



Retiree Health Care Trust Fund Board

BOARD MEETING CALENDAR

Rescheduled Regular Meeting

Thursday, May 22, 2014

1:30 PM

City and County of San Francisco
30 Van Ness Avenue, Suite 3000
San Francisco, CA 94103

RETIREE HEALTH CARE TRUST FUND BOARD MEMBERS

President

Pauline Marx

Vice President

Ed Walsh

Members

Carol Cypert

Leo Levenson

Clare Murphy

Disability Access

The meeting will be held at SFERS Office, 30 Van Ness Avenue, Suite 3000, San Francisco, CA 94103. The Retiree Health Care Trust Fund Board Meeting Room is wheelchair accessible. Accessible seating is available for persons with disabilities or wheelchairs. The following services are available upon request:

- American Sign Language interpreters will be available upon request.
- A sound enhancement system will be available upon request at the meeting.
- Minutes of the meeting are available in alternative formats.

If you require the use of any of these services, contact Rosanne Torre, Board Secretary, at (415) 554-7401 or by email at rosanne.torre@sfgov.org at least two (2) business days before the meeting.

The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #42 Downtown Loop, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call (415) 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's effort to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

Summary of Retiree Health Care Trust Fund Board Policy Regarding Public Comment

Speakers are urged to fill out a speaker card in advance, but may remain anonymous if so desired. A member of the public has up to three minutes to make pertinent public comments before action is taken on any agenda item. A member of the public may comment on any matter within the Board's jurisdiction at the designated time at the end of the meeting. Call Rosanne Torre, Board Secretary, for further assistance at (415) 554-7401 or email at Rosanne.Torre@sfgov.org.

Summary of Retiree Health Care Trust Fund Board Policies Regarding Cell Phones and Pagers

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. The chair of the meeting may order the removal from the meeting room of any person(s) in violation of this rule. The chair of the meeting may allow an expelled person to return to the meeting following an agreement to comply with this rule.

Knowing Your Rights Under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public; reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact:

Sunshine Ordinance Task Force
City Hall
1 Dr. Carlton B. Goodlett Place, Room 244
San Francisco CA 94103-4689
(415) 554-7724
by fax at (415) 554-7854
or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from The Sunshine Ordinance Task Force or by printing Chapter 67 of the San Francisco Administrative Code located on the Internet at <http://www.sfgov.org/sunshine/>. To review or obtain meeting documents covered under the Sunshine Ordinance contact Rosanne Torre, Board Secretary, City Hall, Room 488, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102; telephone (415) 554-7401; or send email with your request to rosanne.torre@sfgov.org.

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Campaign & Governmental Conduct Code § 2.100) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112; or web site www.sfgov.org/ethics.

CALENDAR

- Call to Order
- Roll Call: **Commissioner Carol Cypert
Commissioner Leo Levenson
Commissioner Pauline Marx
Commissioner Clare Murphy
Commissioner Ed Walsh**

- 05222014-01 Discussion item **Discussion regarding obtaining staff support for RHCTF administration.**

Documents provided to the Board prior to meeting:
None

Public comments:

Action: This is a discussion item only.

- 05222014-02 Action item **Approval of the Minutes of the January 28, 2014 Meeting.**

Documents provided to the Board prior to meeting:
 1. Draft Minutes of the January 28, 2014 Board Meeting
Public comments:

Action: Approve Minutes of the January 28, 2014 Board Meeting.

- 05222014-03 Action item **Report on current funding status (budget) of RHCTF and approval of the proposed budget for FY2014-15.**

Documents provided to the Board prior to meeting:
RHCTF Funding Status and Budget Updated 04-03-2014

Public comments:

Action: Approve Budget for FY2014-15.

- 05222014-04 Discussion item **Report on current investment status of RHCTF.**

Documents provided to the Board prior to meeting:
Office of the Treasurer & Tax Collector's Investment Report for the Month of April 2014

Public comments:

Action: This is a discussion item only.

- 05222014-05 Discussion and Possible Action item

Meketa report regarding Implementation Recommendations, Timeline and Asset Allocation Review

Documents provided to the Board prior to meeting:

Public comments:

Action: Approve investment implementation options.

- 05222014-06 Action item

Approval of RHCTF Board Manual

Documents provided to the Board prior to meeting:

Draft RHCTFB Governance Policies, including

- Introduction
- Governance Principles
- Fiduciary Policy
- Terms of Reference
- Operations Policy
- Communications Policy
- Education and Travel Policy
- Code of Conduct Policy

Public comments:

Action: Review, discuss and approve RHCTF Board Manual.

- 05222014-07 Action item

Approval of the Investment Policy Statement

Documents provided to the Board prior to meeting:

Draft Investment Policy Statement

Public comments:

Action: Review, discuss and approve RHCTF Investment Policy Statement.

- 05222014-08 Action item

Approval of RHCTFB Statement of Incompatible Activities.

Documents provided to the Board prior to meeting:

Draft Statement of Incompatible Activities

Public comments:

Action: Approve the Statement of Incompatible

Activities.

- 05222014-09 Action item **Approval of FY 2013-14 Quarterly Billings.**

Documents provided to the Board prior to meeting:
Quarterly Billings for January 01, 2014 through
March 31, 2014.

Public comments:

Action: Approve Staff Billings.
- 05222014-10 Discussion Item **Status on the RHCTFB Election**

Documents provided to the Board prior to meeting:
None

Public comments:

Action: This is a discussion item only.
- 05222014-11 Discussion item **Annual Report on educational trainings for FY13-14**

Documents provided to Board prior to meeting:
List of educational trainings for FY13-14

Public comments:

Action: This is a discussion item only.
- 05222014-12 Discussion item **Report by President Marx on Opal Investment Education Symposium.**

Documents provided to Board prior to meeting:
RHCTFB Conference Attendance Report

Public comments:

Action: This is a discussion item only.
- 05222014-13 Action item **List of educational opportunities and information on Board membership to International Foundation of Employee Benefit Plans.**

Documents provided to Board prior to meeting:
International Foundation of Employee Benefit
Plans (IFEBP) membership information brochure.

Public comments:

Action: Approval of payment for RHCTFB

membership in the IFEBP.

- 05222014-14 Action item **Opportunity to place items on future board agendas**
Documents provided to Board prior to meeting:
None

Public comments:

Action: This is a discussion item only.
- 05222014-15 Discussion item **Opportunity for the public to comment on any matters within the Board's jurisdiction.**

Public comments:
- Adjourn