FY05-06 Standard Monitoring Feedback Survey Summary of Contractor Results*

Number of Contractors Surveyed: 66 Number of Completed Surveys Received: 50 Response Rate: 76% Respondent Breakdown by Assigned Lead Department: DCYF (26%), DPH (36%), HSA (36%)

Profile of Respondents

More than 40% of respondents learned about the new standardized contract monitoring process through the last year's City workshop, while most others (35%) were informed by City department staff.

Preparation

Among the respondents who received a site visit, 93% consider that they had enough time to prepare.

Standard Monitoring Form

More than 95% of respondents state the content of the form was "reasonable" in terms of items reviewed.

Site Visit Experience

- 4 out of 5 site visits were a day long maximum; 50% were ¹/₂-day long.
- More than 70% of respondents were very satisfied or somewhat satisfied with the City's performance in 6 out of 7 areas related to the monitoring process. However, only 67% of respondents reported satisfaction with the coordination of the site visit with multiple City staff.

Coordination of Fiscal and Program Monitoring

- 70% of respondents reported that experiencing the Fiscal and Compliance review and the Program review on the same day is not too overwhelming.
- Over 40% consider that these reviews should take place either on the same day (42%) or within 2-3 weeks (44%).

Important Success Factors

93% of respondents consider "Clarity of definition of the elements to be monitored" as the most important factor along with 3 other factors, agreed on by over 80% of respondents:

- Advance notice of site visit (at least 10 days)
- Reasonable deadline for agency response to findings (30 days)
- Coordinated visits among multiple departments

Training / Resources

Respondents rated Compliance Guidelines (Sunshine Ordinance, HIPAA, ADA) as the most needed topic (64.4%). Other topics included but were not limited to: City Contracts-FAQ (53.3%), Fiscal Guidelines (46.7%), Cultural Competency Guidelines (35.6%) and Subcontractor Oversight (31.1%).

Making the Process Easier

The following were the most frequent comments and suggestions provided by respondents:

- Improve communication and coordination among City departments to save time and increase efficiency and flow of the process.
- Expand the process to other departments (such as Mayor's Office).
- Make sure that times and schedules are respected (notice prior to site visit).
- Ask regularly for contractors' input.

* NOTE: Some calculations were derived by removing "N/A" responses from the raw data and/or clustering responses by level of agreement or satisfaction.



Nonprofit Contractor Survey on City of San Francisco's Citywide Fiscal and Compliance Monitoring (FY07-08)

1. Is this year the first year you received one consolidated ("citywide") fiscal and compliance monitoring (either a site visit or self-assessment) by multiple City departments, or had you received such a monitoring last fiscal year?

		Response Percent	Response Count
First year to receive a citywide monitoring		29.6%	16
Received citywide monitoring last fiscal year		61.1%	33
Not sure		9.3%	5
	answe	ered question	54
	skip	ped question	0

2. Which City department served as the lead contact for your citywide fiscal and compliance monitoring this year?

	Response Percent	Response Count
Dept. of Children, Youth & Their Families (DCYF)	24.1%	13
Health/ AIDS (DPH HHS and HPS)	0.0%	0
Health/ Housing & Urban Health (DPH HUH)	1.9%	1
Health/ Comm. & Behav. Health (DPH CBHS)	16.7%	9
Human Services Agency (HSA, DAAS)	29.6%	16
Mayor's Office of Community Development (MOCD)	13.0%	7
Mayor's Office of Housing (MOH)	0.0%	O
Mayor's Office of Criminal Justice (MOCJ)	1.9%	1
Children and Families Commission (CFC)	1.9%	1
Department on the Status of Women (DOSW)	1.9%	1
Juvenile Probation (JUV)	1.9%	1
Sheriff	1.9%	1
Not sure	5.6%	3
	answered question	54
	skipped question	0

3. What type of citywide fiscal and compliance monitoring did you experience this fiscal year - site visit or self-assessment?

Response R Percent		Response Count
74.1%	Site Visit (Monitoring team came to your site)	40
25.9%	Self Assessment (You completed the standard form)	14
answered question		54
skipped question		0

4. Please provide feedback on your site visit monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	57.5% (23)	37.5% (15)	5.0% (2)	0.0% (0)	1.48	40
I received reasonably advanced notice of my site visit (at least 20 days) and a copy of the monitoring form to help me prepare for it.	85.0% (34)	12.5% (5)	0.0% (0)	2.5% (1)	1.20	40
City staff appeared well coordinated and the site visit went smoothly.	57.5% (23)	40.0% (16)	0.0% (0)	2.5% (1)	1.48	40
City staff checked in with me/my staff at the end of the site visit.	75.0% (30)	25.0% (10)	0.0% (0)	0.0% (0)	1.25	40
I received a timely, written report of the City's findings (within about 6 weeks of the site visit).	68.4% (26)	26.3% (10)	0.0% (0)	5.3% (2)	1.42	38
I was given a clear deadline to respond to any monitoring findings.	71.8% (28)	25.6% (10)	0.0% (0)	2.6% (1)	1.33	39
City staff was accessible and responsive when I needed clarification about the monitoring process.	56.4% (22)	38.5% (15)	2.6% (1)	2.6% (1)	1.51	39
				answered	d question	40
				skipped	l question	14

5. About how long did it take City staff to complete the citywide fiscal and compliance site visit monitoring at your office?

	Response Percent	Response Count
Half day	65.0%	26
One full day	22.5%	9
More than one day	12.5%	5
	answered question	40
	skipped question	14

6. (Optional) Please provide any additional feedback on your site visit experience.

	Response Count
	16
answered question	16
skipped question	38

7. Please provide feedback on your self assessment monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	64.3% (9)	35.7% (5)	0.0% (0)	0.0% (0)	1.36	14
I was given sufficient time to complete my self assessment (6 weeks).	71.4% (10)	28.6% (4)	0.0% (0)	0.0% (0)	1.29	14
I received timely feedback on my self assessment (written reponse letter sent from the City within about 6 weeks of submitting the self-assesment form to the City).	53.8% (7)	23.1% (3)	23.1% (3)	0.0% (0)	1.69	13
I was given a clear deadline for corrective action.	54.5% (6)	27.3% (3)	18.2% (2)	0.0% (0)	1.64	11
City staff was accessible and responsive when I needed clarification about the monitoring process.	76.9% (10)	23.1% (3)	0.0% (0)	0.0% (0)	1.23	13
				answered	d question	14
				skipped	d question	40

8. (Optional) Please provide any additional feedback on your self assessment experience.

