

# Public Safety Audits and Projects Summary

Prepared by  
City Services Auditor Division  
Controller's Office

For Presentation to CGOBOC

October 22, 2010

# SFPD – Inventory Audit of the Property Control Unit (PCU)

Report Issued: May 20, 2010

## Audit Objectives

- Account for physical inventory at the PCU.
- Determine if officers are properly packaging monetary evidence envelopes.
- Determine whether PCU has adequate internal controls.

# SFPD – Inventory Audit of the Property Control Unit (PCU)

Report Issued: May 20, 2010

## Summarized Findings

- PCU accounted for all monetary evidence.
- PCU needs to clarify and expand its authoritative guidance.
- Property Evidence Tracking System (PETS) does not contain accurate record data.
- PETS lacks effective system security controls.
- PCU should adopt better segregation of duties.
- Evidence envelopes exceeded the 15-month hold and destruction cycle.

# SFPD – Overtime & Premium Pay Audit

Report Issued: August 18, 2010

## Audit Objectives

- Determine types of overtime and premium pay that account for the greatest costs.
- Evaluate adequacy and application of departments controls.
- Evaluate departments controls over "10B overtime."
- Determine if department has properly paid premium, not based on extra hours worked.

# SFPD Overtime & Premium Pay

## Summarized Findings

- SFPD does not consistently follow the policies & procedures for premium pays.
- SFPD is not fully enforcing restrictions that members cannot exceed work hour limits.
- Department lacks formal guidelines for 10B process.
- Department has overpaid some types of premium pay.

## Technical Assistance Projects

- **Crime Lab Cost Estimates.** Analyzed cost of performing criminalistics work with City employees as compared to the cost of contracting for these services.

Offered recommendations to better inform the policy decision about the future of the crime lab.

## Technical Assistance Projects

- **Crime Lab Planning.** Prioritized audit and accreditation findings into a project plan detailing the training, testing, equipment purchasing, contracting, and other work to restore operational integrity.
- **Patrol Specials Study.** Managed a review by expert consultants of the Patrol Specials. The review recommends that the Patrol Specials no longer operate under the City Charter due to the program's cost and liability.

## Projects Underway

- **Incident and Investigations Database.** Developing an efficient data collection, analysis, and reporting process to track crime incidents and investigative outcomes. Work to conclude in January.
- **Citation Tracking.** Summarizing the processing of infraction-level offenses, from issuance to final disposition, describing current tracking and reporting efforts, and making recommendations for improvement. Work to conclude in early November.



## Projects Underway (continued)

- **High Users of Multiple System.** Identifying opportunities through the criminal justice system to incentivize treatment and services for chronically homeless individuals with severe substance abuse disorders. This work will continue through early 2011.