

FAMIS v5 Flash # (241): FY17 Year-End Presentation & Materials Posted Online

Good afternoon:

The following materials from the May 15th Year-End Workshop have been uploaded to the *Year-End Instructions* section of the AOSD website at <http://sfcontroller.org/accounting-guidelines-procedures#yearend>:

Grants – Year-End Close – 5/15/17

Uniform Guidance Training by MGO – 5/15/17

Year-End Close Presentation – 5/15/17

FY16-17 Closing Schedule Key Dates

Preparing Purchasing Docs for FY17-18 Presentation – 5/15/17

Accounts Receivable and Accounts Payable Dual Processing – 5/15/17

Please note that there have been changes to the PPT and key dates schedule since the May 15th meeting. Specifically, the encumbrance open request is due to the Controller's Office by June 16th. Please see *Slide 78 – Encumbrance Closeout/Carryforward* for more information. Also be aware of imminent key dates, including this Friday, May 19th.

Please contact raphael.braganza@sfgov.org with any questions. Thank you.