	Response Count
	4
answered question	4
skipped question	50

9. RESOURCES Please rate the value of the following resources in helping you with this year's and compliance monitoring. Please select 1 for "Very Helpful," 2 for "Somewhat Helpful," 3 for and 4 for "Did Not Use."

	Very helpful	Somewhat helpful	Not helpful	Did not use
Training on citywide monitoring guidelines/ training materials (October 2007)	34.0% (18)	49.1% (26)	1.9% (1)	15.1% (8)
Controller's website for nonprofits	15.7% (8)	35.3% (18)	2.0% (1)	47.1% (24)
Controller's "Finance Guide for Nonprofits" http://www.sfgov.org/site/uploadedfiles/controller/reports/Finance_Guide_110104.pdf	25.0% (13)	38.5% (20)	3.8% (2)	32.7% (17)
My contract officer or other City staff	74.1% (40)	22.2% (12)	3.7% (2)	0.0% (0)
Controller's training on cost allocation (May 2008)	26.9% (14)	34.6% (18)	7.7% (4)	30.8% (16)
			а	nswere
				skippe

10. OVERALL OPINION AND ATTITUDES Please rate your level of agreement with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
I have a clear understanding of the fiscal and compliance elements to be monitored in my City contracts/ grants through the citywide monitoring process.	52.8% (28)	43.4% (23)	3.8% (2)	0.0% (0)	1.51	53
The City's consolidated, citywide fiscal and compliance process saves me time compared to being separately monitored by individual City departments.	64.8% (35)	27.8% (15)	5.6% (3)	1.9% (1)	1.44	54
The City has offered quality training for me/ my staff related to the citywide fiscal and compliance monitoring process.	38.5% (20)	53.8% (28)	5.8% (3)	1.9% (1)	1.71	52
The City's fiscal and compliance monitoring requirements are generally reasonable and reflective of financial best practices and state, local, and federal laws and regulations.	46.2% (24)	50.0% (26)	0.0% (0)	3.8% (2)	1.62	52
				answered	d question	54
				skipped	d question	0

11. (Optional) Please provide any additional feedback on your overall opinions and attitudes as indicated above

	Response Count
	11
answered question	11
skipped question	43

12. FISCAL SUPPORT - AREAS OF INTEREST Please indicate which, if any, fiscal components on which you would like further training, technical assistance, or resource materials next year.

	Response Percent	Response Count
Agency-wide budget	23.1%	9
Cost allocation	56.4%	22
Audited financial statements	15.4%	6
Tax form 990	10.3%	4
Fiscal policies and procedures	41.0%	16
Financial reports	25.6%	10
Invoices	17.9%	7
Payroll and timesheets	17.9%	7
	answered question	39
	skipped question	15

13. ORGANIZATIONAL DEVELOPMENT SUPPORT - AREAS OF INTEREST Please select areas listed below, if any, in which training, technical assistance, or resource materials would help your organization to better carry out City contracts and grants.

	Response Percent	Response Count
Board development	40.0%	16
Board governance	15.0%	6
Staff supervision	15.0%	6
Staff development and evaluation	27.5%	11
Staff turnover	35.0%	14
Human resources policies and procedures	35.0%	14
Volunteer development/ management	30.0%	12
Legal documentation	27.5%	11
File documentation	10.0%	4
Fund development	45.0%	18
Strategic planning	35.0%	14
Basic principles of program development (needs assessment, program planning, evaluation, partnerships, reporting)	22.5%	9
	answered question	40
	skipped question	14

14. OTHER TRAINING What, if any, other types of information resources or training would be helpful to you as they relate to your citywide fiscal and compliance monitoring experience with the City, the contracting process in general, or your ability to efficiently and effectively deliver your contracted/ granted services?

	Response Count
	7
answered question	7
skipped question	47

15. DELIVERY OF SUPPORT For the areas of interest indicated above, please describe your preferences for how such training and capacity support could be delivered, such as: classroom style trainings, practical workshops with group exercises and small group participation, web trainings and resources, written guidelines, one-on-one coaching, peer learning and sharing opportunities, etc.

	Response Count
	22
answered question	22
skipped question	32

16. ANY OTHER COMMENTS? What do you think could make citywide fiscal and compliance monitoring easier and more effective both for City staff and contractors? Please share any additional feedback not already mentioned that you believe would help the City to improve the process.

	Response Count
	10
answered question	10
skipped question	44



Nonprofit Contractor Survey on City of San Francisco's Citywide Fiscal and Compliance Monitoring (FY08-09)

1. Has your organization undergone a fiscal and compliance monitoring this fiscal year				
	Response Percent	Response Count		
Site Visit	58.1%	25		
Self Assessment	41.9%	18		
Did not receive either site visit or self assessment this year	0.0%	0		
	answered question	43		
	skipped question	0		

2. Which City department served as the lead contact for your citywide fiscal and compliance monitoring this year?

	Response Percent	Response Count
Dept. of Children, Youth & Their Families (DCYF)	16.3%	7
Health/ AIDS (DPH HHS and HPS)	14.0%	6
Health/ Housing & Urban Health (DPH HUH)	7.0%	3
Health/ Comm. & Behav. Health (DPH CBHS)	16.3%	7
Human Services Agency (HSA, DAAS)	14.0%	6
Mayor's Office of Community Investment (MOCI)	20.9%	9
Mayor's Office of Housing (MOH)	0.0%	0
Mayor's Office of Criminal Justice (MOCJ)	0.0%	0
Children and Families Commission (CFC)	2.3%	1
Department on the Status of Women (DOSW)	2.3%	1
Juvenile Probation (JUV)	7.0%	3
Sheriff	0.0%	0
Not sure	0.0%	0
	answered question	43
	skipped question	0

3. Please provide feedback on your site visit monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	56.0% (14)	32.0% (8)	8.0% (2)	4.0% (1)	1.60	25
I received reasonably advanced notice of my site visit (at least 20 days) and a copy of the monitoring form to help me prepare for it.	72.0% (18)	24.0% (6)	4.0% (1)	0.0% (0)	1.32	25
City staff appeared well coordinated and the site visit went smoothly.	36.0% (9)	60.0% (15)	4.0% (1)	0.0% (0)	1.68	25
City staff checked in with me/my staff at the end of the site visit.	60.0% (15)	40.0% (10)	0.0% (0)	0.0% (0)	1.40	25
I received a timely, written report of the City's findings (within about 6 weeks of the site visit).	52.0% (13)	28.0% (7)	8.0% (2)	12.0% (3)	1.80	25
I was given a clear deadline to respond to any monitoring findings.	52.0% (13)	28.0% (7)	8.0% (2)	12.0% (3)	1.80	25
City staff was accessible and responsive when I needed clarification about the monitoring process.	48.0% (12)	44.0% (11)	4.0% (1)	4.0% (1)	1.64	25
				answered	25	
				skipped	l question	18

4. (Optional) About how long did it take City staff to complete the citywide fiscal and compliance site visit monitoring at your office?

