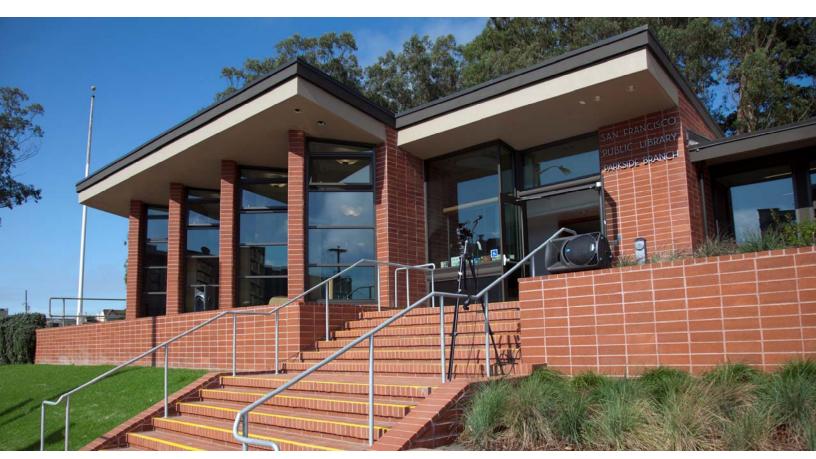


## 2000 Branch Library Improvement Bond

## **QUARTERLY REPORT**

Fourth Quarter 2010 October - December



Parkside Branch Library

Opening Day Photo November 6, 2010



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Luis Herrera City Librarian



Lena Ch'en, AIA Bond Program Manager



Edward D. Reiskin Director

# Executive Summary Quarterly Report October - December 2010

The Branch Library Improvement Program (BLIP) is pleased to report great progress in building and renovating branch libraries throughout San Francisco. This past quarter, we managed eight projects in construction: Parkside, Park, Presidio, Merced, Anza, Visitacion Valley, Ortega, and Golden Gate Valley; one project, Bayview, in the pre-construction services phase, and one project, North Beach, undergoing an Environmental Impact Report (EIR) process. On November 6, 2010, the Parkside Branch Library held its grand reopening celebration: this is the first San Francisco branch library designed and built to silver certification standards under the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) rating system.

The BLIP has received \$112,901,580 in GO bond proceeds and interest and as of this quarter, has a combined expended and encumbered amount of \$102,723,466. It is anticipated that the remaining balance of \$10,178,114 will be expended by July 2011. All library projects are fully funded except for the North Beach project, which we anticipate funding from a future second sale of Lease Revenue Bonds after the EIR is certified. There were no budget changes this quarter.

In 2005, Ordinance 264-05 established the Visitacion Valley Community Facilities and Infrastructure Fee and Fund "to mitigate the impacts from residential development on public infrastructure in Visitacion Valley including libraries, streets...". This quarter, the Board of Supervisors approved the first reading of the supplemental appropriation request for \$2,169,200 from the Visitacion Valley Infrastructure Fund. Upon final approval and Mayoral signature, \$1,012,896 will be available for immediate transfer to the BLIP, and \$1,156,304 will be placed on a Controller's reserve until additional funds are received by the City. The appropriated funds will replace Library Preservation Funds previously advanced to the Visitacion Valley project budget. The supplanted Library Preservation Funds will then be moved to the Program Reserve for use by other projects.

For the Bayview project, the Construction Manager/General Contractor (CM/GC) previously awarded to Liberty Builders was rescinded, and awarded to KCK Builders, a neighborhood based local contractor and pre-construction services have begun. For North Beach project, the Planning Commission considered comments on the draft EIR and the Board of Supervisors rejected landmark legislation. Both of these important milestones enable us to move closer to building a new branch library.

In November, the City's Controller's office issued findings on two audits: 1) "DPW BLIP: DPW Needs to Ensure Contract Terms are Consistent with Actual Practices and Procedures", and 2) "Strengthened Program Management Required for Branch Library Improvement Program to Avoid Further Budget Increases". The findings demonstrated that DPW has successfully implemented changes. Comments from the Controller's report included, "The review and resulting memorandum indicates that the controls implemented by the Branch Library Improvement Program are adequate to ensure the accuracy of financial reporting as well as efficient and transparent project management."

The Park and Presidio Branch Libraries reached Final Completion and the library is moving in books, furniture, and materials with an anticipated opening of February 26<sup>th</sup> for the Park branch and late March for the Presidio branch.

