



# Retiree Health Care Trust Fund Board

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## DRAFT BOARD MEETING MINUTES

### Special Meeting

Wednesday, June 18, 2014

8:30 AM

City and County of San Francisco  
30 Van Ness Avenue, Suite 3000  
San Francisco, CA 94102

#### **RETIREE HEALTH CARE TRUST FUND BOARD MEMBERS**

*President*

**Pauline Marx**

*Vice President*

**Ed Walsh**

*Members*

**Leo Levenson**

**Clare Murphy**

**David Salem**

### **Disability Access**

The meeting will be held at SFERS Office, 30 Van Ness Avenue, Suite 3000, San Francisco, CA 94103. The Retirement Health Care Trust Fund Board Meeting Room is wheelchair accessible. Accessible seating is available for persons with disabilities or wheelchairs. The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting are available in alternative formats.

If you require the use of any of these services, contact Rosanne Torre, Board Secretary, at (415) 554-7401 or by email at [rosanne.torre@sfgov.org](mailto:rosanne.torre@sfgov.org) at least two (2) business days before the meeting.

The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

### **Summary of Retiree Health Care Trust Fund Board Policy Regarding Public Comment**

Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired. A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item. A member of the public may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Rosanne Torre, Board Secretary, for further assistance at (415) 554-7401 or email at [Rosanne.Torre@sfgov.org](mailto:Rosanne.Torre@sfgov.org).

### **Summary of Retiree Health Care Trust Fund Board Policies Regarding Cell Phones and Pagers**

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting.

The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule.

The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

### **Knowing Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public; reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force  
City Hall  
1 Dr. Carlton B. Goodlett Place, Room 244  
San Francisco CA 94103-4689  
(415) 554-7724  
by fax at (415) 554-7854  
or by email at [sotf@sfgov.org](mailto:sotf@sfgov.org)

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from The Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code located on the Internet at <http://www.sfgov.org/sunshine/>. To review or obtain meeting documents covered under the Sunshine Ordinance contact Rosanne Torre, Board Secretary, City Hall, Room 488, 1 Dr. Carlton B. Goodlett Place, San Francisco CA 94102; telephone (415) 554-7401; or send email with your request to [rosanne.torre@sfgov.org](mailto:rosanne.torre@sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code § 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; or web site [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

# CALENDAR

□ Call to Order

□ Roll Call:

<b>Commissioner Leo Levenson</b>	<b>Absent</b>
<b>Commissioner Pauline Marx</b>	<b>8:30 am</b>
<b>Commissioner Clare Murphy</b>	<b>8:30 am</b>
<b>Commissioner David Salem</b>	<b>8:30 am</b>
<b>Commissioner Ed Walsh</b>	<b>8:30 am</b>

□ 06182014-01 Discussion item **Introduction of New Commissioner David Salem.**

Documents provided to Board prior to meeting:  
None

Commissioners David Salem and Edward Walsh were sworn in to their respective Board seats prior to the meeting by Treasurer Cisneros.

Commissioner Salem gave a brief introduction. He was elected to fill the active seat in the RHCTFB Election May 2014.

□ 06182014-02 Action item **Approval of the Minutes of the May 22, 2014 Rescheduled Regular Board Meeting.**

Documents provided to Board prior to meeting:  
Draft Minutes of the May 22, 2014 Rescheduled Regular Board Meeting

Moved by Commissioner Murphy, seconded by Commissioner Walsh to approve the Minutes of the May 22, 2014 Rescheduled Board Meeting.

Approved by the following vote:  
Ayes: Marx, Murphy, Salem, Walsh  
Absent: Levenson

□ 06182014-03 Discussion and possible action item **Discussion and possible action regarding RHCTF asset allocation invested with the San Francisco Employees' Retirement System (SFERS).**

Documents provided to Board prior to meeting:

City and County of San Francisco, Retiree Health Care Trust Fund, Asset Allocation, June 18, 2014

Mika Malone and Shane Enete from Meketa Investment Group made an oral and written presentation.

Ms. Malone briefly reviewed the decision made at the May 22, 2014 RHCTFB meeting where the Board voted to co-invest alongside of the San Francisco Employees' Retirement System (SFERS). Co-investing alongside SFERS gave the option of investing in three asset classes that are invested in passive index funds: US. Domestic Equities, Foreign Equities and Core Bonds.

Ms. Malone then presented the Asset Allocation Policy Review covering a process for developing an asset allocation policy. Four different investment portfolio options were presented titled Policy Portfolio A, B, C and D. The four portfolio options were comprised of differing percentages of the three asset classes. Each portfolio option showed a 50/50 split between domestic and international equities; mostly the difference in the policies was the allocation amount for fixed income. Ms. Malone presented the constraints, the range of return and risk expectations, and tradeoffs for each of the four policy options.

Moved by Commissioner Murphy, seconded by Commissioner Walsh to move forward with Policy Portfolio "D" as provided among the options in the Meketa Report today.

Approved by the following vote:  
Ayes: Marx, Murphy, Salem, Walsh  
Absent: Levenson

- 06182014-04                      Action item

**Approval of Commendation for Carol Cypert.**

Documents provided to the Board prior to meeting:

Commendation for Carol Cypert

Moved by Commissioner Walsh, seconded by Commissioner Murphy to adopt the Commendation for Carol Cypert.

Approved by the following vote:  
Ayes: Marx, Murphy, Salem, Walsh  
Absent: Levenson

- 06182014-05                      Discussion item

**Opportunity for the public to comment on any matters within the RHTCF Board's jurisdiction.**

There were no public comments.

- Adjournment: There being no further business, the Board adjourned its meeting at 9:43 am.