	Response Percent	Response Count
Half day	66.7%	16
One full day	29.2%	7
More than one day	4.2%	1
	answered question	24
	skipped question	19

5. (Optional) Please provide any additional feedback on your site visit experience.

	Response Count
	8
answered question	8
skipped question	35

6. Please provide feedback on your self assessment monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	64.3% (9)	21.4% (3)	7.1% (1)	7.1% (1)	1.57	14
I was given sufficient time to complete my self assessment (6 weeks).	64.3% (9)	35.7% (5)	0.0% (0)	0.0% (0)	1.36	14
I received timely feedback on my self assessment (written reponse letter sent from the City within about 6 weeks of submitting the self-assesment form to the City).	64.3% (9)	21.4% (3)	7.1% (1)	7.1% (1)	1.57	14
I was given a clear deadline for corrective action.	71.4% (10)	21.4% (3)	0.0% (0)	7.1% (1)	1.43	14
City staff was accessible and responsive when I needed clarification about the monitoring process.	78.6% (11)	21.4% (3)	0.0% (0)	0.0% (0)	1.21	14
				answered	d question	14
				skipped	d question	29

7. (Optional) Please provide any additional feedback on your self assessment experience.

	Response Count
	3
answered question	3
skipped question	40

8. RESOURCES Please rate the value of the following resources in helping you with this year's and compliance monitoring. Please select 1 for "Very Helpful," 2 for "Somewhat Helpful," 3 for and 4 for "Did Not Use."

	Very helpful	Somewhat helpful	Not helpful	Did not use
Training on citywide monitoring guidelines/ training materials (January/February 2009)	36.8% (14)	13.2% (5)	10.5% (4)	39.5% (15)
Controller's Office Technical Workshops (April 2009: Cost Allocation, Budgets, Board Governance)	28.9% (11)	26.3% (10)	7.9% (3)	36.8% (14)
Controller's website for nonprofits	10.5% (4)	28.9% (11)	5.3% (2)	55.3% (21)
My contract officer or other City staff	57.9% (22)	34.2% (13)	5.3% (2)	2.6% (1)
Controller's "Finance Guide for Nonprofits" http://www.sfgov.org/site/uploadedfiles/controller/reports/Finance_Guide_110104.pdf	23.7% (9)	39.5% (15)	2.6% (1)	34.2% (13)
			а	nswere
				skippe

9. OVERALL OPINION AND ATTITUDES Please rate your level of agreement with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
I have a clear understanding of the fiscal and compliance elements to be monitored in my City contracts/ grants through the citywide monitoring process.	50.0% (19)	44.7% (17)	2.6% (1)	2.6% (1)	1.58	38
The City's consolidated, citywide fiscal and compliance process saves me time compared to being separately monitored by individual City departments.	55.3% (21)	34.2% (13)	7.9% (3)	2.6% (1)	1.58	38
The City has offered quality training for me/ my staff related to the citywide fiscal and compliance monitoring process.	28.9% (11)	50.0% (19)	15.8% (6)	5.3% (2)	1.97	38
The City's fiscal and compliance monitoring requirements are generally reasonable and reflective of financial best practices and state, local, and federal laws and regulations.	42.1% (16)	42.1% (16)	10.5% (4)	5.3% (2)	1.79	38
				answered	d question	38
				skipped	l question	5

10. (Optional) FISCAL SUPPORT - AREAS OF INTEREST Please indicate which, if any, fiscal components on which you would like further training, technical assistance, or resource materials next year.

	Response Percent	Response Count
Agency-wide budget	42.3%	11
Cost allocation	57.7%	15
Audited financial statements	15.4%	4
Tax form 990	23.1%	6
Fiscal policies and procedures	57.7%	15
Financial reports	23.1%	6
Invoices	19.2%	5
Payroll and timesheets	30.8%	8
	answered question	26
	skipped question	17

11. (Optional) ORGANIZATIONAL DEVELOPMENT SUPPORT - AREAS OF INTEREST Please select areas listed below, if any, in which training, technical assistance, or resource materials would help your organization to better carry out City contracts and grants.

	Response Percent	Response Count
Board development	43.3%	13
Board governance	33.3%	10
Staff supervision	23.3%	7
Staff development and evaluation	33.3%	10
Staff turnover	16.7%	5
Human resources policies and procedures	56.7%	17
Volunteer development/ management	33.3%	10
Legal documentation	26.7%	8
Fund development/Fundraising	43.3%	13
Strategic planning	33.3%	10
Basic principles of program development (needs assessment, program planning, evaluation, partnerships, reporting)	40.0%	12
	answered question	30
	skipped question	13

12. (Optional) OTHER TRAINING What, if any, other types of information resources or training would be helpful to you as they relate to your citywide fiscal and compliance monitoring experience with the City, the contracting process in general, or your ability to efficiently and effectively deliver your contracted/ granted services?

	Response Count
	2
answered question	2
skipped question	41

13. (Optional) ANY OTHER COMMENTS? What do you think could make citywide fiscal and compliance monitoring easier and more effective both for City staff and contractors? Please share any additional feedback not already mentioned that you believe would help the City to improve the process.