#### **Program Budget**

• Baseline Program Budget: \$133,265,000 Current Program Budget: \$188,910,119 Projected Program Budget: \$201,486,492

• The current Program Budget \$188,910,119 is funded from the following sources:

City Prop. A Bonds	\$105,865,000
Interest Proceeds	7,036,580
Lease Revenue Bond	34,056,156
Rents Realized	340,172
City ESP Bonds	2,400,000
State Prop. 14 Bonds	9,710,784
Library Preservation Fund	11,501,427
Developer Impact Fees	2,000,000
Advanced for Vis Valley	
Friends of the Library	16,000,000

• A total of \$144,636,825 has been expended or encumbered as of December 31, 2010:

	I .
City Prop. A Bonds	\$97,818,779
Bond Interest & Rents	4,904,687
Lease Revenue Bond	17,375,370
City ESP Bonds	2,400,000
State Prop. 14 Bonds	9,710,376
Library Preservation Fund	11,284,066
Friends of SFPL	1,143,547

• Actual *expenditures* through December 31, 2010 of \$136,623,941 are as follows:

City Prop. A Bonds	\$96,971,491
Bond Interest & Rents	4,778,408
Lease Revenue Bond	11,207,459
City ESP Bonds	2,400,000
State Prop. 14 Bonds	9,710,376
Library Preservation Fund	10,431,875
Friends of SFPL	1,124,332

• Funding anticipated from the following sources:

2 <sup>nd</sup> Sale, Lease Revenue	\$12,576,373
Bonds	

#### **Project Status**

• The following project is in Design:

North Beach	Design Development completed
	EIR in progress

• The following project is in Pre-Construction:

Bayview	CM/GC contract rescinded
	and re-awarded

• The following projects are in Construction:

Park	Opening Feb. 26 <sup>th</sup> !
Presidio	99% Complete
Merced	91% Complete
Visitacion Valley	88% Complete
Anza	86% Complete
Ortega	71% Complete
Golden Gate Valley	53% Complete

• The following project reopened this quarter:

Parkside	Reopened November 6 <sup>th</sup> !

## Program Background 2000 – 2010

#### **Program Summary**

- Voters approved the Branch Library Improvement Bond in November 2000.
- The Branch Library Improvement
   Program consists of 24 branch library
   projects and a Support Services Center –
   16 renovations, four leased facilities to be
   replaced with City-owned buildings, three
   branches to be replaced with new
   buildings, and the construction of the
   brand-new Mission Bay branch.
- The goals of the BLIP are to increase public safety through seismic strengthening and hazardous materials abatement; increase accessibility by conforming with the Americans with Disabilities Act (ADA); improve infrastructure through modernization and code compliance upgrades; and improve public library service through reconfigured interior spaces, adaptations for technology and, where possible, expansion.
- On July 22, 2008, the City & County of San Francisco Board of Supervisor's passed the Green Building ordinance. The final 10 projects will achieve a LEED Silver rating or greater.

#### **Budget Summary**

 Program budget reports are presented monthly to the Commission. Budget changes were last approved in May 2010 for Parkside, Glen Park, Marina, West Portal, Western Addition and the Program Reserve.

#### GO & REVENUE BONDS:

A total of \$105,865,000 in Proposition A
General Obligation Bonds have been sold
in four bond sales and appropriated by the
Board of Supervisors.

- Proposition D passed by 74.5% which extended the Library Preservation Fund and allows the City to issue revenue bonds for branch improvements.
- In May 2009, \$34,056,156 of Lease Revenue Bonds was allocated to the BLIP as part of the first sale for 6 libraries and program wide services, including the cost of bond issuance.
- In February 2010, \$1,683,967 from G.O. Bond Interest and \$59,800 from Rents were allocated to the BLIP.
- To complete the BLIP, a total of approximately \$48,400,000 in Lease Revenue Bonds are anticipated to be sold. The first sale of \$34,056,156 sold successfully on March 17, 2009.

#### LIBRARY PRESERVATION FUND:

- The Board of Supervisors approved transfers from the Library Preservation Fund reserves into the Branch Library Improvement Program in FY 03/04, FY 05/06, FY 06/07, FY 07/08, & FY 08/09.
- In FY 08/09, \$2,000,000 in Library Preservation Funds was advanced for anticipated developer impact fees for the new Visitacion Valley library.
- The Board of Supervisors approved the first reading of the supplemental appropriation request for \$2,169,200 of developer impact fees. Upon final approval, \$1,012,896 will be transferred to the Visitacion Valley project budget, and \$1,012,896 of the advanced Library Preservation Funds will be returned to the Program Reserve for use by other projects.

#### **GRANTS:**

• The State awarded two March 2000 Proposition 14 grants totaling \$9.7 million for the Richmond and Ingleside projects for furniture and construction.

#### **Program Management Activities**

#### **OUTREACH**:

- To date, library and management staff have sponsored or attended 649 public meetings to update neighborhoods, merchant groups, legislative bodies and other organizations.
- Monthly presentations are made to the Library Commission.

#### **SCHEDULES:**

- Baseline project schedules established in October 2001 are reflected along with Current Approved schedules in the Program Schedule (See Exhibit 1).
- Program schedule reports for active projects are presented monthly to the Commission.
   Schedule changes were last approved in October 2010 for Visitacion Valley.

