

MINUTES
Citizens' General Obligation Bond Oversight Committee
March 3, 2003
Room 416, City Hall
San Francisco, CA 94102

1. Call to Order and Roll Call

Chair Mr. Yockey called the meeting to order at 10:00 AM. Mr. Yockey noted that the eight members currently on the Committee were present.

2. Discussion and Possible Action to Approve Minutes

Moved by Mr. Micheau, seconded by Ms. Singer, the minutes of the February 10, 2003 meeting were adopted unanimously.

There was no public comment on this item.

3. Informational Presentations

a) Presentation from Recreation & Park Department

Ms. Elizabeth Goldstein, Director of the Department of Recreation and Park, and Mr. Gary Hoy, Capital Program Manager, gave an overview of the department's bond activities. Following the presentation, they responded to questions from the Committee members. Chair Yockey noted that there were no Gantt charts to present a summary of the expenditures and timelines for their projects. Mr. Hoy stated that he would provide such a summary as requested.

There were no public comments on this discussion.

b) Presentation from San Francisco Public Library

Ms. Susan Hildreth, City Librarian, and Ms. Marilyn Thompson, Program Manager, presented an overview of the SF Public Library Bond program and responded to questions from the Committee members. Mr. Micheau asked if someone was taking a hard look at the forecast to see are there funds remaining sufficient to deliver the program? Ms. Hildreth responded that their monthly financial reporting to the Library Commission fulfills that. She said these monthly reports can be provided to the Committee, and that they can add a bar to these reports to show if they are meeting their expectations. That will be a good comparison of what they are planning to do and where they really are.

Public Comment: Ms. Sue Cauthen, Member, Council of Neighborhood Libraries and the Sunshine Task Force stated that she did not see any documents on the table for the public that were discussed today by the Library. Staff will provide Ms. Cauthen the documents that she is looking for and add her to the Committee's mailing list.

Chair Yockey announced that since the Committee was running behind it would not be possible to have all of the remaining three presentations. With the consent of all parties involved, it was decided to have the presentation from the San Francisco Unified School District today.

d) Presentation from San Francisco Unified School District

Mr. Phillip Smith, Director of Real Estate and acting Operations Manager, Ms. Rhoda Parhams, Director of Design and Construction, and Ms. Rita Kriz, Contract Compliance Manager, made the presentation on the School District bond program. Chair Yockey thanked them for the presentation and stated that the Committee does not need detailed project plans. Rather, he would like to see Gantt chart showing projected timeline vis-à-vis time to date, and projected budget vis-à-vis expenditures on each project submitted to the Committee.

There were no public comments on this discussion.

4) Discussion and Possible Action Regarding Agenda Items for Next Meeting

Following discussion, the Committee agreed that in its next regular meeting on April 24, the Department of Public Works will make their presentation (deferred from today's meeting), followed by a full presentation by the Mayor's Office of Housing. In the event that the Office of Housing could not make the presentation, the Department of Recreation and Parks would be asked to make their full-blown presentation. Staff was asked to notify the appropriate people in the departments about this schedule.

The Committee felt and agreed that a special meeting was needed to discuss the Committee's work plan for the remainder of the year, including the content and format of the annual report to the Board of Supervisors. A meeting will, therefore, be convened in May, the date to be decided contingent upon the availability of a meeting room. Staff will notify the Committee members when a room is secured.

In agreement with the Committee, Chair Yockey asked that staff arrange with departments to submit their Gantt charts summarizing both expenditures and timings of their projects to the Committee.

The Committee asked staff to send a copy of the meeting minutes with the specified requests from the Committee clearly identified, back to the department head and the respective Commissions with a cover note explaining the request from the Committee.

The next meeting will be held on Thursday, April 24, 2003.

There was no public comment on these discussions.

5) General Public Comment

There was no public comment.

6) Adjournment

There being no further business, the meeting adjourned at 12:25 PM.