	Response Count
	7
answered question	7
skipped question	36



Nonprofit Contractor Survey on City of San Francisco's Citywide Fiscal and Compliance Monitoring, Fiscal Year 2009-2010

1. Has your organization undergone a fiscal and compliance monitoring this fiscal year? Response Response Percent Count Site Visit 50.7% 34 Self Assessment 43.3% 29 Did not receive either site visit or 6.0% 4 self assessment this year answered question 67 0 skipped question

2. Which City department served as the lead contact for your citywide fiscal and compliance monitoring this year?

	Response Percent	Response Count
Department for Children, Youth and Their Families (DCYF)	28.4%	19
Department of Public Health (DPH)	22.4%	15
Human Services Agency (HSA, DAAS)	17.9%	12
Mayor's Office of Housing (MOH), formerly MOCI/MOCD	16.4%	11
Children and Families Commission (CFC)	4.5%	3
Department on the Status of Women (DOSW)	3.0%	2
Office of Economic and Workforce Development (OEWD)	3.0%	2
Sheriff (SHF)	1.5%	1
Not sure	3.0%	2
	answered question	67
	skipped question	0

3. Please provide feedback on your site visit monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	46.9% (15)	43.8% (14)	6.3% (2)	3.1% (1)	1.66	32
I received reasonably advanced notice of my site visit (at least 20 days) and a copy of the monitoring form to help me prepare for it.	59.4% (19)	34.4% (11)	0.0% (0)	6.3% (2)	1.53	32
City staff appeared well coordinated and the site visit went smoothly.	43.8% (14)	46.9% (15)	6.3% (2)	3.1% (1)	1.69	32
City staff checked in with me/my staff at the end of the site visit.	68.8% (22)	28.1% (9)	0.0% (0)	3.1% (1)	1.38	32
I received a timely, written report of the City's findings (within about 6 weeks of the site visit).	59.4% (19)	25.0% (8)	9.4% (3)	6.3% (2)	1.63	32
I was given a clear deadline to respond to any monitoring findings.	65.6% (21)	28.1% (9)	0.0% (0)	6.3% (2)	1.47	32
City staff was accessible and responsive when I needed clarification about the monitoring process.	62.5% (20)	31.3% (10)	3.1% (1)	3.1% (1)	1.47	32
				answered	d question	32
				skipped	d question	35

4. (Optional) About how long did it take City staff to complete the citywide fiscal and compliance site visit monitoring at your office?

	Response Percent	Response Count
Half day	75.0%	24
One full day	21.9%	7
More than one day	3.1%	1
	answered question	32
	skipped question	35

5. (Optional) Please provide any additional feedback on your site visit experience.

	Response Count
	13
answered question	13
skipped question	54

6. Please provide feedback on your self assessment monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	46.4% (13)	53.6% (15)	0.0% (0)	0.0% (0)	1.54	28
I was given sufficient time to complete my self assessment (6 weeks).	60.7% (17)	39.3% (11)	0.0% (0)	0.0% (0)	1.39	28
I received timely feedback on my self assessment (written response letter sent from the City within about 6 weeks of submitting the self-assessment form to the City).	53.6% (15)	35.7% (10)	10.7% (3)	0.0% (0)	1.57	28
I was given a clear deadline for corrective action.	46.4% (13)	46.4% (13)	7.1% (2)	0.0% (0)	1.61	28
City staff was accessible and responsive when I needed clarification about the monitoring process.	57.1% (16)	39.3% (11)	3.6% (1)	0.0% (0)	1.46	28
				answered	d question	28
				skipped	l question	39

7. (Optional) Please provide any additional feedback on your self assessment experience.

	Response Count
	10
answered question	10
skipped question	57

8. RESOURCES Please rate the value of the following resources in helping you with this year's compliance monitoring. Please select 1 for "Very Helpful," 2 for "Somewhat Helpful," 3 for "No Not Use."

	Very helpful	Somewhat helpful	ا he
Online webinar training module (http://www.compasspoint.org/content/index.php?pid=292)	9.5% (6)	14.3% (9)	2
Training on citywide monitoring guidelines/ training materials (February 2010)	23.8% (15)	31.7% (20)	C
Controller's Office Technical Workshops (February/March 2010: Cost Allocation, Budgets, Board Governance)	25.4% (16)	22.2% (14)	3
Controller's website for nonprofits (http://www.sfcontroller.org/index.aspx?page=420)	7.9% (5)	23.8% (15)	1
My contract officer or other City staff	61.9% (39)	22.2% (14)	3
Controller's "Finance Guide for Nonprofits" (http://www.sfgov.org/site/uploadedfiles/controller/reports/Finance_Guide_110104.pdf)	17.5% (11)	31.7% (20)	1

9. OVERALL OPINION AND ATTITUDES Please rate your level of agreement with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
I have a clear understanding of the fiscal and compliance elements to be monitored in my City contracts/ grants through the citywide monitoring process.	42.9% (27)	50.8% (32)	4.8% (3)	1.6% (1)	1.65	63
The City's consolidated, citywide fiscal and compliance process saves me time compared to being separately monitored by individual City departments.	66.7% (42)	27.0% (17)	4.8% (3)	1.6% (1)	1.41	63
The City has offered quality training for me/ my staff related to the citywide fiscal and compliance monitoring process.	34.9% (22)	54.0% (34)	7.9% (5)	3.2% (2)	1.79	63
The City's fiscal and compliance monitoring requirements are generally reasonable and reflective of financial best practices and state, local, and federal laws and regulations.	34.9% (22)	58.7% (37)	4.8% (3)	1.6% (1)	1.73	63
				answered	d question	63
				skipped	I question	4

10. (Optional) ORGANIZATIONAL DEVELOPMENT SUPPORT - AREAS OF INTEREST Please select areas listed below, if any, in which training, technical assistance, or resource materials would help your organization to better carry out City contracts and grants.

	Response Percent	Response Count
Governance: role of board, executive director and staff	39.1%	18
Board: development, fundraising and leadership	58.7%	27
Executive Director succession planning and organizational leadership	39.1%	18
Using budgets and cost allocation plans to make programmatic and organizational decisions	56.5%	26
Staff supervision, development, evaluations and documentation	41.3%	19
Strategic planning in challenging times	58.7%	27
	answered question	46
	skipped question	21

11. (Optional) OTHER TRAINING What, if any, other types of information resources or training would be helpful to you as they relate to your citywide fiscal and compliance monitoring experience with the City, the contracting process in general, or your ability to efficiently and effectively deliver your contracted/ granted services?

	Response Count
	10
answered question	10
skipped question	57

12. (Optional) ANY OTHER COMMENTS? What do you think could make citywide fiscal and compliance monitoring easier and more effective both for City staff and contractors? Please share any additional feedback not already mentioned that you believe would help the City to improve the process.