#### **DESIGN TEAMS:**

- Five design teams were selected for renovation projects in 2002 through a competitive RFQ process. Contracts have been certified with Carey & Co. for Noe Valley, Tom Eliot Fisch / Field Paoli for Marina, Thomas Hacker Architects for West Portal and Parkside, Fougeron Architecture for Sunset, and Leddy Maytum Stacey for North Beach.
- Two design teams were selected for the new Ingleside and Portola branches in 2002 through a competitive RFQ process.
   Contracts have been certified with Fougeron Architecture /Group 4 for Ingleside and Stoner Meek / Noll & Tam Architects for Portola.
- Three design teams were selected through a competitive RFQ process in 2007: Tom Eliot Fisch/Paulett Taggart for Park & Presidio; Field Paoli/ Joseph Chow & Associates for Golden Gate Valley; and Thomas Hacker Architects for Bayview.
- Bureau of Architecture services have been negotiated for Excelsior, Richmond, Visitacion Valley, Ortega, Western Addition, Bernal Heights, Potrero, Ortega, Merced, and Anza.

#### **TEMPORARY SERVICES:**

- Three bookmobiles have been purchased and are serving the Parkside, Anza, Merced, Golden Gate Valley, Park and Presidio communities while their branches are under construction.
- Mini Ortega offers library services on site during the construction of the new branch.

#### **PUBLIC ART:**

• An art enrichment master plan was presented to the Library Commission in 2002 and revised in September 2008. Public art has been installed in Glen Park, Mission Bay, Ingleside, Portola, Potrero & Richmond. Artists have been selected for Ortega, Bayview, and Visitacion Valley and a committee formed for the North Beach art selection.

#### MOU:

- A Memorandum of Understanding has been completed between the Department of Public Works & San Francisco Public Library.
- Major revisions to the MOU were completed in 2008 and updates were presented to the Library Commission in November 2008 and December 2009.

#### **BLIP AWARDS:**

- AIA Special Achievement Award (3/5/09).
- Governor's Historic Preservation Award for the Noe Valley Branch Library restoration (11/21/08).
- California Preservation Foundation Design Award for the Noe Valley Branch Library restoration (9/19/09).
- Historic Restoration Award from the American Public Works Association for the restoration of the Richmond Branch Library (2/25/10).
- 2010 DPW Employee Recognition Award for the Bernal Heights Branch Library renovation (5/21/10).

