



## STAFF REPORT

TO: Members of the San Francisco Retiree Health Care Trust Fund Board  
FROM: Matt Podolin, Senior Performance Analyst, Controller's Office  
DATE: May 22, 2014  
SUBJECT: **Example of a Statement of Incompatible Activities**

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### **REQUEST**

Receive information about the Statement of Incompatible Activities and an example Statement of Incompatible Activities.

### **RECOMENDATION**

Receive the information and the example document.

### **DISCUSSION**

As specified in the San Francisco Campaign and Government Code, all departments, boards, commissions, and agencies must develop a Statement of Incompatible Activities (SIA). The SIA identifies activities that are deemed incompatible with the duties of a City officer or employee. The SIA is submitted to the Ethics Commission for approval.

Attachment 1 is a copy of the San Francisco Employees' Retirement System SIA. This is provided to the Board only as an example of an SIA. While each SIA is tailored to the requirements of each body, most SIAs across the City and County of San Francisco are similar to the example provided.

Staff will develop a SIA for the Retiree Health Care Trust Fund, and present it to the Board prior to submission to the Ethics Commission.

### **FISCAL IMPACT**

None

### **ATTACHMENTS**

1. San Francisco Employees' Retirement System Statement of Incompatible Activities.