	Response Count
	23
answered question	23
skipped question	44



Nonprofit Contractor Survey on City of San Francisco's Citywide Fiscal and Compliance Monitoring, Fiscal Year 2010-2011

1. Has your organization undergone a fiscal and compliance monitoring this fiscal year?				
	Response Percent	Response Count		
Site Visit	66.2%	49		
Self Assessment	27.0%	20		
Did not receive either site visit or self assessment this year	6.8%	5		
	answered question	74		
	skipped question	0		

2. Which City department served as the lead contact for your citywide fiscal and compliance monitoring this year?

	Response Percent	Response Count
Department for Children, Youth and Their Families (DCYF)	16.2%	12
Department of Public Health (DPH)	14.9%	11
Human Services Agency (HSA, DAAS)	36.5%	27
Mayor's Office of Housing (MOH), formerly MOCI/MOCD	6.8%	5
Children and Families Commission (CFC)	4.1%	3
Department on the Status of Women (DOSW)	1.4%	1
Office of Economic and Workforce Development (OEWD)	10.8%	8
Sheriff (SHF)	0.0%	0
Not sure	9.5%	7
	answered question	74
	skipped question	0

3. Please provide feedback on your site visit monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	•			• . f		
	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	40.4% (19)	55.3% (26)	2.1% (1)	2.1% (1)	1.66	47
I received reasonably advanced notice of my site visit (at least 20 days) and a copy of the monitoring form to help me prepare for it.	61.7% (29)	36.2% (17)	2.1% (1)	0.0% (0)	1.40	47
City staff appeared well coordinated and the site visit went smoothly.	46.8% (22)	48.9% (23)	4.3% (2)	0.0% (0)	1.57	47
City staff checked in with me/my staff at the end of the site visit.	51.1% (24)	44.7% (21)	4.3% (2)	0.0% (0)	1.53	47
I received a timely, written report of the City's findings (within about 6 weeks of the site visit).	55.3% (26)	36.2% (17)	4.3% (2)	4.3% (2)	1.57	47
I was given a clear deadline to respond to any monitoring findings.	57.4% (27)	38.3% (18)	0.0% (0)	4.3% (2)	1.51	47
City staff was accessible and responsive when I needed clarification about the monitoring process.	48.9% (23)	44.7% (21)	0.0% (0)	6.4% (3)	1.64	47
				answered	d question	47
				skipped	l question	27

4. (Optional) About how long did it take City staff to complete the citywide fiscal and compliance site visit monitoring at your office?

Response Count	Response Percent	
38	82.6%	Half day
7	15.2%	One full day
1	2.2%	More than one day
46	answered question	
28	skipped question	

5. (Optional) Please provide any additional feedback on your site visit experience.

	Response Count
	16
answered question	16
skipped question	58

6. Please provide feedback on your self assessment monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
City staff provided a clear explanation of the citywide fiscal & compliance monitoring process.	65.0% (13)	30.0% (6)	5.0% (1)	0.0% (0)	1.40	20
I was given sufficient time to complete my self assessment (6 weeks).	75.0% (15)	15.0% (3)	10.0% (2)	0.0% (0)	1.35	20
I received timely feedback on my self assessment (written response letter sent from the City within about 6 weeks of submitting the self-assessment form to the City).	75.0% (15)	25.0% (5)	0.0% (0)	0.0% (0)	1.25	20
I was given a clear deadline for corrective action.	65.0% (13)	35.0% (7)	0.0% (0)	0.0% (0)	1.35	20
City staff was accessible and responsive when I needed clarification about the monitoring process.	65.0% (13)	30.0% (6)	5.0% (1)	0.0% (0)	1.40	20
				answered	d question	20
				skipped	d question	54

7. (Optional) Please provide any additional feedback on your self assessment experience.

	Response Count
	6
answered question	6
skipped question	68
8. RESOURCES Please rate the value of the following resources in helping you with this year's compliance monitoring. Please select 1 for "Very Helpful," 2 for "Somewhat Helpful," 3 for "No Not Use."

	Very helpful	Somewhat helpful	he
Online webinar training module (http://www.compasspoint.org/content/index.php?pid=292)	8.3% (6)	22.2% (16)	2
Training on citywide monitoring guidelines/ training materials (February 2010)	29.2% (21)	40.3% (29)	2
Controller's Office Technical Workshops (February/March 2010: Cost Allocation, Budgets, Board Governance)	31.9% (23)	31.9% (23)	۷
Controller's website for nonprofits (http://www.sfgov.org/controller/nonprofits)	18.1% (13)	26.4% (19)	۷
My contract officer or other City staff	61.1% (44)	26.4% (19)	۷
Controller's "Finance Guide for Ionprofits" (http://www.sfgov.org/site/uploadedfiles/controller/reports/Finance_Guide_110104.pdf)	19.4% (14)	34.7% (25)	2

9. OVERALL OPINION AND ATTITUDES Please rate your level of agreement with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
I have a clear understanding of the fiscal and compliance elements to be monitored in my City contracts/ grants through the citywide monitoring process.	45.8% (33)	51.4% (37)	1.4% (1)	1.4% (1)	1.58	72
The City's consolidated, citywide fiscal and compliance process saves me time compared to being separately monitored by individual City departments.	56.9% (41)	34.7% (25)	6.9% (5)	1.4% (1)	1.53	72
The City has offered quality training for me/ my staff related to the citywide fiscal and compliance monitoring process.	33.3% (24)	52.8% (38)	9.7% (7)	4.2% (3)	1.85	72
The City's fiscal and compliance monitoring requirements are generally reasonable and reflective of financial best practices and state, local, and federal laws and regulations.	40.3% (29)	52.8% (38)	4.2% (3)	2.8% (2)	1.69	72
				answered	d question	72
				skipped	l question	2

10. (Optional) ORGANIZATIONAL DEVELOPMENT SUPPORT - AREAS OF INTEREST Please select areas listed below, if any, in which training, technical assistance, or resource materials would help your organization to better carry out City contracts and grants.

	Response Percent	Response Count
Governance: role of board, executive director and staff	32.1%	17
Board: development, fundraising and leadership	47.2%	25
Executive Director succession planning and organizational leadership	34.0%	18
Using budgets and cost allocation plans to make programmatic and organizational decisions	73.6%	39
Staff supervision, development, evaluations and documentation	47.2%	25
Strategic planning in challenging times	56.6%	30
	answered question	53
	skipped question	21

11. (Optional) OTHER TRAINING What, if any, other types of information resources or training would be helpful to you as they relate to your citywide fiscal and compliance monitoring experience with the City, the contracting process in general, or your ability to efficiently and effectively deliver your contracted/ granted services?

	Response Count
	12
answered question	12
skipped question	62

12. (Optional) ANY OTHER COMMENTS? What do you think could make citywide fiscal and compliance monitoring easier and more effective both for City staff and contractors? Please share any additional feedback not already mentioned that you believe would help the City to improve the process.