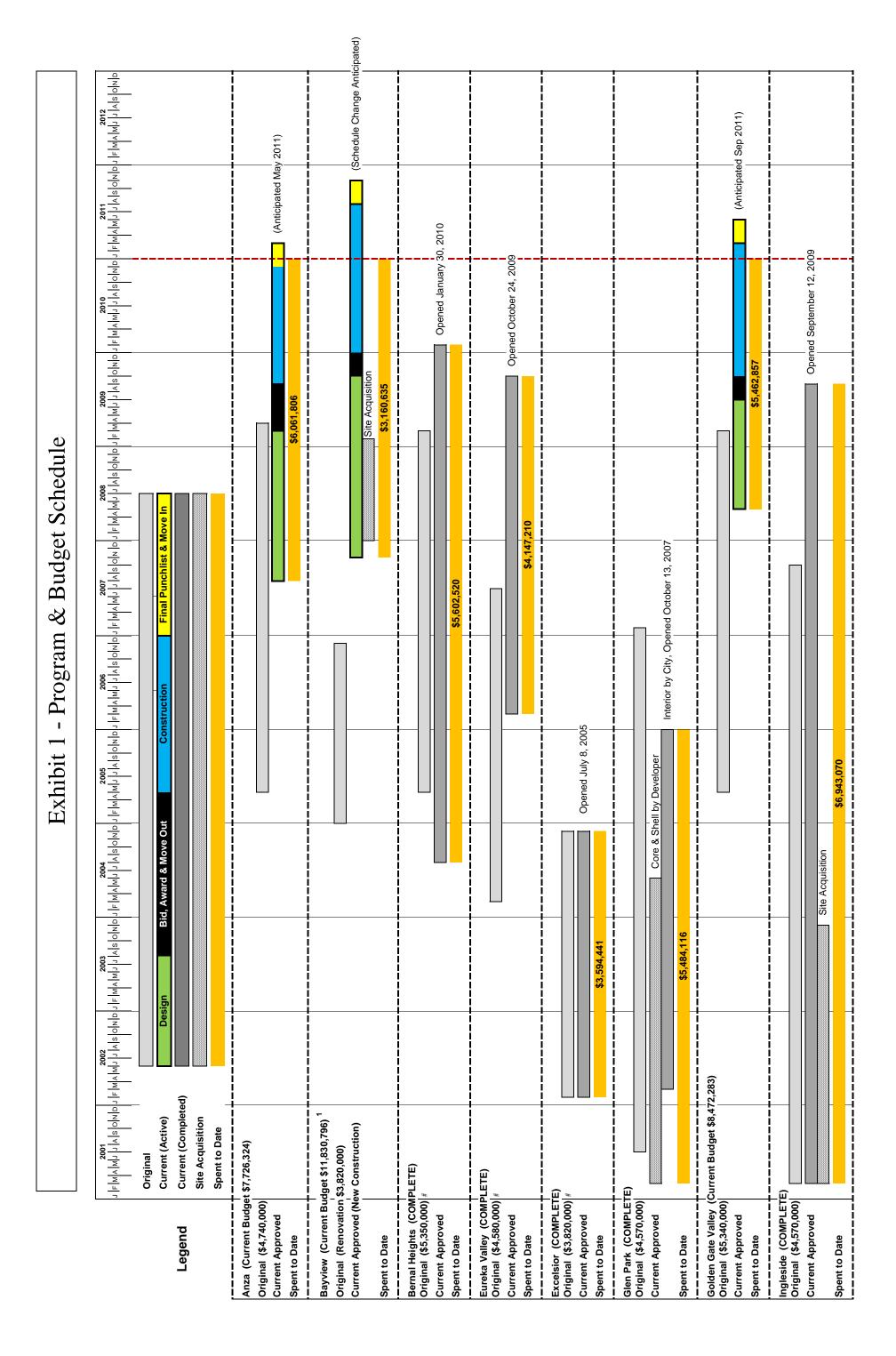
### **Scope of Work**

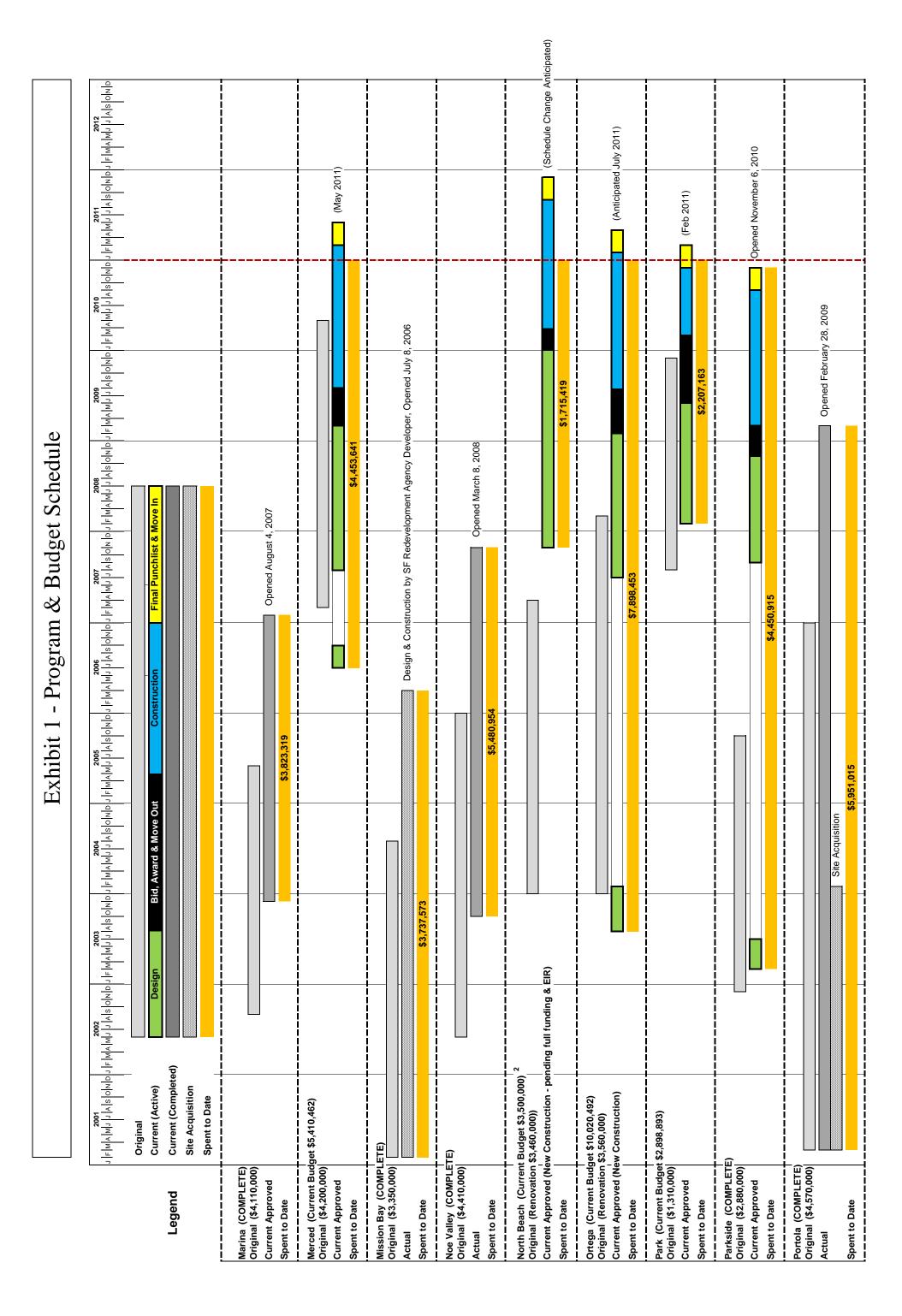
The bond program includes 7 site acquisitions, new construction of 8 branch libraries, and renovation and/or expansion of 16 existing branches and a support services center. Renovations will include some or all of the following: seismic strengthening, hazardous material abatement, Americans with Disabilities Act conformance, code compliance, electrical and mechanical upgrades, technology improvements, and reconfiguration of interior spaces.

