



**CITY AND COUNTY OF SAN FRANCISCO**  
**OFFICE OF THE CONTROLLER**

**Ben Rosenfield**  
**Controller**

**Todd Rydstrom**  
**Deputy Controller**

Controller's Office –

**Good Government Management Excellence Awards Event Ticket Distribution Policy**

The Controller hereby adopts the following ticket distribution policy, pursuant to Fair Political Practices Commission ("FPPC") Regulation 18994.1, regarding the distribution of tickets for the Good Government Management Excellence Awards Event.

1. **Overview of Event and Policy.** SPUR and the City jointly sponsor the Good Government Management Excellence Awards, an event that recognizes outstanding achievement for selected City managers in improving the quality and effectiveness of public services. While SPUR is a sponsor of the event, the Controller's Office is determining, in its sole discretion, which City officials will receive a ticket to the event under this policy, and SPUR will not identify any specific City officials as potential recipients.
2. **Public Purpose of Distribution of Tickets or Passes.** The event serves a public purpose, as does the distribution of City-sponsored tickets to awardees and other staff who supported their recognized accomplishments. Recognition of exemplary employee achievement is an integral part of establishing a culture of excellence in City government. Honorees at the event will be recognized for their leadership on the most pressing public issues facing San Francisco residents today. The event recognizes their efforts as a key means of highlighting those individual and team achievements, building public awareness of that work, and more generally inspiring other City employees to achieve similar outcomes in their own careers.
3. **Distribution of Tickets.** Tickets distributed to City employees for this event are purchased or subsidized with City funds and not by SPUR or other individual or business contributions. The Controller has determined that these tickets for the event are distributed as follows:
  - a. One ticket for each honoree and a guest of their choosing.
  - b. Six tickets provided to each department with at least one honoree recognized at the event, for distribution at that department head's discretion chosen among their department's employees. Eleven tickets will be distributed instead of six for the two departments with the most honorees selected.
  - c. The Controller will distribute an additional 30 tickets to City employees who respond to outreach that they want to attend the event.

Tickets for (a) and (b) above are provided at no cost to the recipient. Tickets for (c) are provided at a discounted rate.

4. **Prohibition on Transfer.** Any City employee or official who receives a ticket or pass distributed under this policy shall not transfer such ticket to any other person.
5. **Prohibition on Disproportionate Distribution.** Tickets distributed under this policy shall not be disproportionately provided to members of the Board of Supervisors, the City Administrator, City commissioners or City department heads.
6. **Reporting.** As required by the FPPC Regulation 18944.1, the Controller shall disclose the following information regarding the distribution of any tickets or passes under this policy on the Controller's website on the FPPC Form 802 within 45 days after the ticket/pass distribution and will send the FPPC an e-mail with the link to that webpage.
  - a. The name of the person receiving the ticket or pass, or if the ticket or pass is distributed to a department or other unit of the City, and not used by a member of the governing body, political appointee, department head, or chief administrative officer, the name of the department or other unit of the City receiving the ticket or pass and the number of tickets or passes provided to the department or unit. If the ticket or pass is distributed to a non-City organization, the name, address, description of the organization, and the number of tickets or passes provided to the organization.
  - b. A description of the event;
  - c. The date of the event;
  - d. The fair value of the ticket or pass as that term is defined in Regulation 18946, subdivision (d)(1);
  - e. The number of tickets or passes provided to each person;
  - f. If the ticket or pass is distributed at the behest of a public official, the name of the official who requested the distribution of the ticket or pass; and
  - g. A description of the public purpose under which the distribution was made.