	Response Count
	20
answered question	20
skipped question	54



Nonprofit Contractor Survey on City of San Francisco's Citywide Fiscal and Compliance Monitoring, Fiscal Year 2011-2012

1. Has your organization undergone a fiscal and compliance monitoring this fiscal year?			
	Response Percent	Response Count	
Site Visit	61.5%	40	
Self Assessment	29.2%	19	
Did not receive either site visit or self assessment this year	9.2%	6	
	answered question	65	
	skipped question	0	

2. Which City department served as the lead contact for your citywide fiscal and compliance monitoring this year?

	Response Percent	Response Count
Department for Children, Youth and Their Families (DCYF)	21.5%	14
Department of Public Health (DPH)	24.6%	16
Human Services Agency (HSA, DAAS)	35.4%	23
Mayor's Office of Housing (MOH)	3.1%	2
Children and Families Commission (CFC)	4.6%	3
Department on the Status of Women (DOSW)	3.1%	2
Office of Economic and Workforce Development (OEWD)	4.6%	3
Sheriff (SHF)	0.0%	0
San Francisco Redevelopment Agency (RDA)	0.0%	0
Not sure	3.1%	2
	answered question	65
	skipped question	0

3. Please provide feedback on your site visit monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

Agree Disagree							
explanation of the citywide fiscal & compliance monitoring process? 48.6% (17) 45.7% (16) 5.7% (2) 0.0% (0) 1.57 Did you receive reasonably advanced notice of your site visit (at least 20 days) and a copy of the monitoring form to help prepare for it? 62.9% (22) 28.6% (10) 8.6% (3) 0.0% (0) 1.46 Did City staff appear well coordinated: thus allowing the site visit og os moothly? 48.6% (17) 42.9% (15) 8.6% (3) 0.0% (0) 1.60 Did City staff check in with you and/or your staff at the end of the site visit? 57.1% (20) 37.1% (13) 5.7% (2) 0.0% (0) 1.49 Wiritten report of the City's findings (within about 6 weeks of the site visit)? 54.3% (19) 37.1% (13) 5.7% (2) 2.9% (1) 1.57 Were you given a clear deadline to respond to any monitoring findings? 54.3% (19) 37.1% (13) 5.7% (2) 2.9% (1) 1.54 Were City staff accessible and responsive when you needed clarification about the monitoring process? 57.1% (20) 34.3% (12) 5.7% (2) 2.9% (1) 1.54			Agree	Disagree		-	Rating Count
advanced notice of your site visit (at least 20 days) and a copy of the monitoring form to help prepare for it?62.9% (22)28.6% (10)8.6% (3)0.0% (0)1.46Did City staff appear well 	explanation of the citywide fiscal &	48.6% (17)	45.7% (16)	5.7% (2)	0.0% (0)	1.57	35
coordinated; thus allowing the site visit to go smoothly?48.6% (17)42.9% (15)8.6% (3)0.0% (0)1.60Did City staff check in with you and/or your staff at the end of the site visit?57.1% (20)37.1% (13)5.7% (2)0.0% (0)1.49Did you receive a timely, written report of the City's findings (within about 6 weeks of the site visit)?54.3% (19)37.1% (13)5.7% (2)2.9% (1)1.57Were you given a clear deadline to respond to any monitoring findings?54.3% (19)40.0% (14)2.9% (1)2.9% (1)1.54Were City staff accessible and responsive when you needed clarification about the monitoring process?57.1% (20)34.3% (12)5.7% (2)2.9% (1)1.54Intersponding the site visit?	advanced notice of your site visit (at least 20 days) and a copy of the monitoring form to help prepare	62.9% (22)	28.6% (10)	8.6% (3)	0.0% (0)	1.46	35
and/or your staff at the end of the site visit?57.1% (20)37.1% (13)5.7% (2)0.0% (0)1.49Did you receive a timely, written report of the City's findings (within about 6 weeks of the site visit)?54.3% (19)37.1% (13)5.7% (2)2.9% (1)1.57Were you given a clear deadline to respond to any monitoring findings?54.3% (19)40.0% (14)2.9% (1)2.9% (1)1.54Were City staff accessible and clarification about the monitoring 	coordinated; thus allowing the site	48.6% (17)	42.9% (15)	8.6% (3)	0.0% (0)	1.60	35
written report of the City's findings (within about 6 weeks of the site visit)?54.3% (19)37.1% (13)5.7% (2)2.9% (1)1.57Were you given a clear deadline to respond to any monitoring findings?54.3% (19)40.0% (14)2.9% (1)2.9% (1)1.54Were City staff accessible and responsive when you needed clarification about the monitoring process?57.1% (20)34.3% (12)5.7% (2)2.9% (1)1.54Image: staff accessible and responsive when you needed clarification about the monitoring process?57.1% (20)34.3% (12)5.7% (2)2.9% (1)1.54	and/or your staff at the end of the	57.1% (20)	37.1% (13)	5.7% (2)	0.0% (0)	1.49	35
respond to any monitoring findings?54.3% (19)40.0% (14)2.9% (1)2.9% (1)1.54Were City staff accessible and responsive when you needed clarification about the monitoring process?57.1% (20)34.3% (12)5.7% (2)2.9% (1)1.54Image: Staff accessible and responsive when you needed clarification about the monitoring process?57.1% (20)34.3% (12)5.7% (2)2.9% (1)1.54Image: Staff accessible and responsive when you needed clarification about the monitoring process?57.1% (20)34.3% (12)5.7% (2)2.9% (1)1.54Image: Staff accessible and responsive when you needed clarification about the monitoring process?34.3% (12)5.7% (2)2.9% (1)1.54Image: Staff accessible and responsive when you needed clarification about the monitoring process?Staff accessible and staff accessible and process?1.54	written report of the City's findings (within about 6 weeks of the site	54.3% (19)	37.1% (13)	5.7% (2)	2.9% (1)	1.57	35
responsive when you needed clarification about the monitoring process?		54.3% (19)	40.0% (14)	2.9% (1)	2.9% (1)	1.54	35
	responsive when you needed clarification about the monitoring	57.1% (20)	34.3% (12)	5.7% (2)	2.9% (1)	1.54	35
skinned question		answered question		35			
Skipped question					skipped	d question	30

4. (Optional) About how long did it take City staff to complete the citywide fiscal and compliance site visit monitoring at your office?

	Response Percent	Response Count
Half day	74.3%	26
One full day	17.1%	6
More than one day	8.6%	3
	answered question	35
	skipped question	30

5. (Optional) Please provide any additional feedback on your site visit experience.