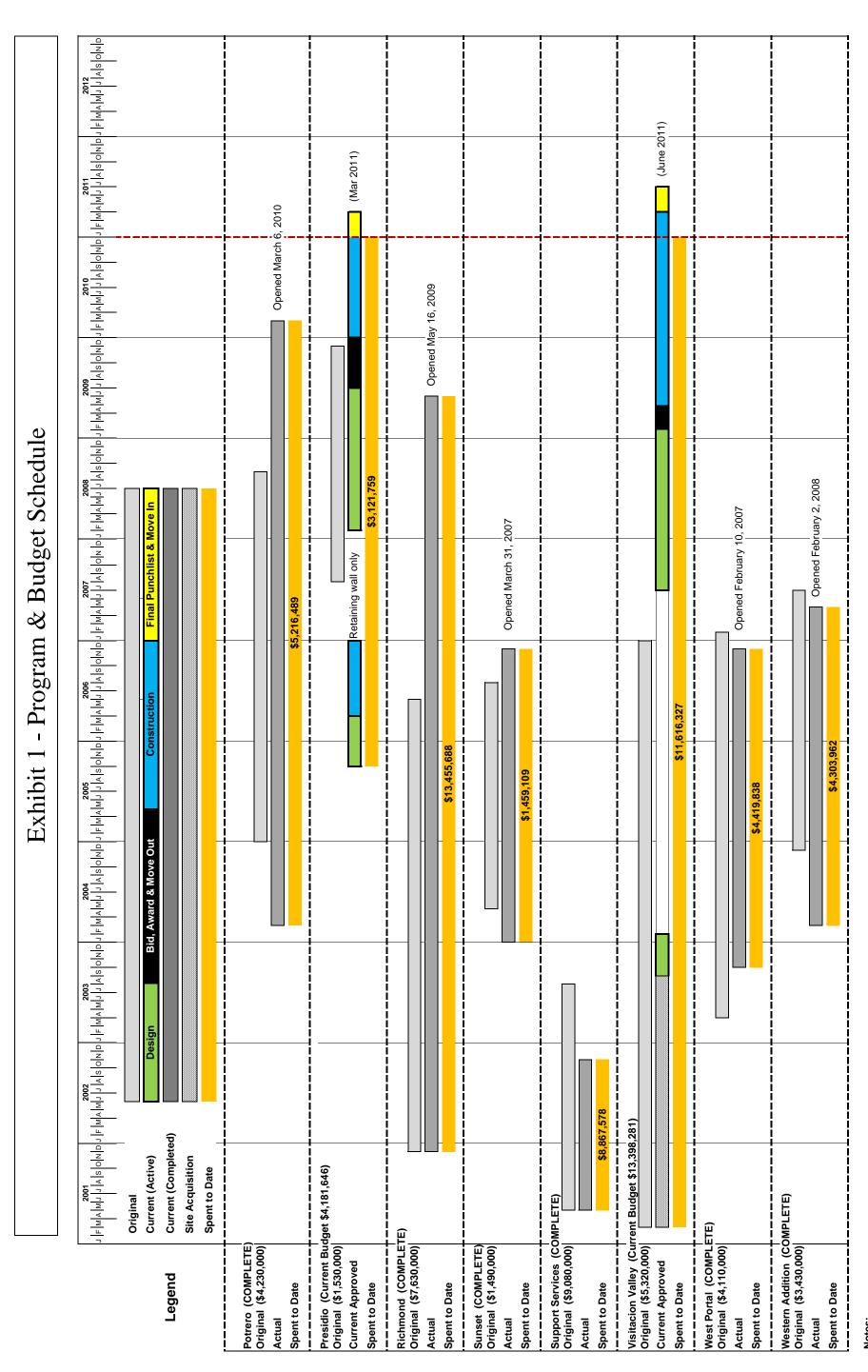
	Renovation and/or Expansion	Site Acquisition	New Construction	Opening Date for Completed Projects
Anza	•			•
Bayview		•	•	
Bernal Heights	•			Jan. 30, 2010
Eureka Valley	•			Oct. 24, 2009
Excelsior	•			July 9, 2005
Glen Park		•	•	Oct. 13, 2007
Golden Gate Valley	•			
Ingleside		•	•	Sept. 12, 2009
Marina	•			Aug. 4, 2007
Merced	•			
Mission Bay		•	•	July 8, 2006
Noe Valley	•			March 8, 2008
North Beach*			•	
Ortega			•	
Park	•			
Parkside	•			Nov. 6, 2010
Portola		•	•	Feb. 28, 2009
Potrero	•			March 6, 2010
Presidio	•			
Richmond	•			May 16, 2009
Sunset	•			Mar. 31, 2007
Visitacion Valley		•	•	
West Portal	•			Feb. 10, 2007
Western Addition	•			Feb. 2, 2008
Support Center	•	•		Feb. 2005

<sup>\*</sup> Pending EIR

## **EXHIBITS**







Notes.

