

MINUTES
Citizens' General Obligation Bond Oversight Committee
January 20, 2011
Hearing Room 416 - City Hall
San Francisco, CA 94102

1) Call to Order, Roll Call

Ms. Maura Lane, Committee Assistant, called the meeting to order at 9:35 a.m. at which time there was a quorum. The following Committee members were present: Abraham Simmons (Chair), Sanford Garfinkel, Richard Morten, Rebecca Rhine, Robert Muscat and Thea Selby. The following member was excused: Egon Terplan. John Madden was sworn in as a member of the committee.

2) Election of Officers:

The Committee discussed and elected officers for the year. Mr. Simmons was re-elected as Committee Chair. Ms. Selby was elected as Vice-Chair. Mr. Madden volunteered to be the Committee's liaison with the Controller's Office Whistleblower Program.

3) Approval of the Minutes of the meeting of October 28, 2010.

The minutes were approved. Mr. Madden recused himself because he wasn't a member of the Committee at the time of the last meeting.

4) Review and discussion of Committees' 2011 Work Plan.

The Committee discussed the draft 2011 Work Plan. The Plan was amended to re-order the meetings at which updates from the 1999 Laguna Honda Hospital Bonds and the Earthquake Safety and Emergency Response Bonds will be heard. Ms. Selby also asked that the Plan be amended to include a report from the Audit Subcommittee for the April and September 2011 meetings. Mr. Muscat asked for the addition of a Whistleblower Report for the April meeting. The focus of the Whistleblower Report in April will be on the program's policies, procedures and approach. The amended 2011 Workplan was approved.

There was public comment regarding the Laguna Honda Hospital Gift Fund from Drs. Kerr and Rivero and Patrick Monette-Shaw. The comments included a request that the Laguna Honda Hospital Gift Fund Audit be brought before the entire Committee. Mr. Simmons responded that the Committee has an Audit Subcommittee and expressed his opinion that the Subcommittee is the appropriate forum for any discussion of this issue. There was a motion from Mr. Muscat to move Item 7 (opportunity for the public to comment on any matters within the Committee's jurisdiction) to Item 5. The motion was approved.

5) Opportunity for the public to comment on any matters within the Committee's jurisdiction.

Patrick Monette-Shaw noted the Laguna Honda Hospital Gift Fund is not on the Laguna Honda Hospital web site and said it needs to be restored to ensure public contributions are noted. He also asked that the Whistleblower Program's policies regarding

confidentiality be amended when the person making the complaint has gone public. Drs. Kerr and Rivera also commented on the Whistleblower Program's approach to confidentiality and the opportunities for retaliation within the departments towards those making Whistleblower complaints.

Mr. Simmons explained the reasons for confidentiality and expressed his opinion that there are many ways information - considered confidential - to be made public, outside of the Whistleblower Program. Any retaliation within departments cannot be assumed to result from an individual making a Whistleblower complaint. There was extensive discussion regarding the responsibility of all city employees, beginning with department heads, to model and maintain professional standards of conduct towards all employees and each other at all times. The roles of the Ethics Commission and the Whistleblower Program were discussed in regard to investigations and holding individuals/departments accountable.

6) Presentation from the Department of Public Works regarding the Branch Library Improvement Plan.

Lena Chen, BLIP Program Manager, provided an update. The goal of the program is to provide the public with seismically safe, accessible, technologically updated and code compliant City-owned branch libraries in every neighborhood.

The project schedule, revenue and expenditures were discussed. To date:

- 15 branches are complete and open
- 7 branches are in construction and will open in 2011. These branches are Park, Presidio, Merced, Anza, Visitacion Valley, Ortega and Golden Gate Valley.
- The Bayview Branch was awarded in pre-construction
- The North Beach Branch is in EIR/design

The current budget is \$188,910,119.00 with expenditures of \$144,636,825.00. The total projected program budget is \$203,655,692.00. Project reports are made to the Library Commission each month. The Commission is aware of any delays in the project. The Commission is expected to make an increase to the budget at the February 2011 meeting.

Ms. Chen reviewed challenges and opportunities for some of the libraries. They are as follows:

- Bayview Library: contract manager and general contractor approaches to increase local hiring and the cost/schedule implications. Work on this library will start again in July/August 2011 to increase local hiring opportunities.
- North Beach Library: the Environmental Impact Report (EIR) and Landmark designation; and, the opportunity for the project to partner with Recreation and Park and the Department of Public Works.
- BLIP Audit: Results of the follow-up review of the (BLIP) audit – on 11/18/2010” CSA concludes that the controls implemented by BLIP management are adequate to ensure the accuracy of financial reporting as well as efficient and transparent project management”. The Memorandum of Understanding (MOU) between BLIP and the Department of Public Works has been approved.
- Green Buildings: The last ten projects will meet USGBC standards for Leading

Energy and Environment Design (LEED) Silver or greater.

Ms. Chen concluded her presentation with photos of BLIP libraries opened in 2010.

7) Presentation from the San Francisco General Hospital Rebuild Program.

Ron Alameida, Program Manager, reviewed the project schedule. The schedule has stabilized since the last CGOBOC presentation in the fall of 2010. In discussion regarding the project increments, Mr. Alameida said increment four is in review due to state furloughs. The overall budget is unchanged and is currently at the midpoint of the project timeline. The Committee asked for clarification about pending bond sales and buyouts and the Gantt charts about the overall budget.

The meeting adjourned at 11:05 a.m.