	Response Count
	18
answered question	18
skipped question	47

6. Please provide feedback on your self assessment monitoring experience this fiscal year. Select 1 to indicate that you "Strongly Agree," 2 to indicate that you "Agree," 3 to indicate that you "Disagree," or 4 to indicate that you "Strongly Disagree" with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
Did City staff provide a clear explanation of the citywide fiscal & compliance monitoring process?	42.1% (8)	52.6% (10)	0.0% (0)	5.3% (1)	1.68	19
Were you given sufficient time to complete the self assessment (6 weeks)?	57.9% (11)	36.8% (7)	0.0% (0)	5.3% (1)	1.53	19
Did you receive timely feedback on you self assessment (written response letter sent from the City within about 6 weeks of submitting the self-assessment form to the City)?	57.9% (11)	36.8% (7)	0.0% (0)	5.3% (1)	1.53	19
Were you given a clear deadline for corrective action?	47.4% (9)	42.1% (8)	5.3% (1)	5.3% (1)	1.68	19
Were City staff accessible and responsive when you needed clarification about the monitoring process?	52.6% (10)	42.1% (8)	0.0% (0)	5.3% (1)	1.58	19
				answered	d question	19
	skipped question		46			

7. (Optional) Please provide any additional feedback on your self assessment experience.

Response Count	
4	
4	answered question
61	skipped question

8. RESOURCES Please rate the value of the following resources in helping you with this year's citywide fiscal and compliance monitoring. Please select 1 for "Very Helpful," 2 for "Somewhat Helpful," 3 for "Not Helpful," and 4 for "Did Not Use."

	Very helpful	Somewhat helpful	Not helpful	Did not use	Rating Average	Rating Count
Online webinar training module (http://www.compasspoint.org/content/index.php? pid=292)	15.5% (9)	13.8% (8)	1.7% (1)	69.0% (40)	3.24	58
Controller's Office Technical Workshops (Cost Allocation, Budgets, Board Governance)	34.5% (20)	29.3% (17)	3.4% (2)	32.8% (19)	2.34	58
Controller's website for nonprofits (http://www.sfgov.org/controller/nonprofits)	19.0% (11)	24.1% (14)	1.7% (1)	55.2% (32)	2.93	58
My contract officer or other City staff	65.5% (38)	22.4% (13)	1.7% (1)	10.3% (6)	1.57	58
				answered	question	58
				skipped	question	7

9. OVERALL OPINION AND ATTITUDES Please rate your level of agreement with the following statements.

	Strongly Agree	Agree	Disagree	Strongly Disagree	Rating Average	Rating Count
Do you have a clear understanding of the fiscal and compliance elements to be monitored in your City contracts/grants through the citywide monitoring process?	43.9% (25)	45.6% (26)	8.8% (5)	1.8% (1)	1.68	57
Does the City's consolidated, citywide fiscal and compliance process save you time compared to being separately monitored by individual City departments?	54.4% (31)	36.8% (21)	5.3% (3)	3.5% (2)	1.58	57
Has the City offered quality training for you and/or your staff related to the citywide fiscal and compliance monitoring process?	38.6% (22)	47.4% (27)	10.5% (6)	3.5% (2)	1.79	57
Are the City's fiscal and compliance monitoring requirements generally reasonable and reflective of financial best practices and state, local, and federal laws and regulations?	31.6% (18)	49.1% (28)	15.8% (9)	3.5% (2)	1.91	57
				answered question		57
				skipped	l question	8

10. (Optional) ORGANIZATIONAL DEVELOPMENT SUPPORT - AREAS OF INTEREST Please select areas listed below, if any, in which training, technical assistance, or resource materials would help your organization to better carry out City contracts and grants.

	Response Percent	Response Count
Governance: role of board, executive director and staff	62.5%	25
Board: development, fundraising and leadership	57.5%	23
Using budgets and cost allocation plans to make programmatic and organizational decisions	80.0%	32
Staff supervision, development, evaluations and documentation	65.0%	26
Mergers & Acquisitions	25.0%	10
	answered question	40
	skipped question	25

11. (Optional) OTHER TRAINING What, if any, other types of information resources or training would be helpful to you as they relate to your citywide fiscal and compliance monitoring experience with the City, the contracting process in general, or your ability to efficiently and effectively deliver your contracted/granted services?

	Response Count
	11
answered question	11
skipped question	54

12. (Optional) ANY OTHER COMMENTS? What do you think could make citywide fiscal and compliance monitoring easier and more effective both for City staff and contractors? Please share any additional feedback not already mentioned that you believe would help the City to improve the process.

	Response Count
	17
answered question	17
skipped question	48



1. Did your organization undergo a fiscal and compliance monitoring this year (FY12-13)?

	Response Percent	Response Count
Site Visit	44.2%	23
Self Assessment	51.9%	27
Did not receive either site visit or self assessment this year	3.8%	2
	answered question	52
	skipped question	0

2. Which City department served as the lead contact for your citywide fiscal and compliance monitoring this year?

	Response Percent	Response Count
Department for Children, Youth and Their Families (DCYF)	22.7%	5
Department of Public Health (DPH)	22.7%	5
Human Services Agency (HSA, DAAS)	27.3%	6
Mayor's Office of Housing (MOH)	18.2%	4
Children and Families Commission (CFC)	4.5%	1
Department on the Status of Women (DOSW)	0.0%	0
Office of Economic and Workforce Development (OEWD)	4.5%	1
Sheriff (SHF)	0.0%	0
San Francisco Redevelopment Agency (RDA)	0.0%	0
Not sure	0.0%	0
	answered question	22
	skipped question	30

3. Please provide feedback on your site visit monitoring experience.

	Yes, Strongly Agree	Agree	Disagree	No, Strongly Disagree	Not Sure	Rating Average	Rating Count
Did City staff provide a clear explanation of the citywide fiscal & compliance monitoring process?	68.2% (15)	31.8% (7)	0.0% (0)	0.0% (0)	0.0% (0)	1.32	22
Did you receive advanced notice of your site visit (at least 20 days) and a copy of the monitoring form to help you prepare for it?	90.9% (20)	9.1% (2)	0.0% (0)	0.0% (0)	0.0% (0)	1.09	22
Did City staff appear well coordinated; thus allowing the site visit to go smoothly?	68.2% (15)	27.3% (6)	0.0% (0)	4.5% (1)	0.0% (0)	1.41	22
Did City staff check in with you and/or your staff at the end of the site visit?	68.2% (15)	27.3% (6)	0.0% (0)	4.5% (1)	0.0% (0)	1.41	22
Did you receive a written response letter from the City within 6 weeks of your site visit?	72.7% (16)	18.2% (4)	0.0% (0)	4.5% (1)	4.5% (1)	1.33	22
Were you given a clear deadline to respond to any monitoring findings?	77.3% (17)	18.2% (4)	0.0% (0)	0.0% (0)	4.5% (1)	1.19	22
Were City staff accessible and responsive when you needed clarification about the monitoring process?	77.3% (17)	18.2% (4)	0.0% (0)	4.5% (1)	0.0% (0)	1.32	22
					answered question		22
					skipped	question	30

4. About how long did it take City staff to complete the citywide fiscal and compliance site visit monitoring at your office?