1. Bayview: Revised schedule to be adopted upon completion of the Construction Manager/General Contractor (CM/GC) process.

2. North Beach: Revised schedule to be adopted upon completion of the Environmental Impact Review (EIR) process.

	Ex	Exhibit 2 - Program Budget Reports: Revenue Plan	gram Budget	Reports: R	kevenue Pla	u		
Branch	Baseline Budget (10/01)	Approved Budget (5/10)	City Prop. A Bonds	Lease Revenue Bond (RB)	Library Preservation Fund	State Prop. 14 Bonds	Other Funds	Total All Sources
Site Acquisitions / New Construction								
Bayview	3,820,000	11,830,796	2,499,060	5,809,810	1,226,705		2,295,221 (3,6)	11,830,796
Glen Park	4,570,000	5,484,116	5,214,590	•	269,526	•		5,484,116
Ingleside	4,570,000	7,034,000	2,636,502		640,605	3,751,943	4,950 (3)	7,034,000
Mission Bay	3,350,000	3,737,573	3,736,025	•	1,548			3,737,573
North Beach (Partially Funded)	3,460,000	3,500,000	931,400	2,317,500	232,500		18,600 (3)	3,500,000
Ortega	3,560,000	10,020,492	890,442	8,293,192	836,858			10,020,492
Portola	4,570,000	6,190,800	5,550,306	•	120,300			6,190,800
Visitacion Valley	5,320,000	13,398,281	10,475,991	•	342,000	•	2,580,290 (3,4,5)	13,398,281
Support Services	9,080,000	8,867,578	8,794,422	- 16 420 502	3 670 042	3 751 943	73,156 (3,4)	8,867,578
Renovations				100				
Anza	4,740,000	7,726,324	5,104,901	1,587,443	525,350		508,630 (3)	7,726,324
Bernal Heights	5,350,000	5,743,000	5,199,912		280,210			5,743,000
Eureka Valley	4,580,000	4,422,000	3,687,924		153,925		580,151 (3)	4,422,000
Excelsion	3,820,000	3,594,441	3,594,441		•			3,594,441
Golden Gate Valley	5,340,000	8,472,283	808,684	7,184,733	287,550		191,316 (3)	8,472,283
Marina	4,110,000	3,823,319	3,823,319	•			- (3)	3,823,319
Merced	4,200,000	5,410,462	336,950	4,142,571	694,034		236,907 (3)	5,410,462
Noe Valley	4,410,000	5,480,954	5,472,454	•	8,500			5,480,954
Park	1,310,000	2,898,893	2,852,043	•	46,850		•	2,898,893
Parkside	2,880,000	4,699,217	4,205,190		285,710			4,699,217
Potrero	4,230,000	5,426,847	4,603,371	•	212,998		610,478 (3)	5,426,847
Presidio	7,530,000	4,181,646	4,126,896	•	26,750	. 050 044	- 000,000,00	4,181,646
Supset	1,490,000	1.459.109	1,449,109		10.000	1,900,000		1.459.109
West Portal	4,110,000	4,419,838	4,419,838		1			4,419,838
Western Addition	3,430,000	4,303,962	3,342,996	•	996'096			4,303,962
SUBTOTAL	63, 160,000	85,773,795	55,798,329	12,914,747	6,103,201	5,958,841	4,998,677	85,773,795
Program-Wide Services & Costs								
Library Program Costs	800,000	780,000	764,982		•		15,018 (3)	780,000
Program Consultants	750,000	1,165,000	1,165,000	•	•			1,165,000
Program Management	3,600,000	7,158,372	5,965,975	1,158,372	•		34,025 (3)	7,158,372
Real Estate Dept	120,000	235,281	235,281		•			235,281
Art Enrichment Program		362,000	281,324	•	70,000		10,676 (3)	362,000
Temporary Services & Moving	4,360,000	522,559	422,559		100,000			522,559
Furniture & Equipment Reserve	15,000,000	16,273,200			273,200		16,000,000 (2)	16,273,200
Bond Financing Costs	1,500,000	2,202,455	344,221	1,005,655	•		852,573 (3)	2,202,455
Debt Service Reserve	1675000	1 902 024	158 585	2,471,797	1 284 984		373.372 (3)	1 902 024
SUBTOTAL	27,805,000	33,072,688	9,337,933	4,720,907	1,728,184			33,072,688
TOTAL	133,265,000	188,910,119	105,865,000	34,056,156	11,501,427	9,710,784	27,776,752	188,910,119

