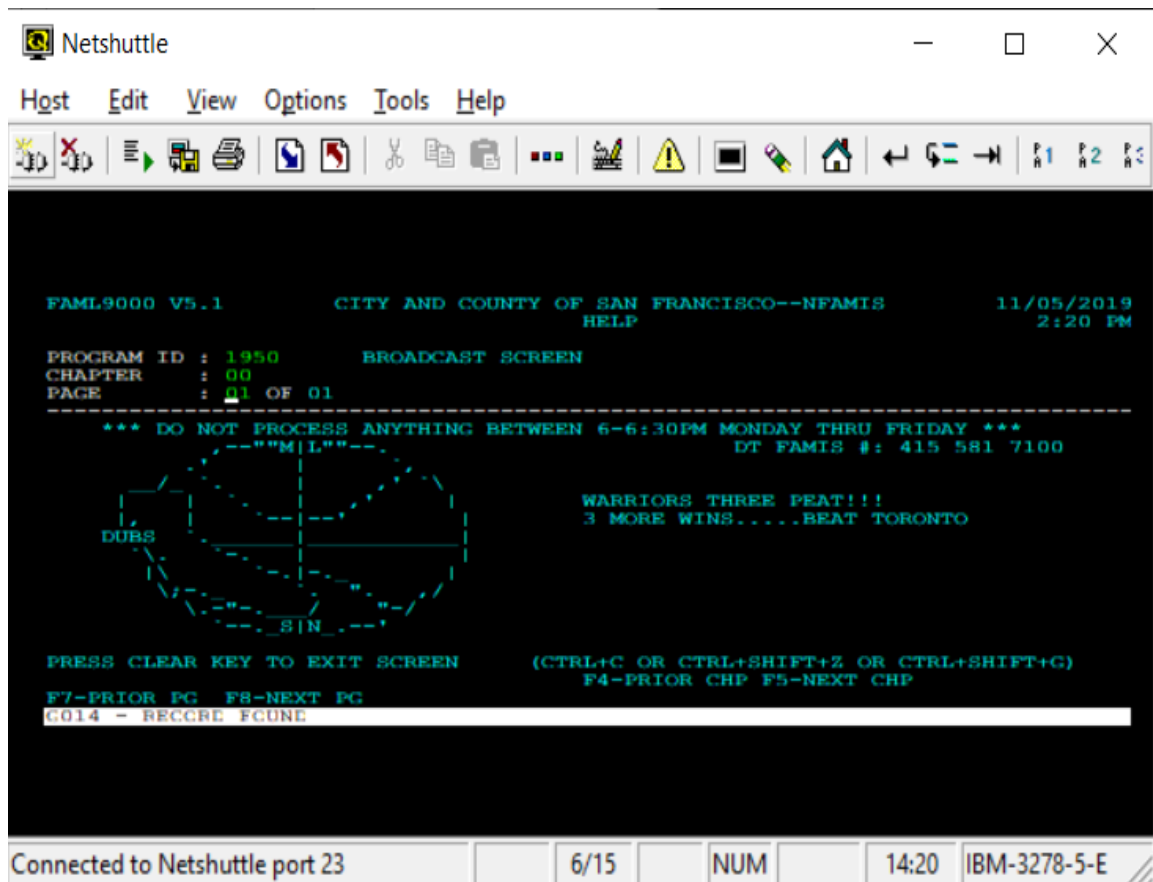
8) Hit the **TAB** key to tab over to the end of the “DFHCE3549 Sign-on is complete (Language ENU).” line on the bottom of the screen. (Users may also use their Pause/Break key if it’s mapped properly).



9) Type **F400** for FAMIS, **PH00** for Purchasing, or **FX00** for FAACS.



10) Hit Enter.



11) Pause/Break or Clear out of this screen as usual.

12) When finished, Pause/Break to clear the screen and type **CESF LOGOFF**

13) For issues, DTIS Help Desk can also assist. Please contact 628-652-5000.