Response Count	Response Percent	
16	72.7%	Half day
4	18.2%	One full day
1	4.5%	More than one day
1	4.5%	Not sure
22	answered question	
30	skipped question	

5. Please provide any additional feedback on your site visit experience. (Optional)

	Response Count
	5
answered question	5
skipped question	47

6. Which City department served as the lead contact for your citywide fiscal and compliance monitoring this year?

	Response Percent	Response Count
Department for Children, Youth and Their Families (DCYF)	32.0%	8
Department of Public Health (DPH)	4.0%	1
Human Services Agency (HSA, DAAS)	40.0%	10
Mayor's Office of Housing (MOH)	4.0%	1
Children and Families Commission (CFC)	8.0%	2
Department on the Status of Women (DOSW)	8.0%	2
Office of Economic and Workforce Development (OEWD)	0.0%	0
Sheriff (SHF)	4.0%	1
San Francisco Redevelopment Agency (RDA)	0.0%	0
Not sure	0.0%	0
	answered question	25
	skipped question	27

7. Please provide feedback on your self assessment monitoring experience this year.

	Yes, Strongly Agree	Agree	Disagree	No, Strongly Disagree	Not Sure	Rating Average	Rating Count
Did City staff provide a clear explanation of the citywide fiscal & compliance monitoring process?	44.0% (11)	56.0% (14)	0.0% (0)	0.0% (0)	0.0% (0)	1.56	25
Were you given at least 6 weeks to complete the self assessment?	40.0% (10)	40.0% (10)	4.0% (1)	4.0% (1)	12.0% (3)	1.68	25
Did you receive a written response letter from the City within 6 weeks of submitting your self-assessment form)?	48.0% (12)	16.0% (4)	8.0% (2)	4.0% (1)	24.0% (6)	1.58	25
Were you given a clear deadline to respond to any monitoring findings?	56.0% (14)	36.0% (9)	0.0% (0)	0.0% (0)	8.0% (2)	1.39	25
Were City staff accessible and responsive when you needed clarification about the monitoring process?	52.0% (13)	48.0% (12)	0.0% (0)	0.0% (0)	0.0% (0)	1.48	25
					answered	question	25
					skipped	question	27

8. Please provide any additional feedback on your self assessment experience. (Optional)		
	Response Count	
	8	
answered question	8	
skipped question	44	

9. Please rate the value of the following resources in helping you with this year's citywide fiscal and compliance monitoring.

Very helpful	Somewhat helpful	Not helpful	Did not use	Rating Average	Rating Count
64.6% (31)	18.8% (9)	2.1% (1)	14.6% (7)	1.67	48
31.3% (15)	27.1% (13)	0.0% (0)	41.7% (20)	2.52	48
18.8% (9)	20.8% (10)	2.1% (1)	58.3% (28)	3.00	48
10.4% (5)	8.3% (4)	2.1% (1)	79.2% (38)	3.50	48
			answered	48	
			skipped	4	
	helpful 64.6% (31) 31.3% (15) 18.8% (9)	helpful helpful 64.6% 18.8% (9) 31.3% 27.1% (13) 18.8% (9) 20.8% (10)	helpful helpful helpful 64.6% 18.8% (9) 2.1% (1) 31.3% 27.1% (13) 0.0% (0) 18.8% (9) 20.8% (10) 2.1% (1)	helpfulhelpfulhelpfuluse 64.6% (31) 18.8% (9) 2.1% (1) 14.6% (7) 31.3% (15) 27.1% (13) 0.0% (0) 41.7% (20) 18.8% (9) 20.8% (10) 2.1% (1) 58.3% (28) 10.4% (5) 8.3% (4) 2.1% (1) 79.2% (38)answered	helpful helpful helpful use Average 64.6% (31) 18.8% (9) 2.1% (1) 14.6% (7) 1.67 31.3% (15) 27.1% (13) 0.0% (0) 41.7% (20) 2.52 18.8% (9) 20.8% (10) 2.1% (1) 58.3% (28) 3.00 10.4% (5) 8.3% (4) 2.1% (1) 79.2% 3.50

10. Please select areas listed below, if any, in which training, technical assistance, or resource materials would help your organization to better carry out City contracts and grants.

	Response Percent	Response Count
Governance: role of board, executive director and staff	37.5%	12
Board: development, fundraising and leadership	50.0%	16
Using budgets and cost allocation plans to make programmatic and organizational decisions	62.5%	20
Staff supervision, development, evaluations and documentation	34.4%	11
Mergers, fiscal sponsors, management support organizations	34.4%	11
	Other (please specify)	4
	answered question	32
	skipped question	20

11. Please provide your overall opinions and attitudes on the following:

	Yes, Strongly Agree	Agree	Disagree	No, Strongly Disagree	Rating Average	Rating Count
Do you have a clear understanding of the fiscal and compliance elements that are monitored in your City contracts/grants through the citywide monitoring process?	50.0% (24)	45.8% (22)	4.2% (2)	0.0% (0)	1.54	48
Does the City's consolidated monitoring process save you time compared to being separately monitored by individual City departments?	64.6% (31)	31.3% (15)	0.0% (0)	4.2% (2)	1.44	48
Has the City offered quality training for you and/or your staff related to the citywide fiscal and compliance monitoring process?	22.9% (11)	64.6% (31)	8.3% (4)	4.2% (2)	1.94	48
Are the City's fiscal and compliance monitoring requirements generally reasonable and reflective of financial best practices and state, local, and federal laws and regulations?	43.8% (21)	45.8% (22)	10.4% (5)	0.0% (0)	1.67	48
				answered	48	
	skipped question				4	

12. What do you think could make citywide fiscal and compliance monitoring easier and more effective both for City staff and contractors? Please share any additional feedback not already mentioned that you believe would help the City to improve the process. (Optional)

	Response Count
	19
answered question	19
skipped question	33