(1) Earthquake Safety Program funds remaining for Branch Libraries (\$2,400,000)
(2) Private donations from Friends of the Library (\$16,000,000)
(3) Bond interest proceeds appropriated (\$1,673,481; \$3,679,132)
(4) Rents received & appropriated (\$128,342; \$152,303; \$59,800)
(5) Advance for Developer Impact Fees (\$2,000,000)
(6) Advance for Developer Impact Fees (\$2,000,000)
(6) Bond interest proceeds to be appropriated pending Controller's release of reserve (\$1,683,967)

Exhibit 3 - Program Budget Reports: Expenditures

Branch	Category		Current	Actual Expenditures & Encumbrances
Dianon	Catogory		Budget (5/10)	12/31/2010 *
Anza	Soft Costs		3,180,205	2,084,911
	Construction Costs		4,546,119	3,976,895
		SUBTOTAL	7,726,324	6,061,806
Bayview	Site Acquisition		1,170,795	1,170,795
	Soft Costs		3,814,983	1,949,840
	Construction Costs		6,845,018	40,000
		SUBTOTAL	11,830,796	3,160,635
Bernal Heights (Complete)	Soft Costs		1,930,840	1,790,360
	Construction Costs		3,802,560	3,802,560
	Moving Costs		9,600	9,600
		SUBTOTAL	5,743,000	5,602,520
Eureka Valley (Complete)	Soft Costs		1,708,293	1,433,503
	Construction Costs		2,705,207	2,705,207
	Moving Costs	OUDTOTAL	8,500	8,500
F	0-4-04-	SUBTOTAL	4,422,000	4,147,210
Excelsior (Complete)	Soft Costs Construction Costs		1,404,296	1,404,296
			2,163,497 26,648	2,163,497 26,648
	Moving Costs	SUBTOTAL	26,648 3,594,441	26,648 3,594,441
Glen Park (Complete)	Site Acquisition	SUBTUTAL	3,343,537	3,343,537
Gien Fark (Complete)	Soft Costs		644,425	644,425
	Construction Costs		1,491,694	1,491,694
	Moving Costs		4,460	4,460
	Moving Costs	SUBTOTAL	5,484,116	5,484,116
Golden Gate Valley	Soft Costs	CODICINE	4,308,627	2,025,050
Coldon Cato Valley	Construction Costs		4,163,656	3,437,807
		SUBTOTAL	8,472,283	5,462,857
Ingleside (Complete)	Site Acquisition		1,839,205	1,839,205
, ,	Soft Costs		1,244,753	1,153,823
	Construction Costs		3,950,042	3,950,042
		SUBTOTAL	7,034,000	6,943,070
Marina (Complete)	Soft Costs		1,000,787	1,000,787
	Construction Costs		2,814,812	2,814,812
	Moving Costs		7,720	7,720
		SUBTOTAL	3,823,319	3,823,319
Merced	Soft Costs		2,169,821	1,670,373
	Construction Costs		3,240,641	2,783,268
		SUBTOTAL	5,410,462	4,453,641
Mission Bay (Complete)	Site Acquisition		3,736,025	3,736,025
	Moving Costs		1,548	1,548
	2 " 2 .	SUBTOTAL	3,737,573	3,737,573
Noe Valley (Complete)	Soft Costs		1,192,863	1,192,863
	Construction Costs		4,279,591	4,279,591
	Moving Costs	CURTOTAL	8,500	8,500
North Book (Bortielly Funded)	Coff Coots	SUBTOTAL	5,480,954	5,480,954
North Beach (Partially Funded)	Soft Costs Construction Costs		3,500,000	1,715,419
	CONSTRUCTION COSTS	SUBTOTAL	3,500,000	1,715,419
Ortega	Soft Costs	GODIOTAL	3,777,334	2,518,552
	Construction Costs		6,243,158	5,379,901
	2001.001011 00010	SUBTOTAL	10,020,492	7,898,453
Park	Soft Costs		1,352,130	823,163
	Construction Costs		1,546,763	1,384,000
		SUBTOTAL	2,898,893	2,207,163
Parkside (Complete)	Soft Costs		1,510,019	1,342,437
• • •	Construction Costs		3,189,198	3,108,478
		SUBTOTAL	4,699,217	4,450,915
Portola (Complete)	Site Acquisition		1,288,274	1,288,274
- 	Soft Costs		1,452,988	1,213,204
	Construction Costs		3,449,538	3,449,537
		SUBTOTAL	6,190,800	5,951,015

<sup>\*</sup> Data from FAMIS as of January 3, 2011

				Actual Expenditures
Branch	Category		Current	& Encumbrances
			Budget (5/10)	12/31/2010 *
Potrero (Complete)	Soft Costs		1,621,995	1,411,637
	Construction Costs		3,796,952	3,796,952
	Moving Costs		7,900	7,900
		SUBTOTAL	5,426,847	5,216,489
Presidio	Soft Costs		1,518,598	843,594
	Construction Costs		2,663,048	2,278,165
		SUBTOTAL	4,181,646	3,121,759
Richmond (Complete)	Soft Costs		3,338,416	3,082,604
	Construction Costs		10,355,914	10,355,914
	Moving Costs		17,170	17,170
		SUBTOTAL	13,711,500	13,455,688
Sunset (Complete)	Soft Costs		491,612	491,612
	Construction Costs		957,497	957,497
	Moving Costs		10,000	10,000
		SUBTOTAL	1,459,109	1,459,109
Support Services (Complete)	Site Acquisition		8,686,551	8,686,551
	Moving Costs		181,027	181,027
		SUBTOTAL	8,867,578	8,867,578
Visitacion Valley	Site Acquisition		2,200,405	2,200,405
	Soft Costs		3,709,825	2,507,388
	Construction Costs		7,488,051	6,908,534
		SUBTOTAL	13,398,281	11,616,327
West Portal (Complete)	Soft Costs		1,007,966	1,007,966
	Construction Costs		3,403,124	3,403,124
	Moving Costs		8,748	8,748
	· ·	SUBTOTAL	4,419,838	4,419,838
Western Addition (Complete)	Soft Costs		1,313,372	1,313,372
	Construction Costs		2,980,126	2,980,126
	Moving Costs		10,464	10,464
	-	SUBTOTAL	4,303,962	4,303,962

Program-Wide	Services	& Costs
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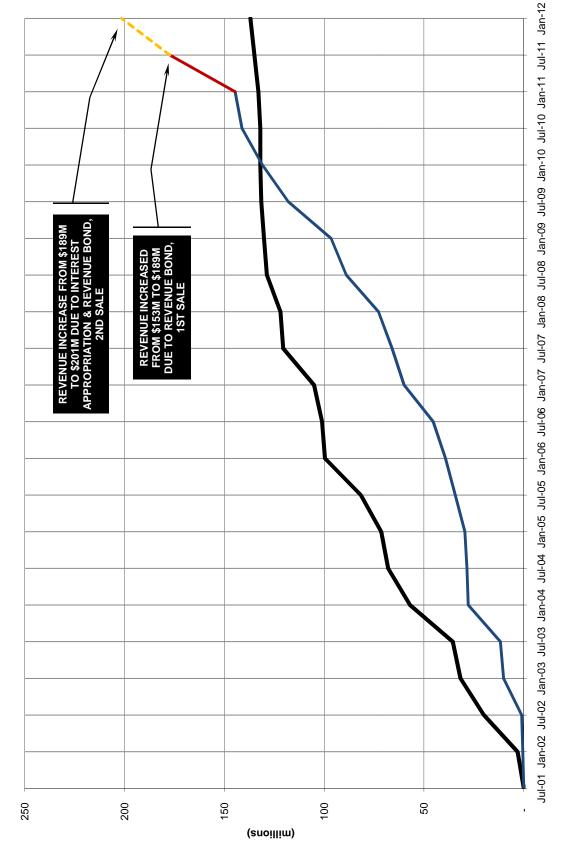
Library Program Costs	780,000	604,848
Program Consultants	1,165,000	1,123,320
Program Management	7,158,372	6,439,106
Real Estate Dept	235,281	235,281
Art Enrichment Fund	362,000	356,318
Moving & Interim Services	522,559	465,511
Furniture & Equipment Reserve	16,273,200	1,143,547
Bond Financing Costs	2,202,455	1,633,037
Debt Service Reserve	2,471,797	-
Program Reserve	1,902,024	-
SUBTOTAL	33,072,688	12,000,968

TOTAL	188,910,119	144.636.825
. •	,	,,

<sup>\*</sup> Data from FAMIS as of January 3, 2011

Exhibit 4 - Program Budget Reports: Cash Flow Projections

Baseline, Actuals and Projected Actuals Expenditures and Encumbrances



--- Projected Need (2nd Sale Revenue Bond)

- Actuals

Baseline Projection

## **BLIP** in Action

### Parkside Branch Library, Opening Day November 6, 2010



Opening Ceremony/Ribbon Cutting



Celebration Activities



Children's Computer Area



Children's Reading Room



Teen Reading Room



North Patio

### **Photos of 7 Projects under Construction**



Park Branch Library – Main Reading Room



Park Branch Library – Community Room



<u>Presidio Branch Library</u> – Main Reading Room



<u>Presidio Branch Library</u> – Community Room



Merced Branch Library – Adult Reading Room



Merced Branch Library – Children's Reading Room



Anza Branch Library - Main Reading Room



Anza Branch Library - Site Work



<u>Visitacion Valley Branch Library</u> – Exterior View



<u>Visitacion Valley Branch Library</u> – Program Room



Ortega Branch Library - Exterior View



Ortega Branch Library - Teen Reading Room



Golden Gate Valley Branch Library - New Addition



Golden Gate Valley Branch Library –Solar Panels

## Rendering of 1Project in Bid/Award Phase



Bayview Branch Library - New Construction

## **Renderings of 1 Project under Design**





North Beach Branch Library - New Construction